



CITY COUNCIL MEETING AGENDA

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Tem
Patricia A. Baribeau, Council Member
Ralph B. Blasier, Council Member
Michael R. Sattlem, Council Member

James V. O'Toole, City Manager
Robert S. Richards, CMC, City Clerk
Ralph B.K. Peterson, City Attorney

City Council Chambers located at: City Hall - 410 Ludington Street - Room C101 - Escanaba, MI 49829
The Council has adopted a policy to use a Consent Agenda, when appropriate. All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Regular Meeting

Thursday, April 16, 2015, at 7:00 p.m.

CALL TO ORDER

ROLL CALL

INVOCATION/PLEDGE OF ALLEGIANCE – Reverend Jason Janich of New Life Assembly of God Church
APPROVAL/CORRECTION(S) TO MINUTES – Regular Meeting – April 1, 2015 and Joint Meeting – April 8, 2015
APPROVAL/ADJUSTMENTS TO THE AGENDA
RETIREMENT PROCLAMATION – Michael D. Dewar – City Controller
CONFLICT OF INTEREST DECLARATION
BRIEF PUBLIC COMMENT
PUBLIC HEARINGS

1. **Public Hearing - Proposed 2015-16 Fiscal Year Budget and Setting the Final Public Hearing and Adoption for May 7, 2015.**

Explanation: Council will conduct the fourth Public Hearing and schedule the final public hearing and approval of the 2015-16 City Budget for May 7, 2015.

UNFINISHED BUSINESS – None

NEW BUSINESS

1. **Approval – Use of Public Space - Ludington Park and Ludington Street – Krusin Klassic Car Club.**
Explanation: The Krusin Klassic Car Club is requesting authorization to use Ludington Park and Ludington Street on May 29, 2015, for their annual “Krusin Klassics Fun Run”. Administration is recommending approval of the request contingent upon the following: 1) Proper insurance is provided naming the City of Escanaba as an additional insured and 2) event sponsors provide all labor material and clean up at the conclusion of the event.
2. **Approval – Use of Public Space – Karas Memorial Band Shell – Blues for a Cause – Music Mondays.**
Explanation: Blues for a Cause is requesting authorization to use the Karas Memorial Band Shell for Blues for a Cause Music Mondays for June 22, July 6, July 20 and August 3, 2015. Administration is recommending approval of the request contingent upon the following: 1) Proper insurance is provided naming the City of Escanaba as an additional insured and 2) The event sponsors provide all labor and material to clean up at the conclusion of each event.

3. Approval – Use of Public Space – Karas Memorial Band Shell - Bonifas Arts Center – Music Mondays.

Explanation: The Bonifas Arts Center is requesting authorization to use the Karas Memorial Band Shell for the Bonifas Music Mondays for June 29, July 13, July 27 and August 10, 2015. Administration is recommending approval of the request contingent upon the following: 1) Proper insurance is provided naming the City of Escanaba as an additional insured and 2) The event sponsors provide all labor and material to clean up at the conclusion of each event.

4. Update – Power Generation– City Manager’s Office.

Explanation: Administration will update the Council and public on the latest developments related to the Escanaba Power Plant and the Upper Peninsula electrical situation in general.

APPOINTMENTS

BOARD, COMMISSION, AND COMMITTEE REPORTS

GENERAL PUBLIC COMMENT

ANNOUNCEMENTS Proclamation: May 2015 as Head Start Month

ADJOURNMENT

Respectfully Submitted


James V. O'Toole
City Manager

**OFFICIAL PROCEEDINGS
CITY COUNCIL
CITY OF ESCANABA, MICHIGAN
Regular Council Meeting
Wednesday, April 1, 2015**

The meeting was called to order by the Honorable Mayor Marc D. Tall at 7:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Patricia A. Baribeau, Ronald J. Beauchamp, Ralph B. Blasier, and Michael R. Sattem

Absent: None

Also Present: City Controller Mike Dewar, City Department Heads, media, and members of the public.

Pastor Erik Heskin of the Bethany Lutheran Church, gave the invocation and led Council in the Pledge of Allegiance.

Blasier moved, Sattem seconded, **CARRIED UNANIMOUSLY**, to approve Regular Meeting Minutes from March 19, 2015, and Special Meeting Minutes from March 11, 2015, as submitted.

ADJUSTMENTS TO THE AGENDA

Council Member Blasier asked to move NB-1(h) as a separate item as he had a conflict of interest.

Beauchamp moved, Blasier seconded, **CARRIED UNANIMOUSLY**, to approve the City Council Agenda as amended.

CONFLICT OF INTEREST DECLARATION

BRIEF PUBLIC COMMENT – None

PUBLIC HEARINGS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

Consent Agenda – Use of Public Spaces – Community Events.

Administration recommended Council approval of the following community events utilizing public space with the following conditions: 1) Proper insurance was provided naming the City of Escanaba and 2) The event sponsors provide all labor and material to clean up at the conclusion of the event.

City Council Minutes

April 1, 2015 – cont.

- a. Request from Paula Morrison of the Escanaba Schools use of Ludington Park on Saturday, May 16, 2015 from 8:00 a.m. to 12:00 noon for the Eskymo 5k run/walk;
- b. Request from Mr. Jerry Plourde, Angler Young Angler Director for use of the Ludington Park Band Shell and surrounding soccer field area to hold the annual Angler Young Angler Walleye Tournament on Saturday, June 13, 2015 from 6:00 a.m.-7:00 p.m.;
- c. Request from Bonifas Art Center use of the Ludington Park Band Shell and surrounding green space to hold the Waterfront Arts Festival on Saturday, August 1, 2015 from 6:00 a.m. to 6:00 p.m.;
- d. Request from Ken Buchholtz of the Delta RICC/Wild Turkey Federation and Bays de Noc Gobblers Associations access to the docking area for boat rides on Saturday, August 8, 2015 from 9:00 a.m. to 4:00 p.m.;
- e. Request from Cindy Bintner for use of the Ludington Park Pavilion on Saturday, September 12, 2015 for the End the Silence Walk from 8:00 a.m. to 4:00 p.m.;
- f. Request from Joy McKnight requests for use of the Ludington Park Pavilion on Saturday, October 3, 2015 from 7:00 a.m. to 2:30 p.m. for the Pink Pumpkins Breast Cancer Awareness 5k fundraiser;
- g. Request from the Bay de Noc Great Lakes Sports Fishermen to reserve space near the North Shore Boat Launch for a fishing tournament Saturday, August 8, 2015, from 6:00 a.m. to 5:00 p.m.;
- i. Request from Larry Gravatt of the Escanaba Municipal Marina for the annual Marina Fest Event to be held on Saturday, August 8, 2015, from 10:00 a.m. – 11:00 p.m.;
- j. Request from Anne Erickson for use of the Ludington Park Pavilion for the annual Walk in the Park for brain tumor research on Saturday, June 27, 2015 from 7:30 a.m. – 1:00 p.m.;
- k. Request from Dave Palmgren of the Delta County Amateur Radio Society for use of Aronson Island for the annual Ham Radio Emergency Drill from 9:00 a.m. on Saturday, June 27 to 3:00 p.m. on Sunday, June 28, 2015;

NB-1(a-g), (i-k) Beauchamp moved, Blasier seconded, to approve the consent agenda items as proposed, contingent upon proper insurance was provided naming the City of Escanaba and event sponsors provide all labor and material to clean up at the conclusion of the event.

