



CITY COUNCIL SPECIAL MEETING AGENDA

May 28, 2015, 7:30 a.m.

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Tem
Patricia A. Baribeau, Council Member
Ralph B. Blasier, Council Member
Michael R. Sattem, Council Member

James V. O'Toole, City Manager
Robert S. Richards, CMC, City Clerk
Ralph B.K. Peterson, City Attorney

City Council Chambers located at: City Hall - 410 Ludington Street - Room C101 - Escanaba, MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Special Meeting

Thursday, May 28, 2015, at 7:30 a.m.

CALL TO ORDER

ROLL CALL

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

BRIEF PUBLIC COMMENT

UNFINISHED BUSINESS - NONE

PUBLIC HEARINGS

1. **Second Reading, Public Hearing of Ordinance No. 1157, the Appropriations Ordinance, Including the Millage Rate of 17.00 Mills.**

Explanation: In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council is required by ordinance to levy taxes that are necessary to meet the appropriations made for the upcoming fiscal year.

2. **Second Reading, Public Hearing of Ordinance No. 1158, the Tax Levy Ordinance.**

Explanation: In accordance with Chapter VIII. General Finance of the City Charter, Section 9, Council must approve a tax levy and authorize appropriations to implement the budget for the upcoming fiscal year.

NEW BUSINESS - None

GENERAL PUBLIC COMMENT

ANNOUNCEMENTS

ADJOURNMENT

Respectfully Submitted

James V. O'Toole
City Manager

ORDINANCE NO. 1157

"AN ORDINANCE TO MAKE APPROPRIATIONS AND CORRESPONDING REVENUES FOR THE YEAR ENDED JUNE 30, 2016."

THE CITY OF ESCANABA ORDAINS:

The total number of mills of ad valorem property taxes to be levied for fiscal year 2015/2016 is 17.00.

CHAPTER I

Section 101. That there is hereby appropriated by the City of Escanaba to various departments and funds for specific purposes, the several amounts set forth in the following tabulation, to be expended in accordance with the budget as approved, except that the City Manager is hereby empowered to transfer appropriations between activities and objects of expenditures, subject to the limitation imposed by Chapter VIII, Section 8, of the City Charter. The appropriations and revenues set forth are for the fiscal year ending June 30, 2016.

GENERAL FUND

Revenues:

Taxes	\$5,189,250
Licenses and Permits	2,000
Intergovernmental	1,437,000
Charges for Services/Fines	313,400
Electric Utility Fund Contribution	463,624
Transfer from Land Development Fund	60,000
Transfer from DDA Fund	5,000
Transfer from Office Equipment Fund	39,200
Transfer from Health/Dental Fund	0
Transfer from Sanitary Landfill Fund	220,500
Miscellaneous Revenues	135,350
Subtotal	\$7,865,324
Transfer from Fund Balance	\$46,734
Total General Fund Revenues	<u>\$7,912,058</u>

Expenditures:

City Council	\$30,020
City Manager	205,552
Elections	18,815
City Controller	268,089
Auditors	17,250
Assessors	256,784
Attorneys	51,500
City Clerk	135,198
Human Resources	117,765
Bd. of Review	2,450
City Treasurer	247,201
Billing	322,723
City Hall and Grounds	81,252
Civic Center	58,424
Community Promotional	5,148
Celebration Flags	3,090
Fourth of July	20,620
Public Safety	4,245,329
Community Preservation	70,016
Crossing Guards	25,000
Planning Commission	9,800
Care of Trees and Shrubs	77,764
Sidewalks	7,000
Engineers	275,271
Street Lighting	162,500
Sanitary Landfill	222,000
Solid Waste Collection	398,702
Composting Activities	56,896
Snow Plowing for Garbage Collection	19,070
Community Services	16,148
Recreation	432,084
Parks	196,975
Band	40,035
Historical, Museum	250
Tourism Promotion	11,650
Boat Launches	15,132
Alley Maintenance	7,719
Transfer to Local Street Fund	151,000
Transfer to Parking Maintenance Fund	18,000
Transfer to Library Fund	400,000
Transfer to Escanaba Building Authority Fund	152,100
Insurance/Bonds	<u>3,000</u>

Ordinance No 1157 – cont.

