

**OFFICIAL PROCEEDINGS  
CITY COUNCIL  
CITY OF ESCANABA, MICHIGAN  
Regular Council Meeting  
Thursday, January 16, 2014**

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Patricia A. Baribeau, Ronald J. Beauchamp, Ralph B. Blasier, and Leo J. Evans

Absent: None

Also Present: City Manager James V. O'Toole, City Department Heads, media, and members of the public.

City Clerk Robert S. Richards gave the invocation and led Council in the Pledge of Allegiance.

Evans moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting Minutes from January 2, 2014, and Special Meeting Minutes from January 8, 2014, as submitted.

**ADJUSTMENTS TO THE AGENDA**

Beauchamp moved, Evans seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as submitted.

**CONFLICT OF INTEREST DECLARATION** – None

**BRIEF PUBLIC COMMENT** – None

**UNFINISHED BUSINESS** – None

**PUBLIC HEARINGS**

**Public Hearing – Citizen Participation – 2014/15 Fiscal Year Budget Preparation.**

Each year, Council holds public hearings to facilitate input from its citizens for the City's next fiscal year budget. This was the first of five (5) scheduled public hearings. The next two (2) Council public hearings will be held on February 20, 2014, and March 20, 2014.

This being a public hearing, Mayor Tall asked if there was any public comment.

Bonifas Art Center President Pat Rudden and Executive Director Pasque Warstler thanked the citizens of Escanaba and Council for Bonifas Art Center support over the years and hoped Council would again continue supporting the Bonifas Art

Center in the upcoming City 2014/15 Fiscal Year Budget.

Hearing no further public comment, Mayor Tall closed the public hearing.

## **NEW BUSINESS**

### **Presentation – Escanaba Planning Commission – 2013 Performance Report.**

The Escanaba Planning Commission representative Pat Connor presented to City Council and people of Escanaba the annual Planning Commission Performance Report which highlighted their activities and accomplishments over calendar year 2013. (See Attachment – A)

### **Presentation – Escanaba Downtown Development Authority – 2013 Performance Report.**

The Escanaba Downtown Development Authority Chair Sue Parker presented to City Council and the people of Escanaba the annual DDA Performance Report on their activities and accomplishments over calendar year 2013. (See Attachment – B)

### **Approval – Use of Public Space – 2014 Community Summer Events.**

After review of the proposed summer events, City Manager O'Toole sought Council approval to use the Municipal Dock on June 7, July 5 and August 2, 2014 from 12:00 p.m. to 10:00 p.m. for the 2014 Summer Community Gatherings.

**NB-3** Blasier moved, Beauchamp seconded, **CARRIED UNANIMOUSLY**, to approve to use the Municipal Dock on June 7, July 5 and August 2, 2014 from 12:00 p.m. to 10:00 p.m. for the 2014 Summer Community Gatherings.

### **Power Plant Update – Sale of the Power Plant.**

Escanaba Green Energy Representative Charles DeTiege updated the Council and public on the latest developments related to the sale and transfer of the Escanaba generating facility. Mr. DeTiege advised they were reviewing paperwork relating to the final terms and conditions.

### **Approval – Dock Float System Replacement – Marina.**

Harbor Master Larry Gravatt sought Council approval to purchase forty-eight (48) replacement dock floats from Pier Genius of Woden, IA, in the amount of \$11,929. The dock floats would be used to refurbish twelve (12) docks which were purchased in 1983. Mr. Gravatt advised installation funds for the dock were set aside in the Harbor Fund and would be using City Labor.

**NB-5** Beauchamp moved, Baribeau seconded, to purchase forty-eight (48) replacement dock floats from Pier Genius of Woden, IA, in the amount of \$11,929.

Upon a call of the roll, the vote was as follows:

Ayès: Beauchamp, Baribeau, Blasier, Evans, Tall

Nays: None

**MOTION CARRIED.**

### **Approval – Marina Basin Weed Treatment and MDEQ Permits – Marina.**

Harbor Master Larry Gravatt sought Council approval of a three (3) year management contract with PLM Lake & Land Management Corporation of Milford, Michigan, in an amount not to exceed \$15,605 for continued treatment and eradication of weeds in the marina basin. Additionally, Administration sought Council approval to submit permit applications and pay associated fees to the State of Michigan for the required MDEQ Spring 2014 permit and the Fall 2014 plant survey.

**NB-6** Baribeau moved, Evans seconded, to approve a three year contract with PLM Lake & Land Management Corporation of Milford, Michigan, in an amount not to exceed \$15,605 year one, and must be re-evaluated and approved if costs exceed 3% of the approved amount the next two years for continued treatment and eradication of weeds in the marina basin, and additionally directed Administration to submit permit applications and pay associated fees to the State of Michigan for the required MDEQ Spring 2014 permit and the Fall 2014 plant survey.

Upon a call of the roll, the vote was as follows:

Ayes: Baribeau, Evans, Beauchamp, Blasier, Tall

Nays: None

**MOTION CARRIED.**

### **APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Mayor Tall, with Council consensus, made the following appointments:

- Marilyn Noble to the Recreation Advisory Board, term ending June 2016;
- Jeffrey Slagstad to the Downtown Development Authority, term ending April 21, 2018;
- Terry Thomma to the Housing Commission, term ending June 2014;
- James Hellermann to the City Planning Commission, term ending June 2016.

## **BOARD, COMMISSION, AND COMMITTEE REPORTS**

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

## **GENERAL PUBLIC COMMENT**

Mr. DeTiege stated MISO requested the City Power Plant to be up and running. He advised Council the Power Plant had been running everyday over the past week.

## **ANNOUNCEMENTS**

- Great Lakes Sport and Recreation Club Annual Wild Game Feed was scheduled for January 25, 2014, at 5:00 p.m.;
- Council Members thanked the Public Work Employee's for their snow removal efforts to keep the City Streets clean during the winter months;
- Pasque Warstler was congratulated on her appointment as Executive Director for the Bonifas Art Center, and Welcomed Edward Legault as the new Downtown Development Director.

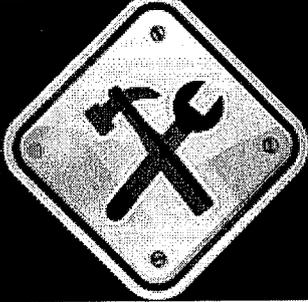
Hearing no further public comment, the Council adjourned at 7:45 p.m.

Respectfully submitted,

Robert S. Richards, CMC  
City Clerk

Approved: \_\_\_\_\_  
Marc D. Tall, Mayor

2013



2013 YEAR-END REPORT

# Planning Commission

January 15, 2014

Dear City Council Members and Residents of the City of Escanaba:

It is with pleasure that the Escanaba Planning Commission submits to you this 2013 Year-End Report on issues and matters brought before the Planning Commission in 2013.

In carrying out the duties and responsibilities of the Planning Commission conveyed under the Municipal Planning Act, Act 285 of 1931, as amended, the City and Village Zoning Act, Act 207 of 1921, as amended and Chapter 21 of the Escanaba Code of Ordinances, the Planning Commission hereby submits the 2013 Planning Commission Year-End Report for your review and consideration.

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## ROLE OF THE PLANNING COMMISSION

The roles of the Planning Commission include some functions in addition to the statutory duties and responsibilities. The role of the Planning Commission includes the social or cultural expectation that citizens have of the service that the Planning Commission provides in helping to set and implement local land use and development policy. There are eight (8) key roles of the Planning Commission:

- A. Educate the public about local planning issues, the master plan and land use regulations.
- B. Cooperate and coordinate with other units of government on planning matters.
- C. Prepare, adopt and maintain a master plan.
- D. Review other community's draft master plans when submitted for that purpose, and provide coordination of planning and zoning in other units of government.
- E. Draft and present to the City Council a zoning ordinance and amendments and advise on various zoning actions.
- F. Review and comment on proposed public works projects.
- G. Prepare and annually adopt a capital improvement program.
- H. Prepare subdivision regulations and advise on proposed plats.