Upon the call of the roll, the vote was as follows:

Ayes: Beauchamp, Blasier, Baribeau, Sattem, Tall

Nays: None

MOTION CARRIED.

NB-1(h) Sattem moved, Baribeau seconded, to approve a request from Mary Blasier from the Delta Animal Shelter to reserve the Ludington Park Pavilion for the annual “Bark in the Park”, May 30, 2015 from 11:00 a.m. – 4:00 p.m., contingent upon proper insurance was provided naming the City of Escanaba and event sponsors provide all labor and material to clean up at the conclusion of the event.

Upon the call of the roll, the vote was as follows:

Ayes: Sattem, Baribeau, Beauchamp, Tall

Nays: None

Abstain: Blaiser

Approval – 2015 Distribution Pole Replacement – Electric Department.

Administration sought Council approval to contract with Fox Power of Gladstone, Michigan, in an amount up to \$79,800.00 for distribution pole replacement. Funding for the contract was included in the current fiscal year budget.

Electric Superintendent Mike Furmanski, advised this was the fourth year where the City has continued to replace old poles needing replacement throughout the City. He stated 40 poles were expected to be replaced on this bid.

NB-2 Blasier moved, Baribeau seconded, to approve to contract with Fox Power of Gladstone, Michigan, in an amount up to \$79,800.00 for the annual distribution pole replacement.

Upon the call of the roll, the vote was as follows:

Ayes: Blasier, Baribeau, Sattem, Beauchamp, Tall

Nays: None

MOTION CARRIED.

Update – Power Generation– City Manager’s Office.

Mike Furmanski updated the Council and public on the latest developments related to the Escanaba Power Plant and the Upper Peninsula electrical situation in general. Mr. Furmanski stated the new temporary substation was constructed at the City Power Plant following the explosion on February 2, 2015. He advised the temporary substation was finished and energized on March 19, 2015, removing the load from the WE Energy rental substation. He further advised the extra load at the west side substation would be transferred to the new temporary substation next week. When asked about further repairs and insurance company response, Mr. Furmanski stated no

City Council Minutes
April 1, 2015 – cont.

further information was received from MISO regarding repairs, and the has not heard from the insurance company since last week.

APPOINTMENT(S) TO CITY BOARDS, COMMISSIONS, AND COMMITTEES

Mayor Tall, with Council consensus, made the following reappointments:

Sarah Hansen – Housing Commission, term ending June 2020;
Judy LaCrosse – Board of Appeals, term ending June 2018;
Elizabeth Keller – Board of Library Trustees, term ending June 2018;
Brian Black – Planning Commission, term ending June 2018;
Kelvin Smyth - Planning Commission, term ending June 2018;
Roni Beaudoin – Loan Administration Board, 2nd extension ending 2016;
Timothy Kobasic – Loan Administration Board, 3rd & final extension ending 2016;

BOARD, COMMISSION, AND COMMITTEE REPORTS

Council Members reviewed City Board and Commission meetings each attended since the last City Council Meeting.

GENERAL PUBLIC COMMENT – None

ANNOUNCEMENTS

Mayor Tall Proclaimed – National Service Recognition Day, April 7, 2015.

Hearing no further public comment, the Council adjourned at 7:16 p.m.

Respectfully submitted

Robert S. Richards, CMC
City Clerk

Approved: _____
Marc D. Tall, Mayor

OFFICIAL PROCEEDINGS
CITY COUNCIL
ELECTRICAL ADVISORY COMMITTEE
CITY OF ESCANABA, MICHIGAN
Special Joint Meeting
Wednesday, April 8, 2015

Pursuit to a meeting notice posted March 31, 2015, the meeting was called to order by the Mayor Marc D. Tall at 6:00 p.m. in the Council Chambers of City Hall located at 410 Ludington Street.

Present: Mayor Marc D. Tall, Council Members, Patricia A. Baribeau, Ronald J. Beauchamp, Ralph B. Blasier, and Michael R. Sattem.

Absent: None.

Present: Electrical Advisory Committee (EAC) Members: John Anthony, Ann Bissell, and Glendon Brown.

Absent: Chairperson Tim Wilson, Larry Arkens, Two vacancies and Power Plant Liaison.

Also Present: City Manager James V. O'Toole, Electric Superintendent Mike Furmanski, City Controller Michael Dewar, Pro Energy Services, Inc. Representative Jack Scott, Power System Engineering Representative Tom Butz, members of the public and media.

ADJUSTMENTS TO THE AGENDA

Beauchamp moved, Sattem seconded, **CARRIED UNANIMOUSLY**, to approve the Joint City Council & Electrical Advisory Committee Agenda as submitted.

CONFLICT OF INTEREST – None

PUBLIC HEARING

Power Plant Sale – Proposal to Purchase – Sterling Energy Group, Inc.

A public hearing was held to garner public comment on a Power Plant purchase proposal tendered by Sterling Energy Group, Inc. Prior to the Public Hearing, Electric Superintendent Mike Furmanski provided a Power Plant history and an update of events starting at May 2009 to date. (See Attachment – A)

Sterling Energy Group (SEG) Chief Financial Officer Jason Sharp reviewed the following information:

- SEG purchases old coal power plants and converts them to biomass power plants;
- The biomass that was expected to be used in Escanaba would be clean biomass fuel, primarily wood debris;
- Forestry waste products would be looked at, but would need to conduct an economic feasibility study;
- Project cost to convert the power plant was estimated at \$40,000,000;

Joint City Council & Electrical Advisory Minutes
April 8, 2015 – cont.

- Project was contingent on obtaining tax exempt bonds;
- Reviewed various types of biomass that could be used at a biomass plant;
- C&D wood fuel would meet new Federal standards;
- Intent was to sell renewable energy credits;
- Financing was estimated to take 6 months, along with other parallel items at the same time;
- Purchase exclusivity would be requested along with the purchase agreement;
- Short term benefits of a \$40,000,000 project would bring in economic gains to the community during construction. In the long term, the project could employ approximately 30 - 35 jobs into the community;
- Briefly explained financing based on C&D wood fuel.

This being a public hearing, Mayor Tall asked if there was any public comment.

Darrell Bengry advised he supported the project and encouraged Council to seriously consider the Sterling Energy Group proposal.

Maria Maniaci questioned why tires could not be burned similar to the local paper mill.