Sub-total	\$8,855,322
Less: Overhead to Utilities	<u>943,264</u>
Total General Fund Expenditures	<u>\$7,912,058</u>

MAJOR STREET FUND

Revenues:	
State Shared Revenues	\$744,000
Interest Earnings	<u>25,000</u>
Sub-total	\$769,000
Transfer from Fund Balance	<u>45,839</u>
Total Major Street Fund Revenues	<u>\$814,839</u>
Expenditures:	
Operating Expenses	\$599,839
Street Construction	<u>150,000</u>
Transfer to Local Street Fund	<u>65,000</u>
Total Major Street Fund Expenditures	<u>\$814,839</u>

LOCAL STREET FUND

Revenues:	
State Shared Revenues	\$250,000
Interest Earnings	<u>8,000</u>
Transfer from General Fund	<u>151,000</u>
Transfer from Major Street Fund	<u>65,000</u>
Transfer from Gas Retirement Fund	<u>17,000</u>
Sub-total	\$491,000
Transfer from Fund Balance	<u>32,386</u>
Total Local Street Fund Revenues	<u>\$523,386</u>
Expenditures:	
Operating Expenses	\$373,386
Street Construction	<u>150,000</u>
Total Local Street Fund Expenditures	<u>\$523,386</u>

LIBRARY FUND

Revenues:	
State Funding	\$15,500
Penal Fines Allocation	<u>100,000</u>
Fines and Fees	<u>18,000</u>
Interest Earnings	<u>1,750</u>
Transfer from General Fund	<u>400,000</u>
Sub-Total	\$535,250
Transfer from Fund Balance	<u>23,826</u>
Total Library Fund Revenues	<u>\$559,076</u>
Expenditures:	
Operating Expenditures	\$559,076
Total Library Fund Expenditures	<u>\$559,076</u>

BEZOLD TRUST FUND

Revenues:	
Interest Earnings	\$4,350
Transfer from Fund Balance	<u>5,650</u>
Total Bezold Trust Fund Revenues	<u>\$10,000</u>
Expenditures:	
Qualifying Expenditures	<u>\$10,000</u>
Total Bezold Trust Fund Expenditures	<u>\$10,000</u>

GAS RETIREMENT FUND

Revenues:	
Interest Earnings	\$18,000
Total Gas Retirement Fund Revenues	<u>\$18,000</u>
Expenditures:	
Transfer to Local Street Fund	<u>\$17,000</u>
Total Gas Retirement Fund Expenditures	<u>\$17,000</u>

SANITARY LANDFILL FUND

Revenues:	
Revenue from Sales	\$220,000
Penalties on Collections	<u>1,200</u>
Interest Earnings	<u>500</u>
Total Sanitary Landfill Fund Revenues	<u>\$221,700</u>

Ordinance No 1157 – cont.

Expenditures:

Transfer to General Fund	\$220,500
Bad Debt Expense	100
Administrative Expense	150
Total Sanitary Landfill Fund Expenditures	<u>\$220,750</u>

CATHERINE BONIFAS TRUST FUND

Revenues:

Interest Earnings	\$200
Transfer from Fund Balance	0
Total Catherine Bonifas Trust Fund Revenues	<u>\$200</u>

Expenditures:

Roof Replacement Project	\$0
Total Catherine Bonifas Trust Fund Expenditures	<u>\$0</u>

DOWNTOWN DEVELOPMENT AUTHORITY (DDA) FUND

Revenues:

State Grant	\$450,000
TIF Tax Collections	255,000
State Reimbursement of Lost PPT	20,000
Interest Earnings	4,500
Miscellaneous Income	2,500
Loan Proceeds	620,000
Sub-Total	\$1,352,000
Transfer from Fund Balance	95,950
Total DDA Fund Revenues	<u>\$1,447,950</u>

Expenditures:

Wages & Benefits	\$92,500
Supplies	3,200
Professional Services	52,250
Property Rehabilitation Payments	2,000
Telephones	2,600
Travel	500
Promotion	25,500
Printing and Publishing	600
Insurance	1,100
Utilities	3,000
Repairs and Maintenance	83,400
Equipment Rental	2,800
Memberships & Dues	500
Education and Training	500
Capital Outlay-Building Improvements	1,170,000
Capital Outlay-Equipment	2,000
Books, Magazines and Periodicals	500
Debt Service Payments	0
Transfer to Marina Fund	5,000
Total DDA Fund Expenditures	<u>\$1,447,950</u>

HOUSING REHABILITATION FUND

Revenues:

Interest Earnings	\$3,500
Total Housing Rehabilitation Fund Revenues	<u>\$3,500</u>

Expenditures:

Administrative Expense	\$1,000
Total Housing Rehabilitation Fund Expenditures	<u>\$1,000</u>

DELTA COUNTY CENTRAL DISPATCH AUTHORITY (DCCDA) FUND

Revenues:

DC Central Dispatch Authority Contract	\$792,869
Total DCCDA Fund Revenues	<u>\$792,869</u>

Expenditures:

Dispatching Operations	\$792,869
Total DCCDA Fund Expenditures	<u>\$792,869</u>

LAND DEVELOPMENT FUND

Revenues:

Land Sales/Rent Income	\$0
Timber/Sand Sales	5,000
Interest Earnings	37,500
Sub-Total	\$42,500
Transfer from Fund Balance	43,000
Total Land Development Fund Revenues	<u>\$85,500</u>

Ordinance No 1157 – cont.