Respectfully Submitted,

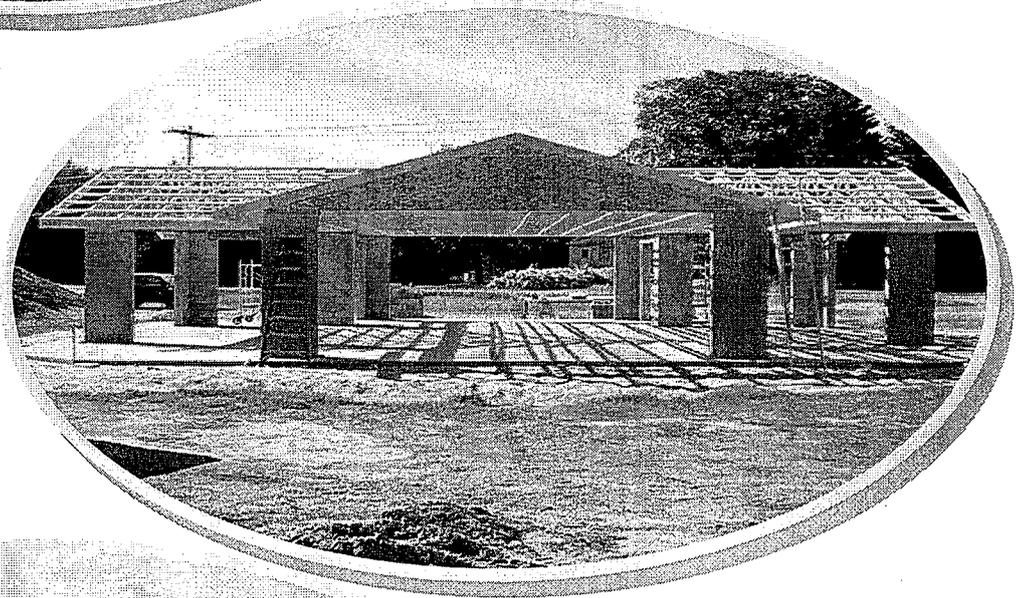
Tom Warstler  
Planning Commission Chairman

# SITE PLAN REVIEW/SPECIAL LAND USE PERMITS

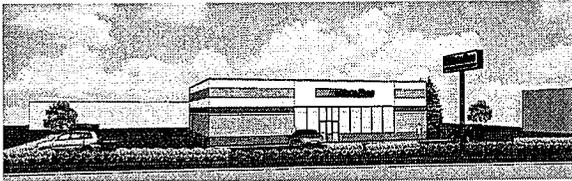
## JOHN D. BESSE PUBLIC PARK—CORNER OF 8TH AVENUE SOUTH AND SOUTH 30TH STREET



Site Plan Review/Approval—  
Public Park/Playground—  
Corner of 8th Avenue South and  
South 30th Street—City-Owned  
Property. The Planning  
Commission conducted a Public  
Hearing and approved a Land Use  
Permit request to allow a public  
park/playground located on City-  
owned property at the corner of  
8th Avenue South and South 30th  
Street.



**AUTOZONE, INC.—405 NORTH LINCOLN ROAD**



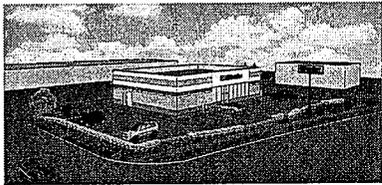
FRONT ELEVATION



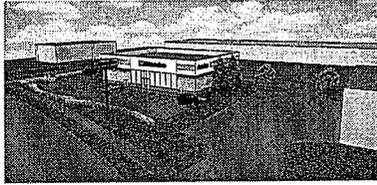
SOUTH / EAST ELEVATION



NORTH / EAST ELEVATION



Autozone Escanaba MI4357  
Building Elevations 5/6/2011

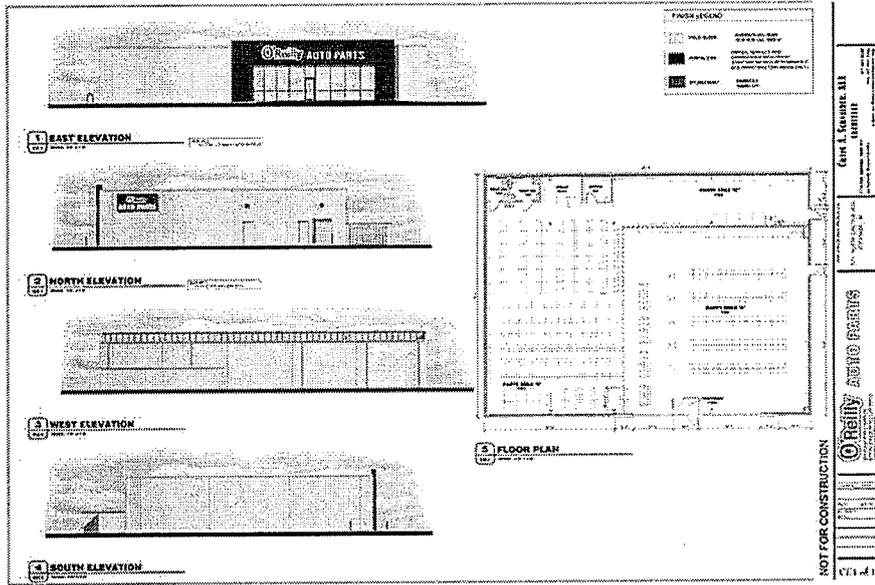


Autozone Development Corp.  
123 S. Ford St.  
Memphis, TN 38113

**Site Plan Review/Approval—AutoZone, Inc.—405 North Lincoln Road.** The Planning Commission conducted a Public Hearing and approved a Land Use Permit request to allow construction of a 6,816 square foot auto parts store.



# O'REILLY'S AUTOMOTIVE STORE, INC.—521 NORTH LINCOLN ROAD

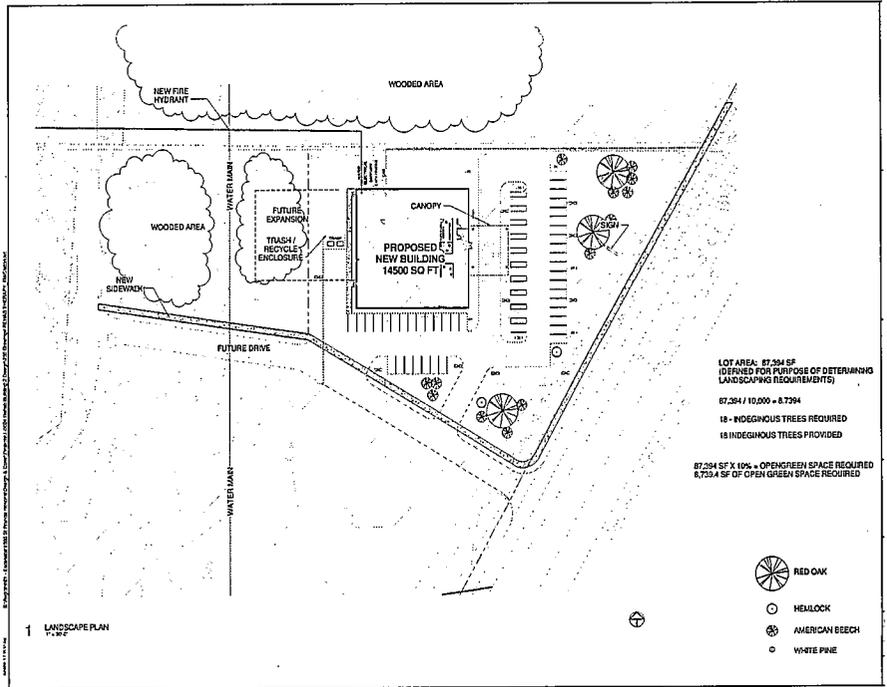


**Site Plan Review/Approval—  
O'Reilly Automotive Store, Inc.—  
521 North Lincoln Road.** The Planning Commission conducted a Public Hearing and approved a Land Use Permit request to allow construction of a 7,735 square foot auto part store.