Dennis Renkin stated burning biomass was a very conceivable process. He encouraged Council to support SEG's proposal.

John Prokos concerned of what happens if biomass diminishes, and if so, what would be used to keep the furnaces burning. He concluded by encouraging Council to support the project.

Paul Caswell, questioned how much local labor would be used. Mr. Sharp advised that to protect the bond holders, a construction company would need to be EPC certified, but advised local labor would be used as much as possible.

John Merki Jr. questioned whether the project would go through. Mr. Sharp advised, before any SEG expenses were made, certain project contingencies were needed.

Leslie Rose questioned moisture content in the fuels. Mr. Sharp advised the moisture content in C&D waste was already very low.

Kim Pepin stated that 17 union, and 2 salary positions were currently employed at the plant. If Council approved SEG's proposal, SEG anticipated employing between 30 to 35 potential jobs for the area. Mr. Pepin also questioned contingencies if power was lost and there was not a power plant.

Hearing no further public comment, Mayor Tall closed the public hearing.

Power System Engineering representative Tom Butz reviewed MISO SSR Extension Timeframes (See Attachment – B)

Mr. Sharp stated that if MISO allowed the City to shut down the power plant, Sterling

Energy Group would continue to purchase the power plant.

Manager O'Toole reviewed the following options and recommendations:

ADMINISTRATIVE SUMMARY

- Option 1
 - Wait for MISO to Make SSR Extension Decision
 - No Further Actions
- Option 2 (60 days)
 - Negotiate Term Sheet with Sterling Energy
- Option 3 (60 days)
 - Develop an RFP seeking Reuse/Repurpose possibilities appropriate for the existing site, would take 60 days
- Option 4 (60 days)
 - Both Options 2 and 3 – Concurrently

After discussion, Beauchamp moved, Baribeau seconded, to direct Administration to complete the following regarding the Escanaba Power Plant and the proposal from the Sterling Energy Group:

- 1.) Negotiate Term Sheet with Sterling Energy Group between now and June 10, 2015;
- 2.) Develop and prepare an RFP seeking Reuse/Repurpose possibilities appropriate for the existing site over the next 60 days.

Ayes: Beauchamp, Baribeau, Sattem, Tall
Nays: Blasier

MOTION CARRIED .

NEW BUSINESS

Update – Electric Department –General Operations.

Electrical Superintendent Mike Furmanski updated the City Council, Electrical Advisory Committee and Citizens of Escanaba on the current departmental activities. He advised the annual tree trimming project began, and his department has received many new construction inquires.

Update – Operation and Maintenance of Power Plant – Pro Energy Services, Inc.

Pro Energy Services, Inc. updated the City Council, Electrical Advisory Committee and Citizens of Escanaba on the status of the operation and maintenance of the Power Plant.

- Power Plant has been shut down since the February Substation event;
- Reviewed Plant Maintenance;
- Reviewed Power Plant damage from the February Substation event.

Update – Substation Repair/Replacement

An update on the repair/replacement of the Power Plant Substation was provided.

- New substation went on line March 19, 2015;
- Reviewed reclosure repairs.

GENERAL PUBLIC COMMENT – None

COUNCIL/COMMITTEE, STAFF REPORTS – None

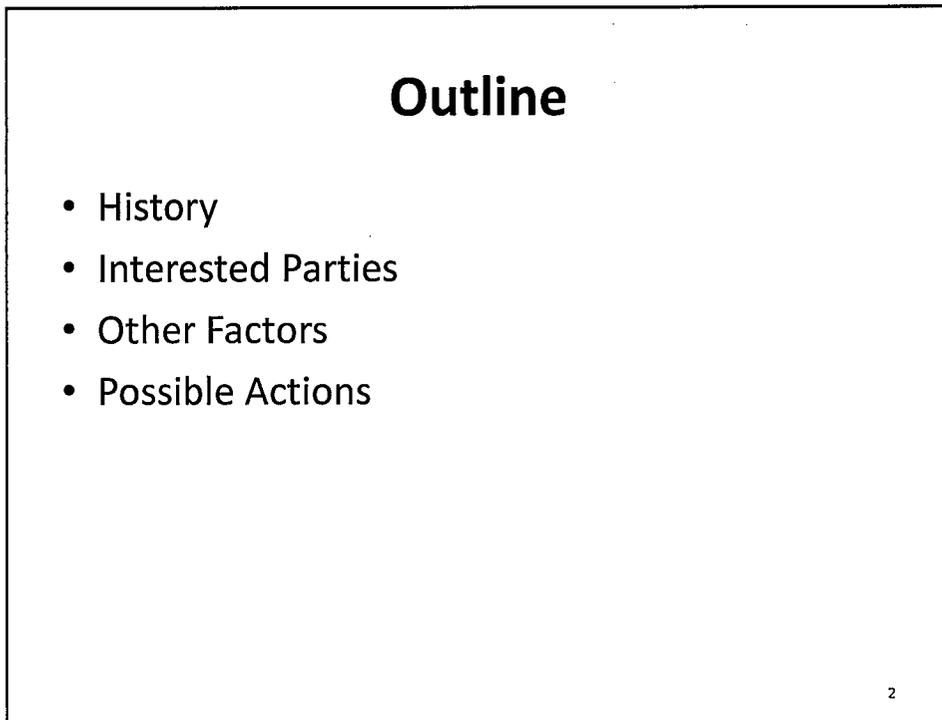
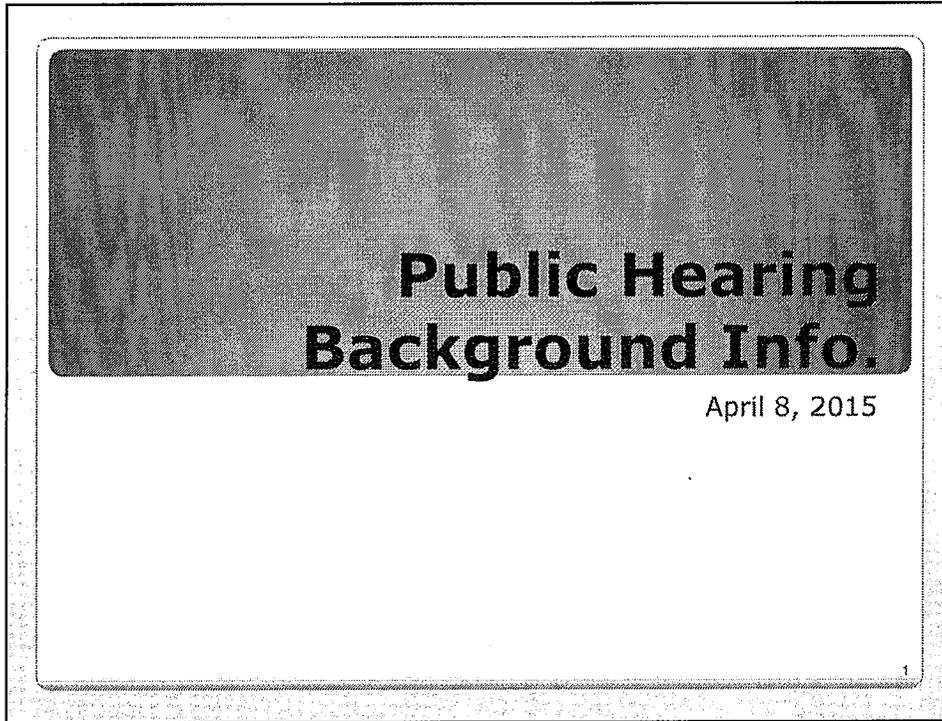
ADJOURNMENT

Hearing no further public comment, or further reports from the Electrical Advisory Committee or Council, the meeting adjourned at 7:42 p.m.