Expenditures:	
Property Improvements	\$7,500
Administrative Costs	1,500
Professional Services	10,000
Property Taxes	6,500
Transfer to General Fund	60,000
Total Land Development Fund Expenditures	<u>\$85,500</u>

PARKING MAINTENANCE FUND

Revenues:	
D.D.A. Fund Contractual	\$25,000
Transfer from General Fund	18,000
Total Parking Maintenance Fund Revenues	<u>\$43,000</u>

Expenditures:	
D.D.A. Lot Expenditures	\$25,000
City Lot Expenditures	18,000
Total Parking Maintenance Fund Expenditures	<u>\$43,000</u>

E.D.A. REVOLVING LOAN FUND

Revenues:	
Interest Earnings	\$20,000
Total E.D.A.R.L.F. Revenues	<u>\$20,000</u>

Expenditures:	
Administrative Costs	\$1,500
Total E.D.A.R.L.F. Expenditures	<u>\$1,500</u>

M.S.C REVOLVING LOAN FUND

Revenues:	
Interest Earnings	\$5,000
Total M.S.C.R.L.F. Revenues	<u>\$5,000</u>

Expenditures:	
Administrative Costs	\$1,500
Total M.S.C.R.L.F. Expenditures	<u>\$1,500</u>

U.D.A.G. REVOLVING LOAN FUND

Revenues:	
Interest Earnings	\$48,000
Total U.D.A.G.R.L.F. Revenues	<u>\$48,000</u>

Expenditures:	
Administrative Costs	\$1,500
Total U.D.A.G.R.L.F. Expenditures	<u>\$1,500</u>

FARMERS HOME GRANT FUND

Revenues:	
Interests	\$750
Total Farmers Home Grant Fund Revenues	<u>\$750</u>

Expenditures:	
Administrative Costs	\$200
Total Farmers Home Grant Fund Expenditures	<u>\$200</u>

DRUG LAW ENFORCEMENT FUND

Revenues:	
Forfeiture Proceeds	\$0
Local Forfeiture Proceeds	2,000
Interest Earnings	300
Sub-Total	\$2,300
Transfer from Fund Balance	9,700
Total Drug Law Enforcement Fund Revenues	<u>\$12,000</u>

Expenditures:	
Transfer to UPSET	\$10,000
City Expenditures	2,000
Total Drug Law Enforcement Fund Expenditures	<u>\$12,000</u>

BROWNFIELD REDEVELOPMENT FUND

Revenues:	
TIF Tax Collections	\$54,875
Interest Earnings	100
Sub-Total	\$54,975

Ordinance No 1157 – cont.

Transfer from Fund Balance	900
Total Brownfield Redevelopment Fund Revenues	<u>\$55,875</u>
Expenditures:	
Administrative Expenses	\$1,000
Developer Reimbursements	54,875
Total Brownfield Redevelopment Fund Expenditures	<u>\$55,875</u>

The following is provided for informational purposes only, as provided by Michigan P.A. 2 of 1968

ELECTRIC UTILITY FUND

Revenues:	
Revenue from Sales	\$13,459,250
Rents	49,350
Miscellaneous	69,500
Interest Earnings	<u>240,000</u>
Total Electric Fund Revenues	<u>\$13,818,100</u>
Expenses:	
Operating Expenses	\$12,354,700
Depreciation	345,000
Overhead to General Fund	571,342
Contribution to General Fund	<u>463,624</u>
Total Electric Fund Expenses	<u>\$13,734,666</u>

WATER UTILITY FUND

Revenues:	
Revenue from Sales	\$2,019,600
Federal Subsidy-Capital Improvement Bond Interest	62,650
Miscellaneous	59,100
Interest Earnings	<u>11,000</u>
Total Water Fund Revenues	<u>\$2,152,350</u>
Expenses:	
Operating Expenses	\$1,300,262
Depreciation	380,000
Overhead to General Fund	190,624
Bond Interest Expense	<u>223,500</u>
Total Water Fund Expenses	<u>\$2,094,386</u>

WASTEWATER UTILITY FUND

Revenues:	
Revenue from Sales	\$1,379,000
Miscellaneous	11,000
Interest Earnings	<u>47,500</u>
Total Wastewater Fund Revenues	<u>\$1,437,500</u>
Expenses:	
Operating Expenses	\$1,014,045
Depreciation	235,000
Overhead to General Fund	181,298
Bond Interest Expense	<u>4,400</u>
Total Wastewater Fund Expenses	<u>\$1,434,743</u>

ESCANABA BUILDING AUTHORITY FUND

Revenues:	
Lease Payments-Transfer from General Fund	\$152,100
Rent Income-City Hall/Library	133,248
Interest Earnings	<u>5,000</u>
Total Escanaba Building Authority Fund Revenues	<u>\$290,348</u>
Expenses:	
Operating Expenses	\$165,805
Interest Expense	27,100
Depreciation Expense	<u>147,000</u>
Total Escanaba Building Authority Fund Expenses	<u>\$339,905</u>

MARINA FUND

Revenues:	
Fees and Concessions	\$227,950
Transfers from Other Funds	0
Interest Earnings	<u>500</u>
Total Marina Fund Revenues	<u>\$228,450</u>

Ordinance No 1157 – cont.

Expenses:	
Operating Expenses	\$186,466
Interest Expense	13,500
Depreciation	<u>57,000</u>
Total Marina Fund Expenses	<u>\$256,966</u>

HEALTH/DENTAL FUND

Revenues:	
Transfer from Fund Balance	\$0
Total Health/Dental Fund Revenues	<u>\$0</u>

Expenses:	
Transfers to Other Funds	\$0
Total Health/Dental Fund Expenses	<u>\$0</u>

APPROVED:

APPROVED:

Ralph B. K. Peterson
City Attorney

Marc D. Tall
Mayor

Date Approved: May 28, 2015
Date Published: (Month) (date), 2015

ATTEST:

Robert S. Richards, CMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a Special Meeting held on the 28th day of May, 2015, and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on (Month) (date), 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC
City Clerk

ORDINANCE NO. 1158

AN ORDINANCE TO LEVY SUCH TAXES AS MAY BE NECESSARY TO MEET APPROPRIATIONS MADE AND ALL SUMS REQUIRED BY LAW TO BE RAISED TO DEFRAY THE DEBTS, EXPENDITURES, AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING ON THE 30TH DAY OF JUNE, 2016, AND REQUIRING AN AUTHORIZED LEVY ON THE JULY, 2015, CITY TAX ROLL OF RETURNED UNPAID SPECIAL ASSESSMENTS, TOGETHER WITH SUCH PENALTIES THEREON AS IS PROVIDED BY THE CITY CHARTER.

THE CITY OF ESCANABA ORDAINS:

CHAPTER I

Section 101. That there shall be raised by levying 17.000 mills upon all of the ad valorem taxable property in the City of Escanaba at the next general City or July, 2015, tax levy, the sum of Five Million, One Hundred and Sixty Eight Thousand, Two Hundred Ninety Three Dollars and 64 cents (\$5,168,293.64) for the purpose of defraying debts, expenditures, and liabilities of said City of Escanaba for the fiscal year ending on the 30th day of June, 2016, in accordance with the 2015 - 2016 Budget of said City as submitted by the Manager, as amended by the Council, and approved.

Section 102. That said sum of Five Million, One Hundred and Seventy Five Thousand, Nine Hundred Eighty Three Dollars and 35 cents (\$5,175,983.35) for the payment of all of the foregoing debts, expenditures, and liabilities herein before mentioned be appropriated for the several funds of the City of Escanaba for the fiscal year ending June 30, 2016, and that the same be forthwith certified by the Clerk of said City of Escanaba to the City Assessor of said City, and the same shall be levied and collected upon the taxable valuation of all taxable property within the said City of Escanaba in accordance with the provisions of the City Charter and the laws of the State of Michigan, for the levying and collection of taxes.

Section 103. That the Clerk of the City shall report on June 21, 2015, to the City Assessor the amounts of all the several delinquent special tax assessments becoming due prior to January 1, 2015, and returned unpaid by the City Treasurer on said date of June 21, 2015, for all public improvements hereto before levied upon each, together with the name of the owner or occupant against whom such assessment was made, as contained in the special roll prepared therefore, and on file in the Office of the City Treasurer, and the City Assessor is hereby authorized and directed to levy and spread said sums so assessed, together with the penalties fixed by law, in the July, 2015, tax levy against persons and property charged therewith in such special assessment roll in accordance with the provisions of the City Charter of the City of Escanaba.

CHAPTER II

Section 201. If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases thereof be declared unconstitutional.

Section 202. This ordinance shall be duly published as required by the Charter and shall be in full force and effect ten (10) days after the date of its publication.

APPROVED:

APPROVED:

Ralph B. K. Peterson
City Attorney

Marc D. Tall
Mayor

Date Approved: May 28, 2015
Date Published: (Month) (date), 2015

ATTEST:

Robert S. Richards, CMC
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Escanaba, County of Delta, Michigan, at a Special Meeting held on the 28th day of May, 2015, and was published in the Daily Press, a newspaper of general circulation in the City of Escanaba on (Month) (date), 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC
City Clerk