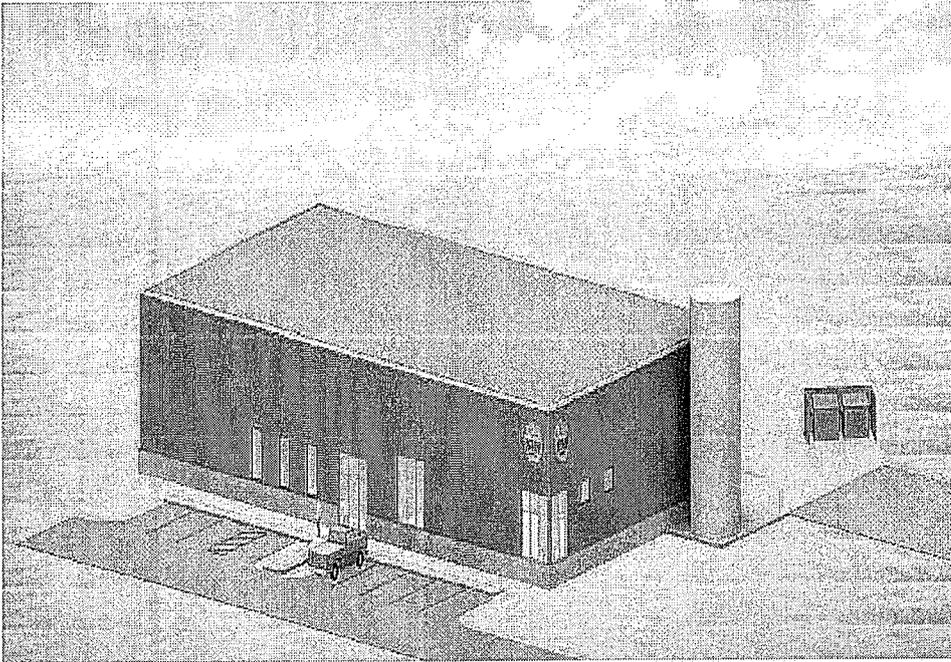


**OSF HEALTH CARE SYSTEM/OSF ST. FRANCIS HOSPITAL—300 WILLOW CREEK ROAD**

**Site Plan Review/Approval—OSF Health Care System/OSF St. Francis Hospital—300 Willow Creek Road.** The Planning Commission conducted a Public Hearing and approved a Land Use Permit request to allow construction of a 14,513 square foot physical therapy, occupational therapy and office building.



**BELL'S UPPER HAND BREWERY—DELTA COUNTY RENAISSANCE ZONE**



**Site Plan Review/Approval—  
Bell's Upper Hand Brewery—  
Delta County Renaissance  
Zone.** The Planning Commission  
conducted a Public Hearing and  
approved a Land Use Permit  
request to allow construction of a  
11,500 square foot bottling  
manufacturing plant.



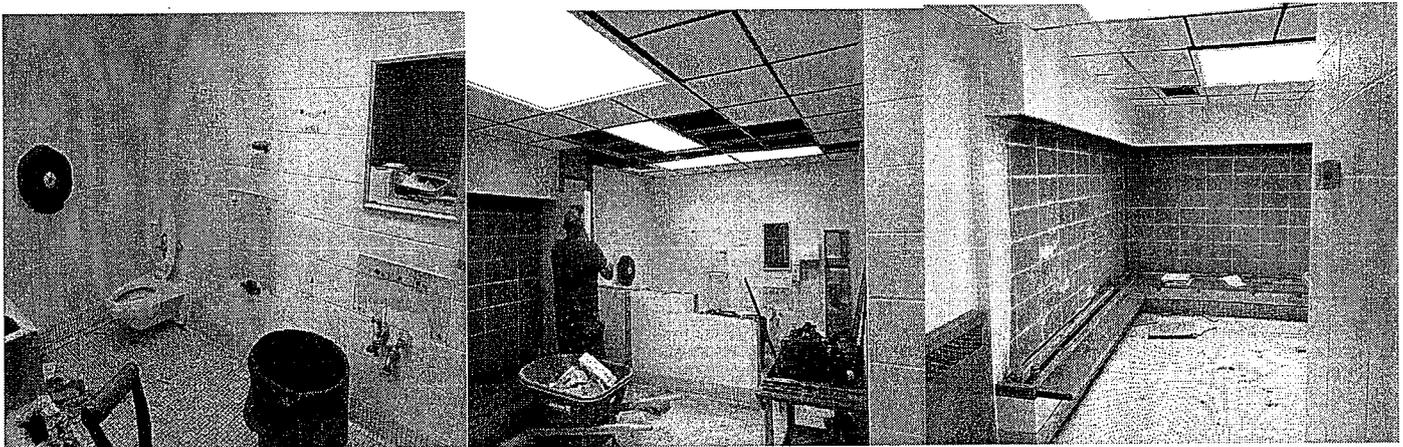
## NATIONAL REGISTRY OF HISTORIC PLACES

**Public Hearing—National Registry of Historic Places.** The Planning Commission approved a Resolution of Support for the National Registry of Historic Places. This resolution places the City of Escanaba's Downtown on the National Registry of Historic Places through the Michigan Historic Preservation Board.

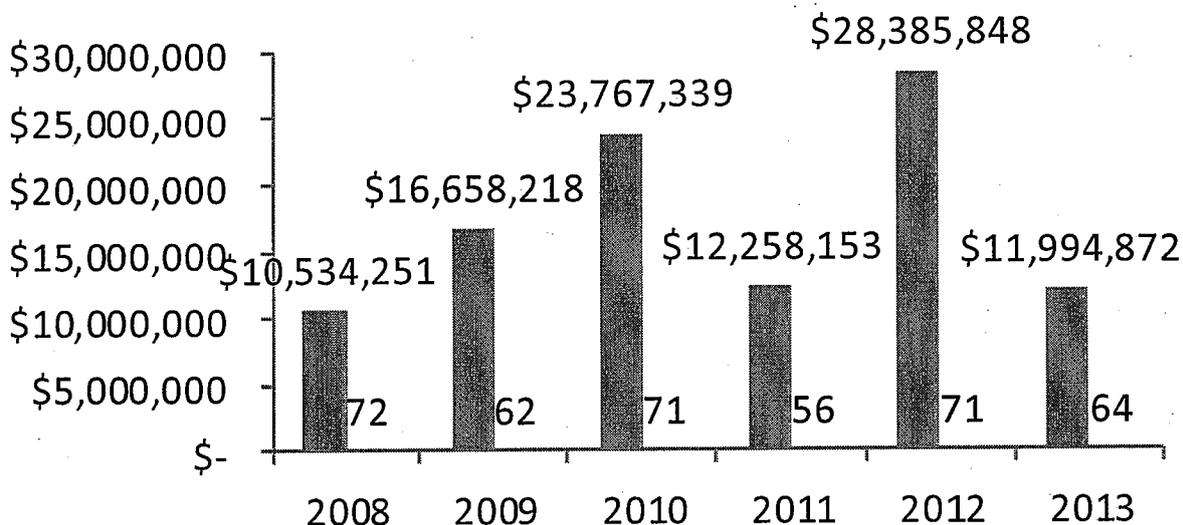


### CIVIC CENTER RENOVATION—LOCKER ROOM

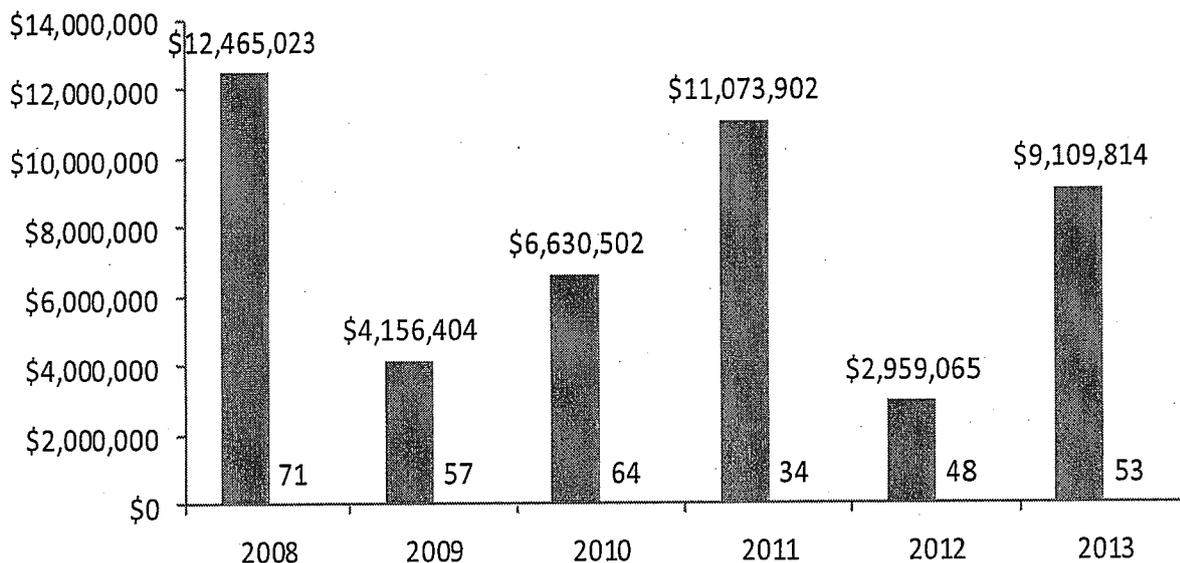
Renovations to the Catherine Bonifas Civic Center restrooms and locker rooms began in 2013. Upgrades include all new ADA accessible fixtures and equipment. In addition to ADA upgrades, a female locker room was installed.