Respectfully submitted,

Robert S. Richards
City Clerk

Approved: _____
Marc D. Tall, Mayor



History

- By 2009, it was clear that purchasing energy was much cheaper than generating energy
- May, 2009 vote to “sell, lease, or dispose of plant” was approved by 59%, but needed 60% to pass
- August 2009, vote to “sell to another entity for continued plant operations” passed
- September 2009 – RFP issued, proposals received
- December 2009 – became MISO MP
- January 2010 – Traxys was named as potential buyer
- December 2010 – Negotiations with Traxys ended

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History

- Early 2011 – RFP for new plant operator to replace UPPCO
- Mid 2011 – new RFP for plant purchase
- June 2011 - ProEnergy Services took over plant operations
- Sept 2011 - Fuelstreamers named potential buyer
- December 2011 – Fuelstreamers ended negotiations
- December 2011 – asked MISO for 3 years of suspension

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History

- January 2012 – RFP for plant purchase
- March 2012 – Escanaba Green Energy named potential purchaser
- May 2012 – MISO denied suspension request
- June 15, 2012 – SSR agreement for 2 steam units started
- July 2012 – Asset Purchase Agreement signed with EGE

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History

- 2012 - 2014 – various addendums(6) to EGE APA
- May 2014 – referendum to dispose approved
- December 2014 – asked MISO for another year of suspension, which was denied
- January 2015 – terminated APA, asked MISO for plant retirement
- January 2015 – received proposal from Sterling Energy
- February 2015 – substation event

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Interested Parties

- Proposal from Sterling Energy
 - Purchase plant and assets - \$250 K
 - Investment of \$40 Million for biomass conversion
 - Agreement Contingent on Tax-exempt bond financing
 - Agreement Transferable to a Special Purpose Entity
 - Pay a \$200 K non-refundable deposit upon execution of Term Sheet
 - City Legal Costs – Past(EGE) and Future(Sterling)

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Interested Parties

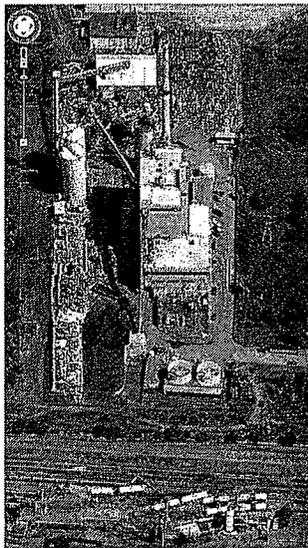
- Others have shown interest in continued plant operations
 - No formal proposals at this time
- Others who want to reuse/repurpose property
 - Could not happen until MISO allows plant to be retired
 - RFP has not been issued

8

Questions / Discussion

9

Niagara Generating Station

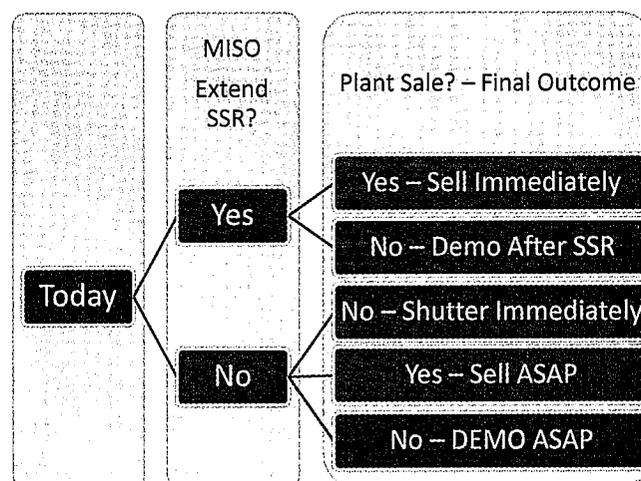


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MISO SSR Extension Timeframe

- Current SSR Terminates June 14, 2015
- If MISO provides Notice to Escanaba by June 1, 2015 to Extend
 - Plant Available by December 20, 2015
 - Required timeframe for getting plant online
 - Timeframe based on available engineering and labor resources for repairs

Range of Future Outcomes



Other Factors

- Demolition Estimate
 - 2012 –
 - \$2,461,921 demo costs,
 - \$1,856,140 scrap value,
 - \$605,781 net cost to City
 - 2015 –
 - \$2,690,207 demo costs,
 - \$1,299,298 scrap value,
 - \$1,390,909 net cost to City.
- Environmental clean-up costs - \$607,324 to date

Administration Summary

- Option 1
 - Wait for MISO to Make SSR Extension Decision
 - No Further Actions
- Option 2 (60 days)
 - Negotiate Term Sheet with Sterling Energy
- Option 3 (60 days)
 - Develop an RFP seeking Reuse/Repurpose possibilities appropriate for the existing site.
- Option 4 (60 days)
 - Both Options 2 and 3 – Concurrently

PROCLAMATION

In Honor of Michael D. Dewar Upon the Occasion of His Retirement

WHEREAS, Michael D. Dewar has been an invaluable member of the City team since May 1, 1981, when he accepted a position as City Controller; and

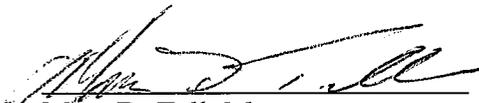
WHEREAS, Michael D. Dewar retired on April 30, 2015; and

WHEREAS, The people of Escanaba wish to thank Michael D. Dewar for his years of service to the people of Escanaba and congratulate him upon the momentous occasion of his retirement and wish him continued success in his future endeavors.

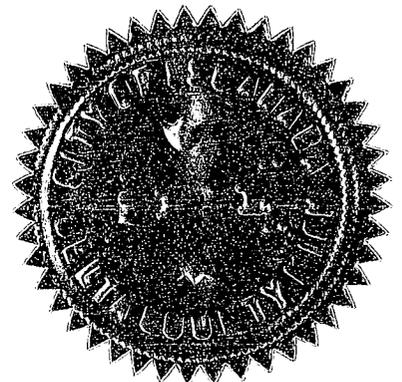
NOW, THEREFORE, BE IT PROCLAIMED, that I, Marc D. Tall, Mayor for the City of Escanaba, on behalf of the City Council and all Escanaba Employees and Citizens, do designate April 30, 2015, as,

“Michael D. Dewar Day”

In the City of Escanaba, and wish him the best in his retirement.



