



CITY COUNCIL SPECIAL MEETING AGENDA

May 24, 2017, 8:00 a.m.

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Tem
Patricia A. Baribeau, Council Member
Ralph B. Blasier, Council Member
Michael R. Sattem, Council Member

James V. O'Toole, City Manager
Robert S. Richards, CMC, City Clerk
Ralph B.K. Peterson, City Attorney

City Council Chambers located at: City Hall - 410 Ludington Street - Room C101 - Escanaba, MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Special Meeting

Wednesday, May 24, 2017, at 8:00 a.m.

CALL TO ORDER
ROLL CALL
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION
BRIEF PUBLIC COMMENT
UNFINISHED BUSINESS - None
PUBLIC HEARINGS

- 1. Second Reading, Public Hearing of Ordinance No. 1177, the Appropriations Ordinance, Including the Millage Rate of 17.00 Mills.**
Explanation: In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council is required by ordinance to levy taxes that are necessary to meet the appropriations made for the upcoming fiscal year.
- 2. Second Reading, Public Hearing of Ordinance No. 1178, the Tax Levy Ordinance.**
Explanation: In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council must approve a tax levy and authorize appropriations to implement the budget for the upcoming fiscal year.

NEW BUSINESS - None
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted

James V. O'Toole
City Manager

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ORDINANCE NO. 1177

**"AN ORDINANCE TO MAKE APPROPRIATIONS AND CORRESPONDING REVENUES FOR
THE YEAR ENDED JUNE 30, 2018."**

THE CITY OF ESCANABA ORDAINS:

The total number of mills of ad valorem property taxes to be levied for fiscal year 2017/2018 is 17.00.

CHAPTER I

Section 101. That there is hereby appropriated by the City of Escanaba to various departments and funds for specific purposes, the several amounts set forth in the following tabulation, to be expended in accordance with the budget as approved, except that the City Manager is hereby empowered to transfer appropriations between activities and objects of expenditures, subject to the limitation imposed by Chapter VIII, Section 8, of the City Charter. The appropriations and revenues set forth are for the fiscal year ending June 30, 2018.

GENERAL FUND

Revenues:

Taxes	\$5,035,100
Licenses and Permits	2,000
Intergovernmental	1,399,500
Charges for Services/Fines	279,150
Electric Utility Fund Contribution	765,790
Transfer from Land Development Fund	60,000
Transfer from DDA Fund	2,500
Transfer from Office Equipment Fund	39,200
Transfer from Sanitary Landfill Fund	225,000
Miscellaneous Revenues	149,100
Subtotal	<u>\$7,957,340</u>
Transfer from Fund Balance	<u>\$158,952</u>
Total General Fund Revenues	<u>\$8,116,292</u>

Expenditures:

City Council	\$29,892
City Manager	216,865
Elections	15,573
City Controller	303,690
Auditors	13,975
Assessors	204,717
Attorneys	52,520
City Clerk	144,035
Human Resources	123,066
Bd. of Review	2,550
City Treasurer	252,496
Billing	351,968
City Hall and Grounds	81,252
Civic Center	57,647
Community Promotional	5,423
Celebration Flags	2,456
Fourth of July	20,763
Public Safety	4,456,169
Community Preservation	73,074
Crossing Guards	26,000
Crosswalks	250
Planning Commission	10,625
Care of Trees and Shrubs	91,905
Sidewalks	5,575
Engineers	283,133
Street Lighting	165,750
Sanitary Landfill	225,000
Solid Waste Collection	423,386
Composting Activities	65,966
Snow Plowing for Garbage Collection	19,062
Community Services	21,148
Recreation	437,240
Parks	225,152
Band	40,985
Historical Museum	323
Tourism Promotion	21,300
Boat Launches	13,754
Alley Maintenance	7,115
Bad Debts	50,000
Transfer to Parking Maintenance Fund	18,000
Transfer to Library Fund	400,000
Transfer to Escanaba Building Authority Fund	145,850
Transfer to Grants Fund	10,000

Ordinance No 1177 - cont:

Insurance/Bonds	5,000
Sub-total	<u>\$9,120,650</u>
Less: Overhead to Utilities	1,004,358
Total General Fund Expenditures	<u>\$8,116,292</u>

MAJOR STREET FUND

Revenues:

State Shared Revenues	\$935,000
State Grants	0
Interest Earnings	<u>33,000</u>
Sub-total	\$968,000
Transfer from DDA Fund	0
Transfer from Fund Balance	<u>404,577</u>
Total Major Street Fund Revenues	<u>\$1,372,577</u>

Expenditures:

Operating Expenses	\$722,000
Street Construction	<u>650,577</u>
Total Major Street Fund Expenditures	<u>\$1,372,577</u>

LOCAL STREET FUND

Revenues:

State Shared Revenues	\$320,000
Interest Earnings	14,000
Transfer from Gas Retirement Fund	<u>17,000</u>
Sub-total	\$351,000
Transfer from Fund Balance	<u>348,004</u>
Total Local Street Fund Revenues	<u>\$699,004</u>

Expenditures:

Operating Expenses	\$399,004
Street Construction	<u>300,000</u>
Total Local Street Fund Expenditures	<u>\$699,004</u>

LIBRARY FUND

Revenues:

State Funding	\$15,500
Penal Fines Allocation	100,000
Fines and Fees	18,000
Interest Earnings	1,750
Transfer from General Fund	<u>400,000</u>
Sub-Total	\$535,250
Transfer from Fund Balance	<u>37,879</u>
Total Library Fund Revenues	<u>\$573,129</u>

Expenditures:

Operating Expenditures	\$573,129
Total Library Fund Expenditures	<u>\$573,129</u>

BEZOLD TRUST FUND

Revenues:

Interest Earnings	\$4,500
Transfer from Fund Balance	<u>5,500</u>
Total Bezold Trust Fund Revenues	<u>\$10,000</u>

Expenditures:

Qualifying Expenditures	\$10,000
Total Bezold Trust Fund Expenditures	<u>\$10,000</u>

GAS RETIREMENT FUND

Revenues:

Interest Earnings	\$20,000
Total Gas Retirement Fund Revenues	<u>\$20,000</u>

Expenditures:

Transfer to Local Street Fund	\$17,000
Total Gas Retirement Fund Expenditures	<u>\$17,000</u>

SANITARY LANDFILL FUND

Revenues:

Revenue from Sales	\$225,000
Penalties on Collections	1,000
Interest Earnings	<u>1,000</u>
Total Sanitary Landfill Fund Revenues	<u>\$227,000</u>

Ordinance No 1177 - cont.

Expenditures:
Transfer to General Fund \$225,000
Administrative Expense 100
Total Sanitary Landfill Fund Expenditures \$225,100

DOWNTOWN DEVELOPMENT AUTHORITY (DDA) FUND

Revenues:
TIF Tax Collections \$255,000
State Reimbursement of Lost PPT 20,000
Interest Earnings 5,500
Miscellaneous Income 2,000
Sub-Total \$282,500
Transfer from Fund Balance 49,620
Total DDA Fund Revenues \$332,120

Expenditures:
Operating Expenditures \$329,620
Transfer to Marina Fund 2,500
Total DDA Fund Expenditures \$332,120

HOUSING REHABILITATION FUND

Revenues:
Interest Earnings \$4,000
Total Housing Rehabilitation Fund Revenues \$4,000

Expenditures:
Administrative Expense \$750
Total Housing Rehabilitation Fund Expenditures \$750

DELTA COUNTY CENTRAL DISPATCH AUTHORITY (DCCDA) FUND

Revenues:
DC Central Dispatch Authority Contract \$828,892
Total DCCDA Fund Revenues \$828,892

Expenditures:
Dispatching Operations \$827,892
Total DCCDA Fund Expenditures \$827,892

LAND DEVELOPMENT FUND

Revenues:
Property Owner's Share of Special Assessments \$8,200
Interest Earnings 36,500
Sub-Total \$44,700
Transfer from Fund Balance 193,650
Total Land Development Fund Revenues \$238,350