## City of Escanaba Zoning Permits and Declared Values



## Delta County Building Permits and Declared Values



**NOTE:** The figures on the bottom of both charts reflect how many Zoning Land Use Permits were issued for each year.

# January 1, 2013, to December 31, 2013

## 8 New Residential Zoning Permits Were Issued

### New Residential Homes—Value \$2,283,800

3200 Lake Shore Drive

1603 20th Avenue South

420 Lake Shore Drive

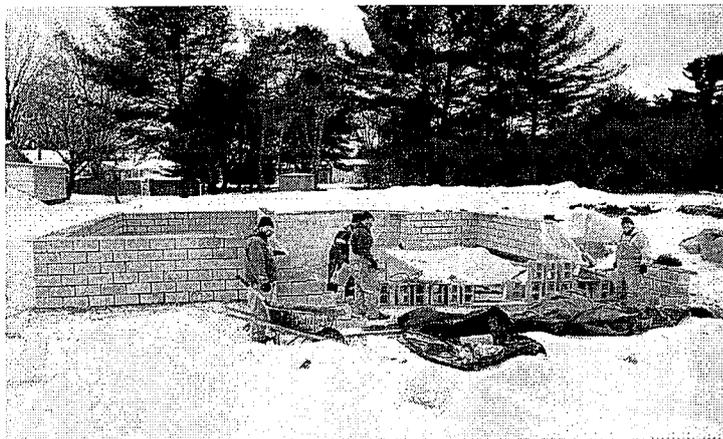
1701 20th Avenue South

2525 8th Avenue South

2654 Lake Sore Drive

1801 South 21.5 Drive

1202 South 2nd Street



1801 South 21.5 Drive



1603 20th Avenue South



420 Lake Shore Drive

# January 1, 2013, to December 31, 2013

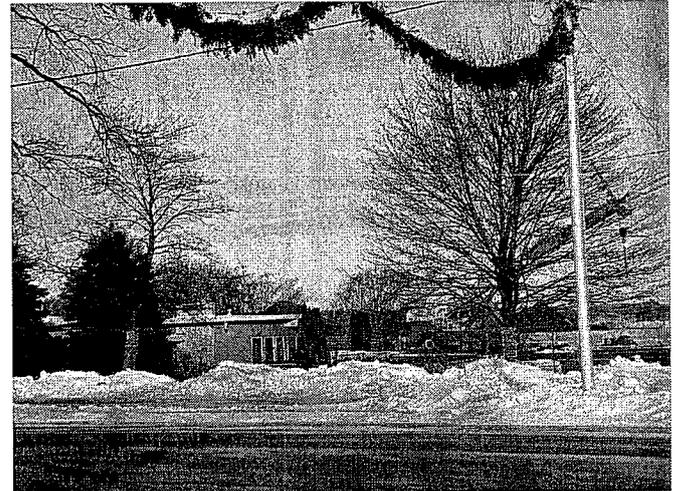
## 29 Residential Remodel Zoning Permits Were Issued

### Residential Remodel—Value \$714,752

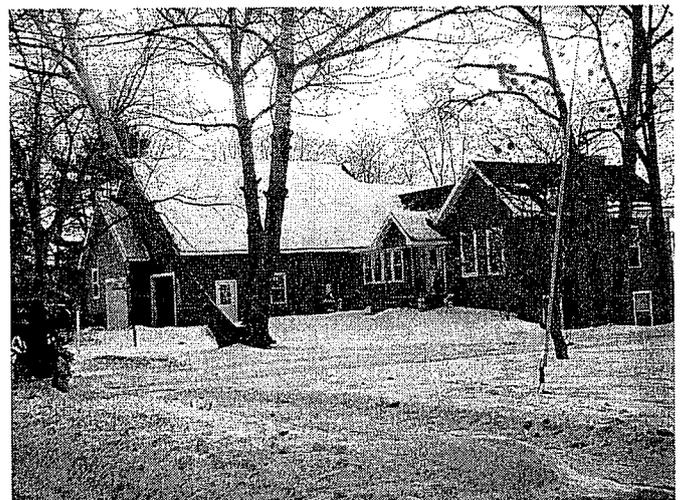
- 1130 South 38th Street
- 315/317/319 South 8th Street
- 1701 5th Avenue South
- 1925 5th Avenue South
- 424 South 11th Street
- 2525 8th Avenue South
- 1204 12th Avenue South
- 1411 North 18th Street
- 636 North 18th Street
- 626 South 13th Street
- 210 North 14th Street
- 116 South 2nd Street
- 248 Lake Shore Drive
- 116 South 2nd Street
- 3101 14th Avenue South
- 704 South 15th Street
- 911 South 11th Street
- 110 North 3rd Street
- 2654 Lake Shore Drive
- 427 South 19th Street
- 405 South 8th Street
- 1600 Stephenson Avenue
- 1620 Willow Creek Road (3 garages)
- 313 South 18th Street
- 924 7th Avenue South
- 2211 20th Avenue North
- 721 South 14th Street



248 Lake Shore Drive



110 North 3rd Street



2654 Lake Shore Drive

# January 1, 2013, to December 31, 2013

10 New Commercial Zoning Permits Were Issued

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New Commercial — Value \$6,749,620

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2621 Renaissance Lane

2850 and 2820 8th Avenue South

928 North Lincoln Road

405 North Lincoln Road

1609 North Lincoln Road

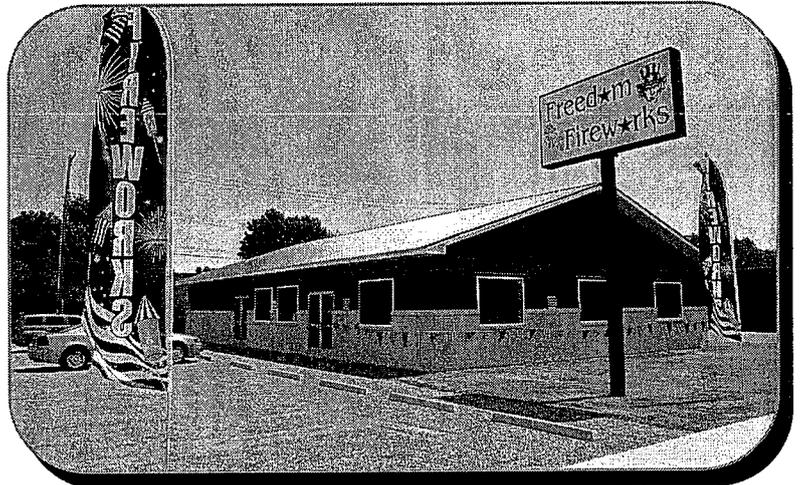
521 North Lincoln Road

800 South 26th Street

3011 North Lincoln Road

300 Willow Creek Road

3525 Airport Road



# January 1, 2013, to December 31, 2013

## 8 Commercial Remodel Zoning Permits Were Issued

### Commercial Remodels—Value \$2,095,000

2501 Danforth Road

110 South 5th Street

200 North 30th Street

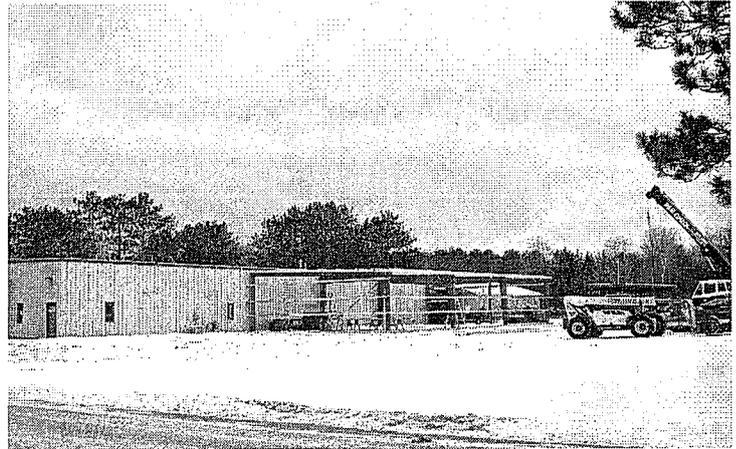
3401 Ludington Street

624 Ludington Street

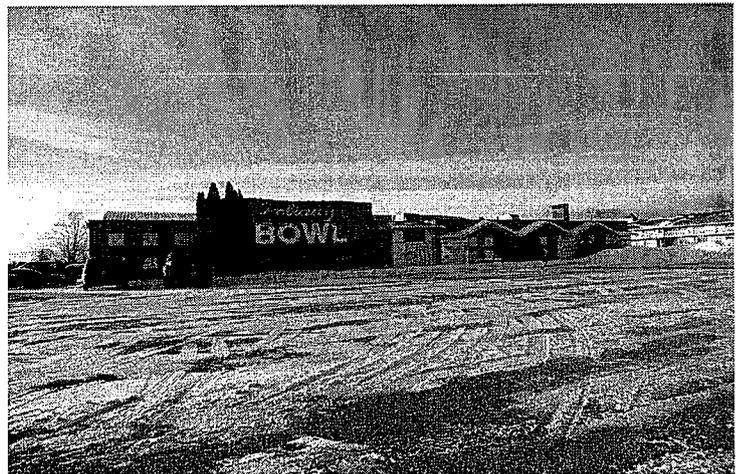
2501 14th Avenue South

2900 27th Avenue North

2625 Ludington Street



2900 27th Avenue North



2625 Ludington Street—Existing



2625 Ludington Street—Once Constructed

# January 1, 2013, to December 31, 2013

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## Change of Use—Value \$105,300