Marc D. Tall, Mayor



CERTIFICATE OF COMMENDATION



PRESENTED TO

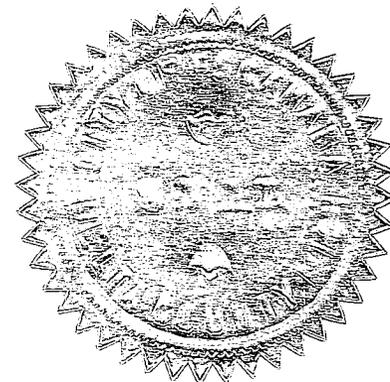
Michael D. Dewar

AS AN EXPRESSION OF APPRECIATION FOR YOUR OUTSTANDING CONTRIBUTIONS, EFFORTS AND INVOLVEMENT FOR OVER 34 YEARS TO THE CITY OF ESCANABA, THIS CERTIFICATE OF COMMENDATION IS BEING AWARDED. YOU'RE DEDICATION AND PROFESSIONALISM IN HOW YOU PERFORMED YOUR DUTIES AND SERVED THE PEOPLE OF THIS COMMUNITY WAS NOTHING LESS THAN STELLAR. BEST WISHES TO YOU FOR CONTINUED HAPPINESS AND SUCCESS ON THE OCCASION OF YOUR RETIREMENT.

Conferred this day, April 16, 2015, on behalf of the City of Escanaba, Escanaba, Michigan.

BY:

James V. O'Toole
City Manager
City of Escanaba



SPECIAL EVENT APPLICATION - CITY OF ESCANABA
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: Friday, May 29, 2015
 Day of Week, Month, Day, Year (eg: Saturday, January 2, 2010)

NAME OF EVENT: Krusin Klassics Car Club Fun Run Parade

CONTACT INFORMATION (Please Print Clearly – Incomplete applications may be delayed)

Organization: Krusin Klassics, Inc.
 Contact Person: Janet Snowden Phone (day) [REDACTED]
 Address: [REDACTED] Phone (evening): (9 [REDACTED])
 City: Escanaba E-mail: [REDACTED]
 Postal Code 49829 Website: www.krusinklassics.net
 Charitable Org #: _____ Event Phone: [REDACTED]
 (If applicable) Fax: [REDACTED]
 Alternate Contact: Terrie Belongie [REDACTED]
 (It is recommended that an alternate name & telephone number be provided)

** Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public Yes No

LOCATION

City Park Name: Ludington Park/Ludington St./Stephenson Ave.
 Building/Facility Name/Area: side streets to be closed & no on-coming traffic
 Road (s) Road Closure Required?: Partial Full

DATE / TIME

EVENT TIME This is the time your event would be ready to accept participants or general public.	Event Begins	Event Ends
	DATE: <u>Friday, May 29, 2015</u> TIME: <u>6:00 pm Lineup in Park</u> <u>7:00 pm parade</u>	DATE: <u>Friday, May 29, 2015</u> TIME: <u>8:30 pm</u>
SET UP TIME When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.	Set Up Start	Tear Down End
	DATE: <u>Friday, May 29, 2015</u> TIME: <u>6:00 pm</u>	DATE: <u>Friday, May 29, 2015</u> TIME: <u>8:30 pm</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the City or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.

EVENT DETAILS

TYPE OF EVENT

- Parade
- Cycling
- Festival/Event
- Run
- Walkathon
- Other (specify) _____

ESTIMATED ATTENDANCE (please estimate all that apply)

Participants # <u>400</u>	Wheelchair Accessible Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Bands # <u>0</u>	For events on City Property are you seeking approval to charge:
Vehicles/Floats # <u>350</u>	Admission Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Volunteers # <u>100</u>	Parking Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
General Public # <u>2,000</u>	Is this event: <input checked="" type="checkbox"/> Open to the Public <input type="checkbox"/> For Invited Guests only

EVENT ELEMENTS (complete to ensure proper permits are processed)

Power Requirements* Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Fireworks Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Sound Amplification Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Alcohol Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Access to power if possible Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Live Music Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Tents/Temp. Structures Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Size of tent(s): _____
Amusement Rides Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Provider: _____
Inflatables Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Provider: _____

FOOD & BEVERAGE

Will there be food & non alcoholic beverages sold? Yes No (continue to next page)

Food stand locations Indoor Outdoor Inside & Outside

What kinds of food will the Stands be selling? (check all that apply)

- Chicken/seafood
- Soups/chilli
- Other foods (please list) _____
- Rice/pasta dishes
- Salad _____
- Pop, chips, candy
- Other meats _____
- Hotdogs/hamburgers
- Baked goods _____

EVENTS REQUESTING ROAD CLOSURE

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closure **MUST** be included. Applicants must notify abutting properties of the closure at least 14 days in advance of the event. This notification letter must be approved by the City Manager's Office. If there are any SPECIAL REQUESTS that you would like City to consider, please outline them on a separate paper and attach

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol in Public Places (if applicable).

Janet Snowden
Event Organizer Signature

Janet Snowden April 7, 2015
Print Name & Date

BR

KRUSIN KLASSICS

April 7, 2015

P.O. Box 1321
Escanaba, MI 49829

City Manager
James V. O'Toole
410 Ludington Street
Escanaba, MI 49829

Re: Parade Permit/Fun Run 2015

Dear Mr. O'Toole:

Please find attached the completed parade permit for activities on Friday night, May 29, 2015. As in the past, our parade of cars line up will begin in Ludington Park at 6:00 p.m. with the parade to start at 7:00 p.m. We will drive west along Ludington Street to Stephenson Avenue and on to Sheridan Road to the light at US-2 & 41 & M-35. As always we request that our parade participants do not throw candy from their vehicles. We do have many walkers made up of Girl Scout Troops and other volunteers who will be throwing candy.

Safety is our number one goal for our parade participants and spectators. We do stress to our parade participants to drive in a safe and mannerly fashion and discourage tire noise or drag racing. Each parade participant will have a window sticker displayed on their windshield showing that they are, in fact, a parade participant. All registered participants will also have a copy of the parade rules.

Following the parade we will cruise along the Lakeshore into Gladstone and Kipling and return to the Upper Peninsula State Fairgrounds for a cookout and gathering for our car show participants and our sponsors.

If you have any concerns or suggestions regarding the parade, please contact me at your convenience. I would be happy to sit down with you to discuss any matters you may have. Once approved, you can return the parade permit to me at: Krusin Klassics Car Club, P. O. Box 1321, Escanaba, MI 49829. I have applied for a certificate of insurance for this event and will list the City of Escanaba as an additional insured. I will bring a copy to your office when I receive that.