Expenditures:
Property Improvements \$12,500
Administrative Costs 750
Professional Services 10,000
Property Taxes 5,100
Transfer to General Fund 60,000
Transfer to Marina Fund 150,000
Total Land Development Fund Expenditures \$238,350

PARKING MAINTENANCE FUND

Revenues:
D.D.A. Fund Contractual \$20,000
Transfer from General Fund 18,000
Total Parking Maintenance Fund Revenues \$38,000

Expenditures:
D.D.A. Lot Expenditures \$20,000
City Lot Expenditures 18,000
Total Parking Maintenance Fund Expenditures \$38,000

E.D.A. REVOLVING LOAN FUND

Revenues:
Interest Earnings \$3,500
Total E.D.A.R.L.F. Revenues \$3,500

Expenditures:
Administrative Costs \$1,500
Total E.D.A.R.L.F. Expenditures \$1,500

Ordinance No 1177 - cont.

M.S.C REVOLVING LOAN FUND

Revenues:

Interest Earnings	\$2,500
Total M.S.C.R.L.F. Revenues	<u>\$2,500</u>

Expenditures:

Administrative Costs	\$500
Total M.S.C.R.L.F. Expenditures	<u>\$500</u>

U.D.A.G. REVOLVING LOAN FUND

Revenues:

Interest Earnings	\$50,000
Total U.D.A.G.R.L.F. Revenues	<u>\$50,000</u>

Expenditures:

Administrative Costs	\$1,650
Total U.D.A.G.R.L.F. Expenditures	<u>\$1,650</u>

FARMERS HOME GRANT FUND

Revenues:

Interest Earnings	\$800
Total Farmers Home Grant Fund Revenues	<u>\$800</u>

Expenditures:

Administrative Costs	\$100
Total Farmers Home Grant Fund Expenditures	<u>\$100</u>

DRUG LAW ENFORCEMENT FUND

Revenues:

Local Forfeiture Proceeds	\$2,000
Interest Earnings	350
Total Drug Law Enforcement Fund Revenues	<u>\$2,350</u>

Expenditures:

City Expenditures	\$2,000
Total Drug Law Enforcement Fund Expenditures	<u>\$2,000</u>

BROWNFIELD REDEVELOPMENT FUND

Revenues:

TIF Tax Collections	\$52,000
Interest Earnings	500
Total Brownfield Redevelopment Fund Revenues	<u>\$52,500</u>

Expenditures:

Administrative Expenses	\$150
Developer Reimbursements	41,500
Total Brownfield Redevelopment Fund Expenditures	<u>\$41,650</u>

The following is provided for informational purposes only, as provided by Michigan P.A. 2 of 1968

ELECTRIC UTILITY FUND

Revenues:

Revenue from Sales	\$13,415,441
Rents	49,500
Miscellaneous	68,500
Interest Earnings	240,000
Total Electric Fund Revenues	<u>\$13,773,441</u>

Expenses:

Operating Expenses	\$12,186,068
Depreciation	470,000
Overhead to General Fund	615,972
Contribution to General Fund	765,790
Total Electric Fund Expenses	<u>\$14,037,830</u>

WATER UTILITY FUND

Revenues:

Revenue from Sales	\$2,320,601
Federal Subsidy-Capital Improvement Bond Interest	58,600
Miscellaneous	59,600
Interest Earnings	12,000
Total Water Fund Revenues	<u>\$2,450,801</u>

Ordinance No 1177 - cont.

Expenses:

Operating Expenses	\$1,615,364
Depreciation	427,064
Overhead to General Fund	250,084
Bond Interest Expense	202,300
Total Water Fund Expenses	<u>\$2,449,812</u>

WASTEWATER UTILITY FUND

Revenues:

Revenue from Sales	\$1,523,118
Miscellaneous	11,500
Interest Earnings	50,000
Total Wastewater Fund Revenues	<u>\$1,584,618</u>

Expenses:

Operating Expenses	\$1,095,727
Depreciation	291,505
Overhead to General Fund	195,631
Bond Interest Expense	2,025
Total Wastewater Fund Expenses	<u>\$1,584,888</u>

ESCANABA BUILDING AUTHORITY FUND

Revenues:

Lease Payments-Transfer from General Fund	\$145,850
Rent Income-City Hall/Library	133,248
Interest Earnings	5,500
Total Escanaba Building Authority Fund Revenues	<u>\$284,598</u>

Expenses:

Operating Expenses	\$157,008
Interest Expense	20,850
Depreciation Expense	146,500
Total Escanaba Building Authority Fund Expenses	<u>\$324,358</u>

MARINA FUND

Revenues:

Fees and Concessions	\$223,600
Interest Earnings	1,000
Transfer from Land Development Fund	150,000
Total Marina Fund Revenues	<u>\$374,600</u>

Expenses:

Operating Expenses	\$188,102
Interest Expense	7,400
Depreciation	68,000
Total Marina Fund Expenses	<u>\$263,502</u>

APPROVED:

Ralph B. K. Peterson
City Attorney

Date Approved: May 25, 2017
Date Published: XXX 28, 201

APPROVED:

Marc D. Tall
Mayor

ATTEST:

Robert S. Richards, CMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a Special Meeting held on the 25th day of May, 2017, and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on May XX, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC
City Clerk

ORDINANCE NO. 1178

AN ORDINANCE TO LEVY SUCH TAXES AS MAY BE NECESSARY TO MEET APPROPRIATIONS MADE AND ALL SUMS REQUIRED BY LAW TO BE RAISED TO DEFRAY THE DEBTS, EXPENDITURES, AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING ON THE 30TH DAY OF JUNE, 2018, AND REQUIRING AN AUTHORIZED LEVY ON THE JULY, 2017, CITY TAX ROLL OF RETURNED UNPAID SPECIAL ASSESSMENTS, TOGETHER WITH SUCH PENALTIES THEREON AS IS PROVIDED BY THE CITY CHARTER.

THE CITY OF ESCANABA ORDAINS:

CHAPTER I

Section 101. That there shall be raised by levying 17.000 mills upon all of the ad valorem taxable property in the City of Escanaba at the next general City or July, 2017, tax levy, the sum of Five Million, Seventy Eight Thousand Seven Hundred Fifteen Dollars (\$5,078,715) for the purpose of defraying debts, expenditures, and liabilities of said City of Escanaba for the fiscal year ending on the 30th day of June, 2018, in accordance with the 2017 - 2018 Budget of said City as submitted by the Manager, as amended by the Council, and approved.

Section 102. That said sum of Five Million, Seventy Eight Thousand Seven Hundred Fifteen Dollars (\$5,078,715) for the payment of all of the foregoing debts, expenditures, and liabilities herein before mentioned be appropriated for the several funds of the City of Escanaba for the fiscal year ending June 30, 2018, and that the same be forthwith certified by the Clerk of said City of Escanaba to the City Assessor of said City, and the same shall be levied and collected upon the taxable valuation of all taxable property within the said City of Escanaba in accordance with the provisions of the City Charter and the laws of the State of Michigan, for the levying and collection of taxes.

Section 103. That the Clerk of the City shall report on June 21, 2017, to the City Assessor the amounts of all the several delinquent special tax assessments becoming due prior to January 1, 2017, and returned unpaid by the City Treasurer on said date of June 21, 2017, for all public improvements hereto before levied upon each, together with the name of the owner or occupant against whom such assessment was made, as contained in the special roll prepared therefore, and on file in the Office of the City Treasurer, and the City Assessor is hereby authorized and directed to levy and spread said sums so assessed, together with the penalties fixed by law, in the July, 2017, tax levy against persons and property charged therewith in such special assessment roll in accordance with the provisions of the City Charter of the City of Escanaba.

CHAPTER II

Section 201. If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases thereof be declared unconstitutional.

Section 202. This ordinance shall be duly published as required by the Charter and shall be in full force and effect ten (10) days after the date of its publication.

APPROVED:

APPROVED:

Ralph B. K. Peterson
City Attorney

Marc D. Tall
Mayor

Date Approved: May XX, 2017
Date Published: May XX, 2017

ATTEST:

Robert S. Richards, CMC
City Clerk

Ordinance No. 1178 -continued

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a Special Meeting held on the XXth day of May, 2017, and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on May XX, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC
City Clerk