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901 South Lincoln Road—Convenience store to retail food service

1115 Ludington Street—Retail to service business with offices/storage (denied)

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## HOME OCCUPATION

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1415 5th Avenue South—Taxidermy business in garage

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## 18 SIGN PERMITS

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816 Ludington Street	405 North Lincoln Road
1315 North Lincoln Road	230 Ludington Street
1424 North Lincoln Road	901 South Lincoln Road
2805 North Lincoln Road	2405 1st Avenue North
225 South 10th Street	928 North Lincoln Road
301 North Lincoln Road	613 Ludington Street
1625 Sheridan Road	2325 Ludington Street
2713 North Lincoln Road	3001 Danforth Road
16 Water Plant Road	225 Ludington Street

# January 1, 2013, to December 31, 2013

## 82 Fence Permits Were Issued

702 South 13th Street	3126 6th Avenue South	1629 Sheridan Road
1417 North 22nd Street	506 17th Street South	1222 8th Avenue South
301 North 30th Street	425 South 18th Street	508 South 17th Street
1400 2nd Avenue South	1219 1st Avenue South	1117 South Lincoln Road
400 South 13th Street	1411 Sheridan Road	611 South 15th Street
721 South 10th Street	1321 North 22nd Street	830 North 19th Street
219 North 13th Street	1015 Washington Avenue	328 North 16th Street
1401 South 13th Street	703 South 16th Street	1011 Washington Avenue
1500 3rd Avenue North	320 South 9th Street	801 & 807 North 18th Street
3300 Airport Road	1310 South 15th Street	616 Willow Creek Road
523 South 9th Street	1529 North 16th Street	711 3rd Avenue South
5701 19th Avenue North	3125 14th Ave South	1809 South 16th Street
2615 7th Place	1603 South 14th Street	1122 Stephenson Avenue
327 South 11th Street	424 South 11th Street	1010 Stephenson Avenue
703 South 16th Street	908 South 14th Street	210 North 14th Street
920 South Lincoln Road	608 South 11th Street	1714 5th Avenue South
1710 18th Avenue South	505 South 17th Street	1106 North 18th Street
217 North 14th Street	3100 Lakeshore Drive	702 South 13th Street
1524 8th Avenue South	1002 South 12th Street	203 North 18th Street
2109 12th Avenue South	716 South 19th Street	5211 19th Avenue North
1415 Sheridan Road	2229 9th Avenue North	
500 Lake Shore Drive	522 2nd Avenue South	
1217 South 18th Street	2110 5th Avenue South	
522 South 28th Street	758 Lakeshore Drive	
710 Lakeshore Drive	900 Lakeshore Drive	
516 2nd Avenue South	323 North 15th Street	
1800 11th Avenue North	2100 Lake Shore Drive	
1013 4th Avenue South	504 South 11th Street	
400 South 13th Street	1406 1st Avenue South	
1007 Washington Avenue	1408 1st Avenue North	
1508 North 18th Street	415 South 16th Street	

## ORDINANCE/POLICY REVIEW

**Zoning Ordinance Amendment—Chapter 7. Residence Multi-Family “C” Districts—Section 702.1 Principals Use Permitted By Right.** Planning Commission recommended to City Council reading and adoption of a Zoning Ordinance amendment to Chapter 7, Residence Multi-Family “C” Districts to Section 702.1 Principal Uses by Right to allow transitional housing which contains self-sufficiency training and human service offices as a principal use permitted by right.

## MAJOR DEVELOPMENT PLANS/PROJECTS

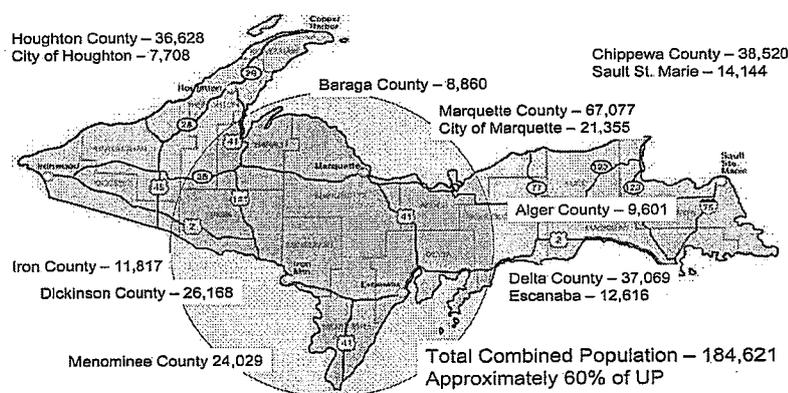
**Migratory Bird Enhancement Initiative— Ludington Park and Other City Spaces.** The Migratory Bird Initiative increases available habitat for migratory birds in the City parks and the state wildlife management area (Portage Marsh) with the planting of native trees, shrubs, and forbes and reduces through removal, non-native invasive species from the existing vegetation.



**EskyGrow Educational Garden.** The EskyGrow Educational Gardens are located at 1st Avenue North near the Farmer’s Market. This program was established for community outreach and education to teach people about sustainability. There are over twenty beds and over 1,000 pounds of food was produced last year which was given to St. Vincent DePaul, Salvation Army and the Alliance.

**Next Development Michigan Act.** Governor Snyder signed into law the amendments to the Next Michigan Development Act. Senate Bill 397, sponsored by State Senator Tom Casperson, and House Bill 4782, sponsored by State Representative John Kivela, designated a sixth Next Michigan Development Corporation (NMDC) in Marquette and Delta Counties and the Cities of Marquette and Escanaba. NMDCs provide incentives that encourage economic development and investment, job creation and job retention, and ancillary economic growth. The bills are now Public Acts 238 and 239.

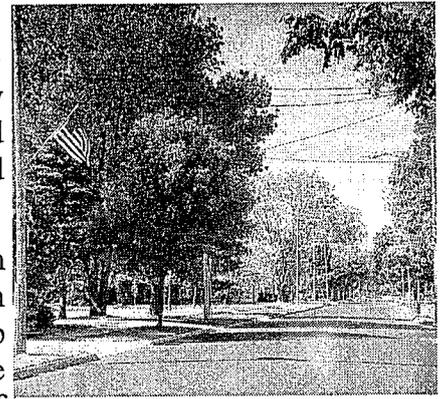
### Micropolitan Area Per 2010 Federal Standard



### **Resurfacing and Curb Repair City Wide – Major Streets/Local Streets**

The City has a responsibility to maintain, resurface and curb streets as they become deteriorated throughout the community. Routine resurfacing and curbing repairs as required. Street evaluation, prioritization, ranking and surface treatment type was determined.

In 2013, Lake Shore Drive was rebuilt and paved from 9th Avenue South to 13th Avenue South and 15th Avenue South to 18th Avenue South at an approximate cost of \$240,000. Additionally, Danforth Road in partnership with the Delta County Road Commission and CN Rail Road, upgraded the railroad crossing in Wells Township at an approximately City cost of \$2,200. Sheridan Road Construction Project from 10th Avenue North to 17th Avenue North has been bid and is scheduled for construction in the spring/summer of 2014 with an estimated cost of \$445,000.



Lake Shore Drive

Depending on the availability of remaining street paving funds, the intersection of North 16th Street and 15th Avenue North has been on the schedule to be completed as funds become available in 2014.