Thank you for your consideration.

Sincerely,


Janet Snowden/Treasurer
(906) 280-5908
Krusin Klassics Car Club

Car Show Held Rain or Shine

www.krusinklassics.net

Campgrounds

- Gladstone Bay Campground.....906-428-1211
- Park Place of the North.....906-786-8453
- Pioneer Trail Park.....906-786-1020
- U.P. State Fairgrounds Camping.....906-786-4011
- Vagabond Resort & Campground.....906-474-6122
- Whitefish Hill Campground.....800-476-6515

Motels

- America's Best Value Inn.....906-789-1000
- Bayshore Resort.....906-428-9687
- Bayview Motel.....906-786-2843
- Best Western Pioneer Motor Inn.....800-528-1234
906-786-0602
- Big Bay Getaway Motel.....906-644-2893
- Delta Inn.....906-786-5117
- Econo Lodge.....800-929-5997
906-789-1066
- Gladstone Motel.....906-428-1100
- Hiawatha Motel.....800-249-2216
906-786-1341
- Island Resort & Casino.....906-466-2941
- Kipling House.....906-428-1120
- Lakeside Motor Inn.....907-428-3170
- Lincoln Host Motor Inn.....906-789-6000
- Quality Inn.....906-789-1200
- Sandy Shores Cottages.....906-786-3625
- Shorewood Motel.....906-428-9624
- Sleepy Hollow Motel.....800-473-3410
906-786-7092
- Sunset Lodge.....906-786-2804
- Super 8 Motel.....800-800-8000
906-786-1000
- Terrace Bay Inn & Suites.....906-786-7554

P.O. Box 1321
Escanaba, MI 49829

KRUSINK
KLASSICS



Presents ...



CAR SHOW

& SWAP MEET
30th Anniversary

U.P. State Fairgrounds,
Escanaba, MI

May 29th - 30th



Krusin Klassics

30th Anniversary Fun Run

"Celebrating with Our Friends"

Not only Classic & Special Interest Cars & Trucks, but also, Motorcycles, Tractors, Snowmobiles & Race Cars

Friday, May 29th

Registration ... 9am-9pm

U.P. State Fairgrounds Building #5

"X&M Chassis" Dyno

\$50 - 2 Pulls

Diesels Welcome

Friday: 2-7pm & 8-10pm • Saturday: 8-Noon & 1-6pm

Parade 7pm

Begin lining up in Ludington Park 6:00pm
Cruise along Lake Michigan shoreline & back to the U.P. State Fairgrounds

Cookout.... 8pm-11pm

For registered participants & sponsors
Food provided - compliments of Krusin Klassics

Music By Fast Eddy's

DJ & Karaoke.... 8pm-11pm

NSRA Safety Inspection

Registration Form

Name _____
 Address _____
 City _____ State _____ Zip Code _____
 Phone _____
 Make of Car/Truck _____ Model _____
 Color of Car _____ License No. _____
 Motorcycle _____
 Snowmobile _____
 Tractor _____
 Race Car _____

For more information ...Janet at (906) 786-3638 or Terrie at (906) 428-2359

Liability Entrants and participants by signing this form, hold harmless the State of Michigan, the Upper Peninsula State Fairgrounds, County of Delta, City of Escanaba, Krusin Klassics Car Club and/or any of their agents, directors or representatives or anyone else connected with this event, from known and unknown acts of damages, injuries, losses and/or claims whatsoever they may suffer by any entrant to this person or property.

NO REGISTRATION FEE
\$5 Per Person Entry Free
 (U.S. Currency)
Make Checks Payable
 to ... Krusin Klassics

Participant Signature _____

Bring Completed Form To Fun Run to Avoid Delays at Registration

Saturday, May 30th

Pancake Breakfast...

7am-10:30am

Served by the Ford River Lions Club in the Ruth Butler Building \$7.00

Auto, Motorcycle, Snowmobile, Tractor, Race Car Show & Swap

Register in Red Building #5 - 8am-2pm. \$5 Entry Fee into Fairgrounds. \$5 Swap Space

Women's Appreciation Luncheon

to the First 175 Women at Noon in the Ruth Butler Building

Antique Village... Open 10am-4pm

(Trolley Rides Available)

- Food Booths • Displays • DNR Pocket Park
- Kids Tractor Pulls • X&M Chassis Dyno

Trophy Awards ...4:30pm

- (14) Krusin Klassics Car/Truck Trophy Picks by Krusin Klassics Club
- (2) Krusin Klassics Car/Truck Best of Show Trophies by Krusin Klassics
- (1) Auto Value Car/Truck Trophy Pick
- (2) Motorcycle Trophies
- (2) Tractor Trophies (2) Snowmobile Trophies
- (2) Race Car Trophies

Participant Prize Rules Apply - Must be present to win!

Dance ... 8pm-12 Midnight

Giant Raffle ... \$5 Tickets

Drawing at 10pm

Top Prize 1966 Chevy Malibu Convertible along with 22 other great prizes! Need not be present to win.

MEMORANDUM

April 9, 2015

TO: Jim O'Toole, City Manager
Robert Richards, City Clerk

FROM: Thomas Penegor, Recreation Director

SUBJECT: City Council Agenda of Thursday, April 16, 2015

APPROVAL OF REQUESTS TO RESERVE LUDINGTON PARK BAND SHELL FOR SUMMER CONCERTS

Blues for a Cause requests use of the Ludington Park Band Shell for a series of summer concerts on Mondays, June 22nd, July 6th, July 20th, and August 3rd from 7:00-9:00pm. Organizers have agreed to clean up following the conclusion of the event and provide liability insurance. Council approval is recommended.

SPECIAL EVENT APPLICATION - CITY OF ESCANABA
Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: MONDAYS - JUNE 22, JULY 6, JULY 20, AUG. 3, 2015
Day of Week, Month, Day, Year (eg: Saturday, January 2, 2014)

NAME OF EVENT: MUSIC MONDAYS

CONTACT INFORMATION (Please Print Clearly - Incomplete applications may be delayed)

Organization: BLUES FOR A CAUSE

Contact Person: WENDY PEPIN

Phone (day) 906-7[REDACTED]

Address: 2505 LAKE SHORE DRIVE

Phone (evening): _____

City: ESCANABA

E-mail: [REDACTED]

Postal Code 49829

Website: _____

Charitable Org #: _____
 (If applicable)

Event Phone: _____

Fax: _____

Alternate Contact: _____
 (It is recommended that an alternate name & telephone number be provided)

** Do you grant the City of Escanaba, City Manager's Office permission to give your telephone number to the general public
 Yes No

LOCATION

City Park Name: LUDINGTON PARK
 Building/Facility Name/Area: KARAS BAND SHELL
 Road (s) Road Closure Required?: Partial Full

DATE / TIME

EVENT TIME This is the time your event would be ready to accept participants or general public.	Event Begins	Event Ends
	DATE: <u>ALL DATES</u> TIME: <u>7 PM EST</u>	DATE: <u>ALL DATES</u> TIME: <u>9 PM EST</u>
SET UP TIME When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.	Set Up Start	Tear Down End
	DATE: <u>ALL DATES</u> TIME: <u>6 PM EST</u>	DATE: <u>ALL DATES</u> TIME: <u>9 PM EST</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the City or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.