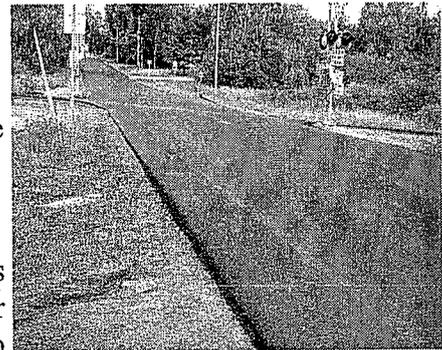
### **Sidewalk Repair and Maintenance Program – City Wide**

Routine repair and maintenance of existing sidewalk is needed City wide.

\$5,000 in funding was used to repair a minor amount of sidewalks on the City wide level.

### **Non-Motorized Recreational Trail Upgrades – Year Round Trail**

Upgrade the non-motorized recreational trail system on the west side is going to improve the conditions of the trail where possible by either redirecting the trail to avoid the wetlands where possible or by adding to the trail. In total there is approximately \$5,000 spent annually on this recreational activity.

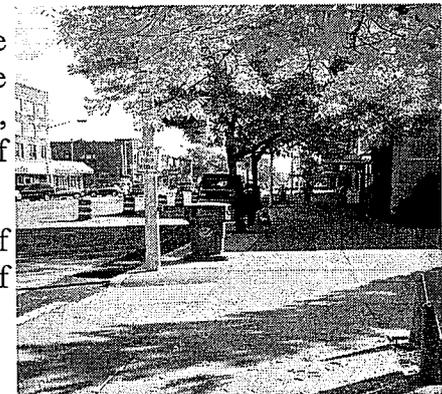


Danforth Road

### **DDA District Curb Repair Program**

Funding to be allocated to repair most critical infrastructure repairs in the DDA District which could include curb, brick pavers, sidewalk, and tree related problems – removal/replacement. Project evaluations, prioritization and ranking determined the curbs in the 1000 block of Ludington Street were in need of replacement.

Completed curb replacement on the south side of the 1000 block of Ludington Street was completed in 2013 at an approximate cost of \$26,600.

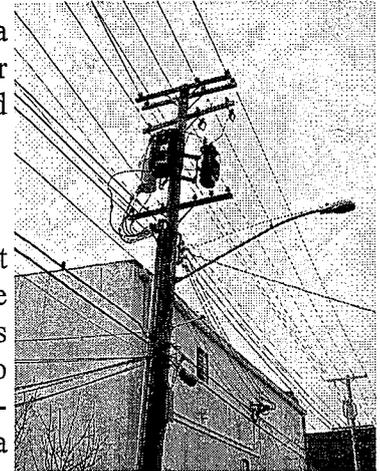


**Property Acquisition, Purchase and Demolition Program**

The DDA has \$50,000 in funding that has been set aside for property acquisition, clearance/demolition and blight elimination with the intent to reuse, rebuild, repurpose or preserve future uses of the property.

**Power Pole Replacement**

The expected useable life of wooden poles is forty years. Within the Escanaba distribution system, many poles are approaching or have exceeded their expected life. Pole inspectors have identified poles within our system that need to be replaced. In 2013, 47 poles were replaced at a cost of \$177,046.44.



**Street Light Replacement**

There have been great advancements made in LED street lighting over the past few years. These advancements resulted in better products and more affordable fixtures. Replacement of the existing HID street lights and dusk-to-dawn lights with LED equivalents is planned. This project will take multiple years to complete. The City has approximately 1,550 street lights and 300 dusk-to-dawn lights on the distribution system. In 2013, 17 lights were replaced at a cost of \$6,107.

**Downtown Building Façade Improvement Program—\$400,000**

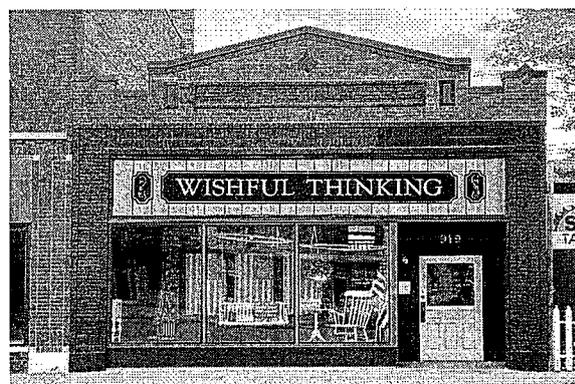
Commercial building façades (located within the DDA District) will be upgraded and improved. Through these renovations, the City/DDA hopes to stimulate economic growth and redevelopment and add on improved visual quality of existing commercial properties. Project costs are estimated to be in excess of \$600,000.

Projects will consist of the following:

- |                            |                       |
|----------------------------|-----------------------|
| 1214 Ludington Street      | 1700 Ludington Street |
| 812-814 Ludington Street   | 922 Ludington Street  |
| 1100 Ludington Street      | 1110 Ludington Street |
| 1107-1109 Ludington Street | 1206 Ludington Street |
| 1513 Ludington Street      |                       |



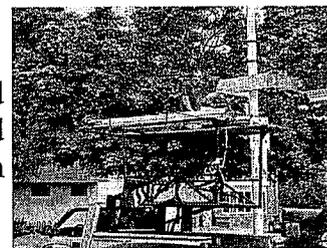
919 Ludington Street—Before



919 Ludington Street—After

### **Downtown District – Corner Street Sign Replacement**

The corner street signs on Ludington Street were not sized properly for the street and traffic speeds as defined by the State of Michigan. Replacement signs were installed which reflect a legible font and include an identity theme for the downtown. At an approximate cost of \$18,000.



### **Chip Seal South 32<sup>nd</sup> Street from 3<sup>rd</sup> Avenue South to 4<sup>th</sup> Avenue South**

A petition for chip sealing South 32<sup>nd</sup> Street from 3<sup>rd</sup> Avenue South to 4<sup>th</sup> Avenue South was requested by the adjoining property owners. The petition was sent out for signatures. Even with all private property owners signing the petition, the petition will not pass by more than 50% of adjacent property owners by linear frontage because the City of Escanaba owns the majority share of the property. The project will move to the next step as long as all private property owners agree to the petition. Being this is a chip seal project and not asphalt with curb and gutter, the City believes this project will be beneficial to all the property owners. Chip seal is pavement surface treatment that is less expensive than normal asphalt. Chip seal is constructed of layers of fine aggregate (chip) and liquid asphalt binder. The chips are evenly distributed and then covered with liquid asphalt binder. The mixture is then compacted. On a new gravel road a double layer will be applied. The chip seal is not a permanent solution. In five to seven years, a single layer overlay will be required to keep the chip seal in good repair. The benefits of the chip seal are that it will control the dust and not require grading. Also it can be patched as required. The project did not receive enough signatures from the adjoining property owners to move forward so the project was not funded.

### **John D. Besse Park (8<sup>th</sup> Avenue South and South 30<sup>th</sup> Street) – Esky 150 Project**

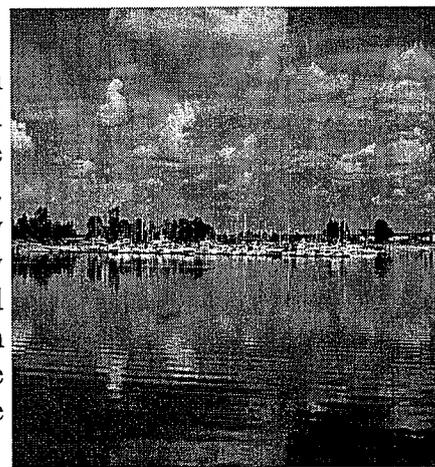
As part of the Escanaba Sesquicentennial, the John D. Besse Park, located on the northeast corner of South 30<sup>th</sup> Street and 8<sup>th</sup> Avenue South, was constructed and houses a handicapped playground with rubberized base, volleyball courts, pavilion, paved parking and a 9 hole par 3 frisbee golf course. In 2013, the park was substantially complete at an approximate cost of \$323,000. There remains some lighting, fencing and shrubs/flowers to be installed in the spring/summer of 2014.

### **Ludington Park Tennis/Basketball Courts Resurfacing and Construct Sidewalks to the Bathrooms, Pavilion and Courts**

Resurfacing of Ludington Park Tennis Courts (4), Basketball Court (1). Provide sidewalks from the parking lot area to the bathrooms, pavilion and courts that meet ADA specifications. Additionally, the existing drinking fountain will be replaced with new ADA fixture. Funding for the project was secured from a Recreation Passport Grant, in the amount of \$42,000. A local funding match of \$14,000 will be bore by the City with \$3,000 of that coming from private donations.

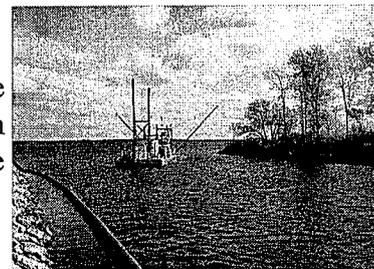
### **Marina Water Basin Management Plan – Treatment – Phase II**

In order to maintain the beneficial uses of the marina, a Marina Water Basin Management Plan was created in 2011. Within this plan, the physical characteristics of the water body were determined, outflow rates were determined and biological characteristics of the water body were defined. Additionally, the aquatic nuisance problems occurring in the water body were described, including a description of the activities being impaired by the nuisance conditions, and a map indicating locations of the targeted nuisance species were compiled. In 2012, an initial treatment of the basin was completed. In 2013, Phase II of the project was completed and the necessary plant surveys were completed, along with the removal of the remaining invasive aquatic weeds using the prescribed chemical treatment.



### **Marina Entrance Dredging and Harbor Basin Dredging**

In order to maintain access to the harbor and maneuvering capabilities within the harbor, approximately 14,000 cubic yards of sand were dredged from the mouth of the harbor and within the marina basin costing approximately \$262,500. The dredged sand was used to restore the public beach.



### **Monument to Labor Project – Esky 150 Project**

As part of the Escanaba Sesquicentennial, the history of labor is significant in the City of Escanaba. In the course of demolishing the former Department of Public Works Facility in the early 1990's, four historical reliefs were salvaged for inclusion into a public monument to labor in a public space at Rose Park. Local trade unions have agreed to assist in fundraising and construction of the project. Estimated cost is believed to be approximately \$17,000.

### **Liberty Tree Project at Veteran's Memorial – Esky 150 Project**

As part of the Escanaba Sesquicentennial, "A Liberty Tree" Victory Garden will be designed at Veteran's Park as a reminder of the liberty and freedoms, we as a City value. A committee is being formed to fundraise for the project. Estimated cost is believed to be approximately \$15,000 to \$20,000.

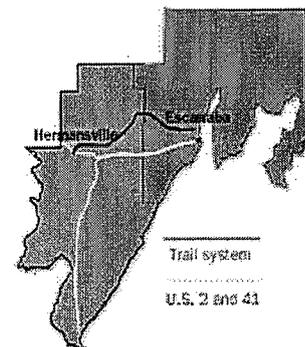
### **Esky 150 Trees and Neighborhoods Planting Parties – Esky 150 Project**

As part of the Esky 150 celebration, 255 trees, shrubs and daffodils were planted throughout the City of Escanaba in neighborhood parks and recreation areas, at the public schools and in the UP State Fair grounds to celebrate the Escanaba Sesquicentennial in 2013 at an approximate cost of \$86,000.



### **Westside ORV Trail Connector – Escanaba to Hermansville Trail – Hermanaba—\$5,000**

The City of Escanaba in partnership with the State of Michigan and the Upper Peninsula ORV Trail Development Association proposes to establish an all-terrain vehicle connector trail to the already established Hermanaba Trail located on the west side of Escanaba near the landfill along 19<sup>th</sup> Avenue North to North 30<sup>th</sup> Street. The purpose of the project is to expand riding space to making traveling easier and to increase tourism in Escanaba. Leases have been signed between the City and the State and the City is awaiting State implementation.



### **Downtown National Register of Historic Places (NRHP) – Certified Local Government Status**

The Escanaba DDA along with the Escanaba Historical Commission continues to work towards enrolling downtown Escanaba in the National Register for Historic Places and becoming a certified local government. Under the program the City will be eligible for funding to improve historical treasures within the downtown district by competing annually for grants.

### **Parking Lot Beautification - 1200 Block of 1<sup>st</sup> Avenue North**

A DDA controlled parking facility located on the 1200 block of 1<sup>st</sup> Avenue North (behind Peoples Drug). The facility contains a total of 40 parking spaces, none of which are designated accessible. Improvements include the installation of a new facility sign and landscaping. DDA Staff continue to work on this project with expected completion to be in Spring 2014. Estimated cost is \$5,000.



**OFFICIAL PROCEEDINGS  
CITY COUNCIL  
CITY OF ESCANABA, MICHIGAN  
Regular Council Meeting  
Thursday, January 16, 2014**

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Patricia A. Baribeau, Ronald J. Beauchamp, Ralph B. Blasier, and Leo J. Evans

Absent: None

Also Present: City Manager James V. O'Toole, City Department Heads, media, and members of the public.

City Clerk Robert S. Richards gave the invocation and led Council in the Pledge of Allegiance.

Evans moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting Minutes from January 2, 2014, and Special Meeting Minutes from January 8, 2014, as submitted.

**ADJUSTMENTS TO THE AGENDA**

Beauchamp moved, Evans seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as submitted.

**CONFLICT OF INTEREST DECLARATION** – None

**BRIEF PUBLIC COMMENT** – None

**UNFINISHED BUSINESS** – None

**PUBLIC HEARINGS**

**Public Hearing – Citizen Participation – 2014/15 Fiscal Year Budget Preparation.**

Each year, Council holds public hearings to facilitate input from its citizens for the City's next fiscal year budget. This was the first of five (5) scheduled public hearings. The next two (2) Council public hearings will be held on February 20, 2014, and March 20, 2014.

This being a public hearing, Mayor Tall asked if there was any public comment.

Bonifas Art Center President Pat Rudden and Executive Director Pasque Warstler thanked the citizens of Escanaba and Council for Bonifas Art Center support over the years and hoped Council would again continue supporting the Bonifas Art

Center in the upcoming City 2014/15 Fiscal Year Budget.

Hearing no further public comment, Mayor Tall closed the public hearing.

## **NEW BUSINESS**

### **Presentation – Escanaba Planning Commission – 2013 Performance Report.**

The Escanaba Planning Commission representative Pat Connor presented to City Council and people of Escanaba the annual Planning Commission Performance Report which highlighted their activities and accomplishments over calendar year 2013. (See Attachment – A)

### **Presentation – Escanaba Downtown Development Authority – 2013 Performance Report.**

The Escanaba Downtown Development Authority Chair Sue Parker presented to City Council and the people of Escanaba the annual DDA Performance Report on their activities and accomplishments over calendar year 2013. (See Attachment – B)

### **Approval – Use of Public Space – 2014 Community Summer Events.**

After review of the proposed summer events, City Manager O'Toole sought Council approval to use the Municipal Dock on June 7, July 5 and August 2, 2014 from 12:00 p.m. to 10:00 p.m. for the 2014 Summer Community Gatherings.

**NB-3** Blasier moved, Beauchamp seconded, **CARRIED UNANIMOUSLY**, to approve to use the Municipal Dock on June 7, July 5 and August 2, 2014 from 12:00 p.m. to 10:00 p.m. for the 2014 Summer Community Gatherings.

### **Power Plant Update – Sale of the Power Plant.**

Escanaba Green Energy Representative Charles DeTiege updated the Council and public on the latest developments related to the sale and transfer of the Escanaba generating facility. Mr. DeTiege advised they were reviewing paperwork relating to the final terms and conditions.

### **Approval – Dock Float System Replacement – Marina.**

Harbor Master Larry Gravatt sought Council approval to purchase forty-eight (48) replacement dock floats from Pier Genius of Woden, IA, in the amount of \$11,929. The dock floats would be used to refurbish twelve (12) docks which were purchased in 1983. Mr. Gravatt advised installation funds for the dock were set aside in the Harbor Fund and would be using City Labor.

**NB-5** Beauchamp moved, Baribeau seconded, to purchase forty-eight (48) replacement dock floats from Pier Genius of Woden, IA, in the amount of \$11,929.

Upon a call of the roll, the vote was as follows:

Ayes: Beauchamp, Baribeau, Blasier, Evans, Tall  
Nays: None

**MOTION CARRIED.**

### **Approval – Marina Basin Weed Treatment and MDEQ Permits – Marina.**

Harbor Master Larry Gravatt sought Council approval of a three (3) year management contract with PLM Lake & Land Management Corporation of Milford, Michigan, in an amount not to exceed \$15,605 for continued treatment and eradication of weeds in the marina basin. Additionally, Administration sought Council approval to submit permit applications and pay associated fees to the State of Michigan for the required MDEQ Spring 2014 permit and the Fall 2014 plant survey.

**NB-6** Baribeau moved, Evans seconded, to approve a three year contract with PLM Lake & Land Management Corporation of Milford, Michigan, in an amount not to exceed \$15,605 year one, and must be re-evaluated and approved if costs exceed 3% of the approved amount the next two years for continued treatment and eradication of weeds in the marina basin, and additionally directed Administration to submit permit applications and pay associated fees to the State of Michigan for the required MDEQ Spring 2014 permit and the Fall 2014 plant survey.

Upon a call of the roll, the vote was as follows:

Ayes: Baribeau, Evans, Beauchamp, Blasier, Tall  
Nays: None

**MOTION CARRIED.**

### **APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES**

Mayor Tall, with Council consensus, made the following appointments:

- Marilyn Noble to the Recreation Advisory Board, term ending June 2016;
- Jeffrey Slagstad to the Downtown Development Authority, term ending April 21, 2018;
- Terry Thomma to the Housing Commission, term ending June 2014;
- James Hellermann to the City Planning Commission, term ending June 2016.

## **BOARD, COMMISSION, AND COMMITTEE REPORTS**

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

## **GENERAL PUBLIC COMMENT**

Mr. DeTiege stated MISO requested the City Power Plant to be up and running. He advised Council the Power Plant had been running everyday over the past week.

## **ANNOUNCEMENTS**

- Great Lakes Sport and Recreation Club Annual Wild Game Feed was scheduled for January 25, 2014, at 5:00 p.m.;
- Council Members thanked the Public Work Employee's for their snow removal efforts to keep the City Streets clean during the winter months;
- Pasque Warstler was congratulated on her appointment as Executive Director for the Bonifas Art Center, and Welcomed Edward Legault as the new Downtown Development Director.

Hearing no further public comment, the Council adjourned at 7:45 p.m.

Respectfully submitted,

Robert S. Richards, CMC  
City Clerk

Approved: \_\_\_\_\_  
Marc D. Tall, Mayor

## DOWNTOWN DEVELOPMENT AUTHORITY GOALS, OBJECTIVES & ACCOMPLISHMENTS

### **PURPOSE OF REPORT:**

The DDA Rule of Procedure 2.7 requires the DDA Board to review its 2013 year's performance against its 2013 goals & objectives and report its progress to the City Council. The rule also requires the DDA Board to set goals and objectives for 2014. The purpose of this report is to advise the City Council of the DDA's 2013 performance and 2014 goals & objectives.

### **DDA's 2013 Performance:**

#### Completed Projects

- The DDA has continued its curb and sidewalk replacement program. This year the south side of the 1000 block of Ludington Street was completed. The cost of the project was \$26,598.04
- The DDA has continued to follow the Downtown Development Plan that was accepted and included in Escanaba's Master Plan in January of 2012.
- The DDA has enhanced communication to the downtown businesses and the citizens of Escanaba by more fully utilizing social media. We continue to use both written and verbal media to get our message out. The DDA has maintained an open door policy to improve all channels of communication. We are looking for our message to be as transparent as possible to all stake holders.
- We continue to look for ways to improve the curb appeal of downtown. The DDA funds \$2500 worth of flowers that are planted at Ludington & Lincoln Roads to welcome visitors. We fund the cost of the Christmas Garland and its installation for the Christmas season (\$11,000).
- We enhance the ability of downtown visitors to stay connected by providing free wifi access at a cost of \$2500.
- We continue to support & advertise our downtown brand through our Website and many networking opportunities.
- The DDA also continues to promote the downtown marketing & promotional plans through event sponsorship. The past year we have helped sponsor the following events:
  - Mites to Men Junior Hockey Tournament (\$1000)
  - Bay de Noc Homerun event (\$200)
  - Uptober Fest (\$700)
  - "Black Friday on Tuesday" Christmas Shopping Kickoff (\$3500)
  - Annual Center Court Community Tree Lighting (\$2300)
  - Christmas Parade – Main Sponsor (\$2000)
- The DDA continued the funding for the maintenance of the 8 DDA controlled parking lots. This would include plowing, striping and signage for each lot.
- Two years ago a group of downtown businesses formed a new organization entitled the "Downtown Partners in Business". The DDA has continued to provide administrative support for the group and supplied \$5500 in financial assistance for promotion of downtown events during 2013. The group's update from Secretary Sue Parker: As we look back upon last year we

have noticed many significant changes. Our evening events continue to be a success as well as being promoted thru social media and getting a lot of good press. We do feel that there are several ways we can improve and look forward to the challenges that face us in the upcoming year. Sidewalk Sales have been and continue to be a large draw to the downtown area and we are looking into how we can improve on that event. Also our Hot Summer Nights in August, while not a good evening event for retailers, it did bring extra business to the restaurants and bars. By far our biggest promotion is the Black Friday on Tuesday promotion that we partner with the DDA and they also have the Tree Lighting ceremony. This event surpassed last year by leaps and bounds and we feel it can only get better as we go along. This year was also a record breaking year for businesses participating in the Christmas promotion. Our main goal with this is to promote the Downtown as a whole for all your shopping and entertainment needs. This year we opened up the idea of getting service businesses and others that normally would not have participated by offering them a discounted rate to be included in the advertising. We went from a projected budget of \$10,000, to over \$14,000. This was mainly in part to all the hard work that Peggy Schumann did for us. Many retailers are reporting an increase in sales from the previous year. I can say for a volunteer organization it is really impressive how many business owners are willing to work together to achieve our goals. I look forward to what we can accomplish in 2014 to make our downtown a better place to be enjoyed by all.

- The DDA continues to pay the cost of snow removal for the sidewalks on Ludington from Second Street to Stevenson.
- The DDA provides administrative support for the Farmer's Market, as well as providing electric, water, phone and internet access for bridge cards at the site. We also supply the temporary bathrooms for the market. We have also supported the EskyGrow gardens at the location.
- The DDA is in the final stages of revamping its website. The new site will feature enhanced functionality to allow video and improve the ability to update information regarding downtown events, meeting information, building news and other important links.
- The DDA replaced the corner street signs on Ludington to comply with revised MDOT guidelines. The total cost of the project was approximately \$18,000.
- The DDA replaced the "Welcome to Escanaba" sign at Ludington and Lincoln roads. This included lighting of the sign. Total cost of the project to date is approximately \$39,000.
- The DDA continued support for the Marina Water Basin Management Plan. (\$4000)
- The DDA continues to support the Delta County Chess Club through a middle school program and a tournament held at Center Court.

#### **Goals & Objectives for 2013 - 2014**

1. **Downtown Building Façade Improvement Program** – The Façade program is available for communities that seek to improve/restore buildings to support movement towards a traditional downtown. Grants are available where improvements can sustain and minimize deterioration of commercial/mixed-use properties that have a significant impact on the downtown

community. The program is administered through the Michigan Economic Development Corporation (MEDC) utilizing funds received from the US Department of Housing and Urban Development (HUD).

The 2013 Façade Program included 7 buildings that received a total of \$124,386 in grants and \$41,468 contributed from the business owners. The 2014 program will include 10 buildings in the preliminary phase of the process as of January 9th. We will look to apply for grants after the initial architectural drawings are completed.

2. Indoor/Outdoor Farmer's Market Building – The DDA has reviewed architectural drawings completed by Barry Polzin for a year-round building for the Farmer's Market during 2013. We have also explored a different location for the market at 117 Stephenson Avenue. We have made the decision to look at enhancing the current site of the Farmer's Market. We will be working with Barry Polzin to explore ideas to enhance the current site. This will be a key objective for the team during 2014. We feel the Market has had a positive economic impact. Changes to the current site will allow us to make it a multi-purpose facility for the downtown.
3. Business Incubator Site Strategy – creating a Business Incubator process that could be utilized to grow new businesses downtown is also a key objective for 2014. The plan during 2013 was to have this initiative tied to the Farmer's Market project. The team has decided to make this a stand-alone project and will look for a downtown location to implement this process during 2014.
4. Weather Optimization Program – Michael Larson of Michigan Energy Options has completed 15 energy audits with downtown businesses during 2013. The audits highlight money saving options as well as going green initiatives. The DDA is creating a matching program capped at \$500 for the businesses that take advantage of the audit feedback during 2014. We will continue to supply Michael Larson with businesses to contact for audits during 2014.
5. Streetscape – The DDA is committed to make physical and visual improvements to the downtown district, following our outline in the Downtown Development Plan. During the end of 2013 we attended MEDC sponsored training that was very helpful as we look at our downtown. The training "Redevelopment Ready Cities" outlined new processes and certification needed for grants and reviewed many successful communities' plans to redeveloped, reinvigorate and make meaningful changes to their downtown. 2014 we will be looking to true-up our plan for downtown.
6. National Register for Historic Places – Bill Rutter created the report and presented the Escanaba Central Historic District nomination to the State Review Board in September of 2013. Based on the size and complexity of our nomination we expect our District to have Federal Historic status during the first part of 2014.