EVENT DETAILS

TYPE OF EVENT

- Parade Cycling Festival/Event
 Run Walkathon Other (specify) CONCERT

ESTIMATED ATTENDANCE (please estimate all that apply)

Participants # <u>3-4 per band</u>	Wheelchair Accessible Yes <input type="checkbox"/> No <input type="checkbox"/>
Bands # <u>4</u>	For events on City Property are you seeking approval to charge:
Vehicles/Floats # <u>0</u>	Admission Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Volunteers # <u>2-3</u>	Parking Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
General Public # <u>200 per band</u>	Is this event: <input checked="" type="checkbox"/> Open to the Public <input type="checkbox"/> For Invited Guests only

EVENT ELEMENTS (complete to ensure proper permits are processed)

Power Requirements* Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Fireworks Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Sound Amplification Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Alcohol Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Access to power if possible Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Live Music Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Tents/Temp. Structures Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Size of tent(s): _____
Amusement Rides Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Provider: _____
Inflatables Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Provider: _____

FOOD & BEVERAGE

Will there be food & non alcoholic beverages sold? Yes No (continue to next page)

Food stand locations Indoor Outdoor Inside & Outside

What kinds of food will the Stands be selling? (check all that apply)

- | | | |
|---|---------------------------------------|--|
| <input type="checkbox"/> Chicken/seafood | <input type="checkbox"/> Soups/chilli | <input type="checkbox"/> Other foods (please list) |
| <input type="checkbox"/> Rice/pasta dishes | <input type="checkbox"/> Salad | _____ |
| <input type="checkbox"/> Pop, chips, candy | <input type="checkbox"/> Other meats | _____ |
| <input type="checkbox"/> Hotdogs/hamburgers | <input type="checkbox"/> Baked goods | _____ |

I AM REQUESTING THAT "STICKY FINGERS"
MOVE THEIR DAILY LOCATION TO THE BAND
SHELL AREA FOR THESE CONCERTS.

Reservation Fees (check applicable box):

- Ludington Park Pavilion 1/2 day \$75 (resident) \$100 (non-resident)
- Ludington Park Pavilion full day \$100 (resident) \$125 (non-resident)
- Ludington Park Bandshell 1/2 day \$75 (resident) \$100 (non-resident)
- Ludington Park Bandshell full day \$100 (resident) \$125 (non-resident)
- Ludington Park Gazebo \$50 p/2 hour block (res) \$75 p/2 hour block (non-resident)
- Other Picnic or Gathering Areas \$35 p/day
- John D. Besse Park Pavilion 1/2 day \$75 (resident) \$100 (non-resident)
- John D. Besse Park Pavilion full day \$100 (resident) \$125 (non-resident)
- Lemerand Pavilion 1/2 day \$75 (resident) \$100 (non-resident)
- Lemerand Pavilion full day \$100 (resident) \$125 (non-resident)
- Lemerand Complex \$250 per day

Half Day Reservation: Cut-off time is 4:00 pm. Half-day reservations can be made before or after 4:00 pm.

EVENTS REQUESTING ROAD CLOSURE

Road closures must be approved by City Council. Once City Council has approved your road closure, changes cannot be made to your route without notification to the City Manager as a secondary Council Approval will have to be sought.

A detailed map of road closure **MUST** be included. Applicants must notify abutting properties of the closure at least 14 days in advance of the event. This notification letter must be approved by the City Manager's Office. If there are any SPECIAL REQUESTS that you would like City to consider, please outline them on a separate paper and attach

DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol in Public Places (if applicable).

Wendy L. Pepin
Event Organizer Signature

WENDY L. PEPIN 4-8-15
Print Name & Date

Proposal for "Music Mondays" in Ludington Park 2015

It is my understanding that this year the Bonifas Fine Arts Center will hold concerts in Ludington Park every other Monday (June 29, July 13, July 27 and August 10). This concert series has grown in popularity through the years. Without having continuity in the schedule (all Mondays in a row), the attendance may begin to fall.

I propose having concerts in the park on the following Mondays: June 22, July 6, July 20, and August 3 (4 nights and 4 bands) from 7 – 9 p.m. Eastern to fill out the schedule. Rain make-up dates would be the following Tuesday for each concert, or, if need be, another date that would match the band and the City's schedule.

I would act as coordinator by hiring and paying for the bands, recruiting volunteers, assisting in set up and tear down and performing any necessary clean up as I did last year.

A signed agreement with a commitment to perform would be in-hand from each band before a schedule would be publicized.

All financial responsibility for payment of the bands, supplies, etc. will be my responsibility (Wendy Pepin); not the City of Escanaba. In addition, I will purchase the liability insurance and name the City of Escanaba as the second insured party. A certificate of insurance will be supplied to the city once this proposal is accepted and after I purchase the insurance.

Proposed City of Escanaba responsibilities:

- Use of the Karas bandshell and utilities
- Promotion of the concerts via Facebook, websites, Daily Press, Action Guide, radio, etc.

If this proposal is approved by the city, I would like to move quickly to hire the bands and set the schedule as soon as possible.

Thanks for your consideration. If you have any questions, feel free to call me at 906-786-6420 or email me at wendypepin@gmail.com.

Wendy Pepin

MEMORANDUM

April 9, 2015

TO: Jim O'Toole, City Manager
Robert Richards, City Clerk

FROM: Thomas Penegor, Recreation Director

SUBJECT: City Council Agenda of Thursday, April 16, 2015

APPROVAL OF REQUESTS TO RESERVE LUDINGTON PARK BAND SHELL FOR SUMMER CONCERTS

The William Bonifas Fine Arts Center requests use of the Ludington Park Band Shell for a series of summer concerts on Mondays, June 29th, July 13th, and July 27th from 7:00-9:00pm. Organizers have agreed to clean up following the conclusion of the event and provide liability insurance. Council approval is recommended.

TU

SPECIAL EVENT APPLICATION - CITY OF ESCANABA

Festivals, Parades, Races, Walkathons, Temporary Road Closures

DATE(S) OF EVENT: MONDAY 6/29 7/13 7/27 8/10 2015
Day of Week, Month, Day, Year (eg: Saturday, January 2, 2014)

NAME OF EVENT: MUSIC MONDAYS

CONTACT INFORMATION (Please Print Clearly - Incomplete applications may be delayed)

Organization: BONIFAS ARTS CENTER
Contact Person: JOE BECKER Phone (day) [REDACTED]
Address: 700 1ST AVE S. Phone (evening): _____
City: ESCANABA E-mail: events@bonifasarts.org
Postal Code 49829 Website: bonifasarts.org
Charitable Org #: [REDACTED] Event Phone: _____
(If applicable) Fax: 906 [REDACTED]
Alternate Contact: PASERA WILSON
(It is recommended that an alternate name & telephone number be provided)

Do you grant the City of Escanaba City Manager's Office permission to give your telephone number to the general public? Yes No

LOCATION

City Park Name: LUDINGTON PARK
 Building/Facility Name/Area: KARAS BOND SHELL
 Road (s) Road Closure Required?: Partial Full

DATE/TIME

EVENT TIME This is the time your event would be ready to accept participants or general public.	Event Begins DATE: <u>6/29 7/13 7/27 8/10</u> TIME: <u>7 PM</u>	Event Ends DATE: <u>6/29 7/13 7/27 8/10</u> TIME: <u>9 PM</u>
	SET UP TIME When do you want the area reserved for your organization to ensure you have adequate time for set up and tear down.	Set Up Start DATE: <u>6/29 7/13 7/27 8/10</u> TIME: <u>6 PM</u>

The collection, use and disclosure of personally identifying information submitted on this form will be used to facilitate the request to host a special event within the City of Escanaba. Applicants may, from time to time, be contacted by the City or a City-contracted third-party for the express purposes of gathering information about the proposed event, assessing satisfaction and/or obtaining feedback on services related to special events. Questions about this collection should be directed to the City Manager.

EVENT DETAILS

TYPE OF EVENT

- Parade
- Cycling
- Festival/Event
- Run
- Walkathon
- Other (specify) _____

ESTIMATED ATTENDANCE (please estimate all that apply)

Participants #	<u>2-8 PER EVENT DATE</u>	Wheelchair Accessible	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Bands #	<u>1 PER EVENT DATE</u>	For events on City Property are you seeking approval to charge:		
Vehicles/Floats #	<u>50+</u>	Admission	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Volunteers #	<u>5</u>	Parking	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
General Public #	<u>150-400</u>	Is this event:	<input checked="" type="checkbox"/> Open to the Public	
			<input type="checkbox"/> For Invited Guests only	

EVENT ELEMENTS (complete to ensure proper permits are processed)

Power Requirements*	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Fireworks	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Sound Amplification	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Alcohol	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Access to power if possible	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
Live Music	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>			
Tents/Temp. Structures	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Size of tent(s):	_____	
Amusement Rides	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Provider:	_____	
Inflatables	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Provider:	_____	

FOOD & BEVERAGE

Will there be food & non alcoholic beverages sold? Yes No (continue to next page)

Food stand locations Indoor Outdoor Inside & Outside

What kinds of food will the Stands be selling? (check all that apply)

- Chicken/seafood
- Rice/pasta dishes
- Pop, chips, candy
- Hotdogs/hamburgers
- Soups/chilli
- Salad
- Other meats
- Baked goods

Other foods (please list)

WATER

PRE PACKAGED ICE CREAM

Reservation Fees (check applicable box):

- Ludington Park Pavilion 1/2 day \$75 (resident) \$100 (non-resident)
- Ludington Park Pavilion full day \$100 (resident) \$125 (non-resident)
- Ludington Park Bandshell 1/2 day \$75 (resident) \$100 (non-resident) *HISTORICALLY WAIVED*
- Ludington Park Bandshell full day \$100 (resident) \$125 (non-resident)
- Ludington Park Gazebo \$50 p/2 hour block (res) \$75 p/2 hour block (non-resident)
- Other Picnic or Gathering Areas \$35 p/day
- John D. Besse Park Pavilion 1/2 day \$75 (resident) \$100 (non-resident)
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DEFINE THE CLOSURE LIMITS – ATTACH A DETAILED MAP

I have read and understood the Special Events Application.

I will notify the City Manager's Office of any changes to my event application at least fourteen (14) days in advance of the event.

I have received a copy, read and understand the contents of the City of Escanaba Policy and Procedures No. 060101-10, Alcohol in Public Places (if applicable).



Event Organizer Signature

Jim Becker 3/25/15

Print Name & Date



Serving Menominee, Delta, and Schoolcraft Counties
111 North 5th Street
Mailing Address: 507 First Avenue North
Escanaba, Michigan 49829
Telephone: [906] 786-7080 FAX: [906] 786-6889

William Dubord
Executive Director

Kim Johnson
Early Childhood Director

April 2015

City of Escanaba
Mayor Marc D. Tall
City Hall
Escanaba, Michigan 49829

Dear Mayor Tall:

During the month of May 2015, the Menominee-Delta-Schoolcraft Community Action Agency will be celebrating the accomplishments and contributions of the local Head Start Program. Since 1965, Head Start has been a national model program with proven success in increasing the kindergarten readiness skills of children who are at the greatest risk of future school failure.

The MDS Community Action Agency has been operating the Head Start program since 1966 and currently provides exemplary early education and family support services to three hundred and three young children and their families through federal Head Start and Early Head Start funding.

Please support acknowledgement of the contributions the Head Start program has made in our community by asking the Board of Commissioners to proclaim May 2015 as our local **"Head Start Month"**. Our staff sincerely appreciates the dedication demonstrated by the Board of Commissioners in their continuous efforts to ensure our community is a wonderful place for young children and their families to live. Thank you for your ongoing support.

Sincerely,

Myra Heslip, Director
MDS CAA Early Childhood Program / Head Start

MH:sr

Enclosure: Sample Resolution

**PROCLAMATION
HEAD START MONTH
May 2015**

WHEREAS, *Head Start has been a high quality, comprehensive early childhood education, health and social services program operating locally since the mid 1960's; and*

WHEREAS, *Head Start emphasizes individualized services and the involvement and leadership of parents in setting goals designed to maximize the successful development of school readiness attributes in each child;*

WHEREAS, *Head Start has earned an outstanding reputation as a most successful program that responds to educational and social challenges and has proven effective in reducing future grade retention, delinquency, school dropout, unemployment, and criminal activity; and*

WHEREAS, *Head Start provides GED and literacy tutoring and other services to support the self-sufficiency efforts of low income families; and*

WHEREAS, *Head Start provides parents with a wealth of information on child development, child guidance strategies and the importance of establishing and maintaining positive parent-child relationships; and*

WHEREAS, *Head Start is comprised of hundreds of young children and loving families, dedicated staff, outstanding community partners and volunteers; and*

WHEREAS, *The Head Start program, a positive environment where goals are identified and progress is recognized, has had a positive effect on the community through the positive impact on young children and their families;*

NOW, THEREFORE, BE IT PROCLAIMED, that I, Marc D. Tall, Mayor of the City of Escanaba, do hereby proclaim May 2015, as

"HEAD START MONTH"

and with the Escanaba City Council, urge all citizens to support and reflect on the outstanding results of Head Start.

Marc D. Tall
Mayor

Mission Statement:

