



CITY COUNCIL SPECIAL MEETING AGENDA

Marc D. Tall, Mayor
Ronald J. Beauchamp, Mayor Pro-Tem
Patricia A. Baribeau, Council Member
Ralph B. Blasier, Council Member
Michael R. Sattlem, Council Member

James V. O'Toole, City Manager
Robert S. Richards, CMC, City Clerk
Ralph B.K. Peterson, City Attorney

City Council Chambers located at: City Hall - 410 Ludington Street - Room C101 - Escanaba, MI 49829

The Council has adopted a policy to use a Consent Agenda, when appropriate. All items listed with an asterisk (*) are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Special Meeting

Wednesday, October 8, 2014, at 8:00 a.m.

CALL TO ORDER
ROLL CALL
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION
BRIEF PUBLIC COMMENT
PUBLIC HEARINGS

1. MEDC CDBG Urgent Needs Grant - Deep Freeze Application and Resolution.

Explanation: The City Council will conduct a public hearing on the City of Escanaba's MEDC CDBG Urgent Needs Grant application for disaster relief funds related to the freezing situation in 2014. Additionally, administration is seeking Council approval of a resolution to submit the application in the amount of \$23,063.46 and have the Council authorize Mayor Marc Tall to sign the agreement and all amendments and payment requests.

UNFINISHED BUSINESS - None

NEW BUSINESS

1. Approval - State Disaster Contingency Fund Grant Resolution.

Explanation: As part of the City of Escanaba application for disaster relief funds related to the freezing situation in 2014, administration is seeking Council approval of a resolution which is required to be filed with the State of Michigan in accordance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

2. Approval - Office Space Lease.

Explanation: Administration is seeking Council approval of a lease to rent office space to a local law enforcement agency. The space will be used for day-to-day operational needs of the organization.

APPOINTMENTS
BOARD, COMMISSION, AND COMMITTEE REPORTS
GENERAL PUBLIC COMMENT
ANNOUNCEMENTS
ADJOURNMENT

Respectfully Submitted

James V. O'Toole
City Manager

STATE OF MICHIGAN

**Community Development Block Grant
Urgent Need Part 2 Application
City of Escanaba
“Deep Freeze” Urgent Need**

Michigan Strategic Fund
C/O Michigan Economic Development Corporation
Community Development Block Grant
300 North Washington Sq., Lansing, MI 48913
P: 517-373-6213 | F: 517-373-6683
CDBG@michigan.org

PART 2 APPLICATION PROCESS

The Part 2 Application for a Michigan Community Development Block Grant (CDBG) consists of forms and supporting documents necessary to complete the proposed Part 1 Application.

PART 2 APPLICATION ATTACHMENT REQUIREMENTS

Please use this checklist to ensure all components of the Part 2 Application are included.

- Attachment 1 - Unit of General Local Government "UGLG" Identification (Section 2)
- Attachment 2 - UGLG Public Participation Documentation (Section 4, Question 1)
- Attachment 3 - Certification by the UGLG (Section 6)
- Attachment 4 - Statement of Assurances (Section 6)
- Part 1 Changes, if applicable (Section 1)
- Community Development Plan (Section 3, Questions 1-5)
- Published Public Hearing Notice (Section 4, Question 2)
- Brief description of Public Hearing (Section 4, Question 3)
- Authorizing Resolution (Section 5 - must include all 8 bullets)

NOTE: All forms must be signed by the Authorized UGLG Official appointed in the Authorizing Resolution.

APPLICATION SUBMISSION

The completed and signed Part 2 Application should be mailed to the address below. Incomplete Applications may result in delays in processing.

Michigan Strategic Fund
C/O Michigan Economic Development Corporation
Community Development Block Grant
300 N. Washington Square
Lansing, MI 48913

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

SECTION 1 - PART 1 APPLICATION CONFIRMATION

Please confirm whether or not the proposed project described in your Part 1 Application is still accurate. Major changes may require a second approval by your CDBG Specialist.

1. Part 1 Timeline :

Is still accurate.

Has changed. In the space below, provide an overall project schedule that includes the anticipated start and completion dates (attachments are not acceptable).

Activities	Start Date	End Date
Engineering and/or design	[]	[]
Property acquisition, if applicable	[]	[]
Bidding, if applicable	[]	[]
CDBG funded activities (reimbursement of expenses- based on timeline of grant agreement approved byMEDC and City)	10/28/2014	11/15/2014
UGLG funded activities (reimbursement of expenses- based on timeline of grant agreement approved by MEDC and City)	10/28/2014	11/15/2014
Other funded activities	[]	[]
Job Creation, if applicable	[]	[]

2. Please confirm one of the following with regard to the status of the proposed project's environmental notice:

The activities are exempt. Therefore, an environmental notice is not required.

OR;

The required environmental notice has been published.

OR;

The required environmental notice has not been published.

Actual or anticipated published date

Actual or anticipated last day for public comments at the local level

Actual or anticipated last day for public objections at the state level

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

SECTION 2 - UGLG IDENTIFICATION FORM

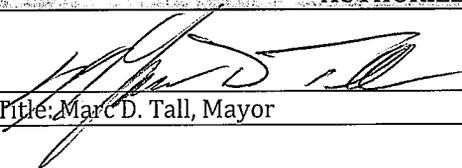
Complete all items on the UGLG Identification Form (Attachment 1).

Attached: Yes No

ATTACHMENT 1

PROJECT TITLE:

UGLG IDENTIFICATION FORM

IDENTIFICATION OF UGLG		FUNDING SOURCES	
UGLG	City of Escanaba	CDBG	\$ 23,063.46
Street/PO Box	PO Box 948	Other State	\$
City	Escanaba	Other Federal	\$
County	Delta	UGLG	\$ 42,393
State/Zip	MI 49829	Private	\$
Contact Name:	James V. O'Toole	Other	\$
Contact Telephone Number	906.786.9402	Total	\$ 65,426.46
Contact E-mail Address	jotoole@escanaba.org		
UGLG's fiscal year end	June 30	Census Tract(s) project is located in (<u>census tract locator</u>): 9708, 9709, 9710, 9711	
AUTHORIZED UGLG OFFICIAL			
Signature: 			
Name and Title:	Marc D. Tall, Mayor	Telephone	906.786.9402
		Date	10/08/2014

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

SECTION 3 - COMMUNITY DEVELOPMENT PLAN

All UGLGs applying for funds under the CDBG Program are required to identify their community development and housing needs in accordance with the provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended.

In order to comply with requirements outlined in federal legislation, it is not necessary for an UGLG to prepare an elaborate community development plan. It is expected that most UGLGs can satisfy this requirement in a two to three page narrative summary plan adopted by their governing body. Please summarize the following major elements of your adopted plan:

1. A statement assessing the needs and problems of the UGLG, including the needs of low and moderate income persons. In all applications, the assessment must address both overall community development and housing needs regardless of the category under which funding is requested.

The City of Escanaba is located along the north side of Lake Michigan on the western shore of Little Bay de Noc. Bounded by the bay to the east, Wells Township to the north and west and Ford River Township to the south, Escanaba serves as both the county seat and the largest community in Delta County. Escanaba covers roughly twelve square miles of land area within the city limits. It is the regional service and shopping center for the south-central residents of the Upper Peninsula. Recent population estimates (2013) peg the population of the city at 12,568, a four percent population decline since 2000.

Escanaba has historically relied on the natural resource industries of wood and iron ore mining. These activities have diminished somewhat over the past decades, creating demand for new economic activities to support Escanaba. The transition from a primarily industrial economy to one centered more in service and manufacturing will continue. Currently the city's economy is primarily centered around education, health, and social services and manufacturing operations. The combined service and manufacturing industries employ nearly a third of the working population. The county's unemployment rate of 9.9% compares unfavorably with the state rate of 8.8% and of the national unemployment rate of 7.4%. Commercial development in the city is located along the US2/41/M-35 corridor, with the downtown experiencing a decline in activity.

Relevant community needs and concerns are:

- Undeveloped property exists along the "North Shore" that could facilitate residential or mixed use development. Unique issues impede development of the area. It is beneficial to encourage infill development and use of existing site for residential development as need by a slow growing population.
- The population of the city is aging and as such there will be increasing needs and demands of the older population. As the community ages, an increased demand for senior housing and entertainment facilities will emerge.
- Reliance on only a few industries to support the community has proven to be challenging to the community.
- The majority of the housing units (64% are detached single-family homes. Many of the remaining housing units (27%) are multi-family. A priority of the city is to provide diverse and affordable housing options within the city.

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

- About 86% of the housing units are 50 years of age or older. Maintaining the aging housing stock is essential to the community's safety, beautification and growth.
- The majority (61%) of the homes are owner occupied, a trend found throughout the majority of the traditional neighborhoods in south Escanaba. Owner occupancy is a good representation of the resident's investment and connection with the community.
- About 39% of the housing units in the city are renter-occupied, a percentage that has increased by 6 percentage points since 2000. Rental housing neighborhoods are often associated with lesser quality homes and blight related problems.
- The number of people living in a household, as well as the age and relationship of those people all influence the type of housing needs for a community. One person households make up 38% of the households in the city. A little over a third of the households (35%) are two-person households. Family households comprise only 53% of the households, while non-family households are at 47%. With the decrease in household size and increase in number of non-family households, efforts should continue to provide diversified housing options throughout the city.
- Forty-nine percent of homeowner's are paying more than 25% of their household income in housing costs. Should there be a significant downturn in the economy with loss of jobs, many of the homeowners may not be able to make mortgage payments and the community will see an increase amount of homes in foreclosure.
- There are 1,644 (78%) renters who are paying more than 25% of their household income as rent. Higher rent payments have a significant impact on lower income households. Rental assistance programs could be pursued to curb the impact of high housing costs.

2. A summary list of possible long-term activities (two years or more) to address the identified needs and problems.

To address issues and opportunities of the community, the City has a number of long-term goals:

- As development occurs along the fringe areas of the community, the City should take appropriate efforts to extend the traditional street grid pattern into those areas.
- Several large parcels of former industrial properties along North 30th Street should be redeveloped using brownfield incentives
- Efforts should be undertaken to market Escanaba as an Eco and Sports Tourism Destination.
- Position the City as a desirable and affordable retirement community for multi-family household retirees.
- Focus new residential development along the waterfront with locally affordable condominiums and townhouses to diversify housing opportunities.
- Reestablish the sense of history in residential neighborhoods.
- Continue to implement the access management strategies along Lincoln Road through driveway consolidation and limiting curb cuts.
- Enhance sidewalks along Ludington Street.
- Revise the zoning ordinance to encourage mixed use and higher density development.
- Connect the far north side of Bay College with sidewalks and non-motorized path system which is currently separated by a railroad and an overpass.
- Reclaim abandoned office and service buildings for use as retail, residential, and commercial activities.

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

3. A summary of contemplated short-term activities (one to two years) to address the identified needs and problems.

Short term goals for the city include:

- Accommodate regional retail uses within a defined area west of US-2.
- Encourage retail and entertainment anchors in the downtown.
- Modifications to the zoning ordinance to encourage the development of a variety of housing types, such as townhouses and rental development.
- Establish a "Neighborhood Historic Overlay" within an area of the city with a high concentration of historic structures.
- Provide housing for elderly parents and relatives on the same property as a principal residence as a special approval land use.
- Concentrate code enforcement activities in identified neighborhood enhancement areas.
- Continue the implementation of the city's greenway and non-motorized shared pathway system.
- Continue enforce of the city's enforcement on blight control and exterior maintenance of property.
- Develop a plan to fill the existing industrial park with proven and viable companies.
- Attract more local business to set up shop in Escanaba, rather than in the outlying area.

4. A description of the effect the proposed CDBG project will have on the UGLG.

As a direct result of the winter of 2-13-2014, the City of Escanaba experienced considerable expenses in response to the unprecedented damages resulting from the "Deep Freeze." The City incurred expenses dealing with frozen water and sewer lines. The city's financial position has been negatively impacted. The City is requesting assistance with reimbursement of expenses incurred. The actions taken were necessary for the protection, repair and restoration activities necessary to control or arrest the effect of a natural disaster and to protect the health, safety, and general welfare of city residents.

5. A plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities

The grant funded activities will not result in the displacement of persons.

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

SECTION 4 - UGLG PUBLIC PARTICIPATION DOCUMENTATION

All UGLGs applying for funds under the Michigan CDBG Program are required to adhere to public participation provisions set forth in Title I of the Housing and Community Development Act of 1974, as amended.

A public hearing on the proposed project is required. The UGLG's Part 1 Application and Part 2 Application must be completed and available for review at the public hearing. In order to document that public participation requirements have been met, Section 4 must include the following as attachments:

1. Certification by a duly authorized UGLG official that the public participation requirements have been accomplished (Attachment 2);

Attached: Yes No

2. A copy of the published public notice as described in the certification above. A minimum five (5) days notice is required.

Attached: Yes No

3. A brief description of the public hearing(s) including the date of hearing(s), number of citizens attending the hearing(s) and a summary description of substantive comments made at the hearing(s).

Attached: Yes No

**AUTHORIZING RESOLUTION
FOR SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION
FOR URGENT NEED DEEP FREEZE GRANT**

WHEREAS, significant damage occurred to the water main infrastructure in the City of Escanaba due to the deep frost and ice buildup on the pipes; and

WHEREAS, the City of Escanaba has committed \$260,000.00+/- in infrastructure construction to repair the damage caused by the "Deep Freeze" and is seeking \$23,063.46 of the \$240,229.00 in CDBG funds that were applied for, as CDBG reimbursed funds; and

WHEREAS, the maintenance and improvement of the infrastructure in the City of Escanaba is consistent with the City's community development plan as described in this application; and

WHEREAS, the lack of water during the deep freeze was a serious threat to the health and safety of the citizens as described in the application and it was considered to be an emergency. Immediate action was necessary; and delay would have intensified the situation. The situation was not the result of poor maintenance or neglect and to the City of Escanaba's knowledge there are no other federal, state or local resources available to alleviate the damage; and

WHEREAS, no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the CDBG Project Manager; and

WHEREAS, any of the CDBG funding for the City of Escanaba repairs will be returned to the Michigan Economic Development Corporation, acting on behalf of the Michigan Strategic Fund, if project funds are reimbursed by insurance or state or federal grant award or assistance; and

NOW THEREFORE BE IT RESOLVED, the City of Escanaba submits a CDBG grant application in the amount of \$23,063.46, with a local match of \$42,393.00; and

BE IT FURTHER RESOLVED, that Marc D. Tall, Mayor of the City of Escanaba authorized to sign the Part 2 Application and all attachments, be authorized to sign the Grant Agreement and all amendments and be authorized to sign grant payment requests on behalf of the City of Escanaba, and is designated as the certifying officer for the environmental review.

Upon a call of the roll, the vote was as follows:

Ayes:

Nays:

RESOLUTION DECLARED ADOPTED

I the undersigned, being duly qualified and acting City Clerk of the City of Escanaba, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Escanaba City Council of the City of Escanaba, County of Delta, Michigan, at a Special City Council Meeting held on Wednesday, October 8, 2014, and that said meeting was conducted and public notice was given pursuant to and in full compliance with the Open Meetings Act, Act 267, Public Acts of Michigan, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC, City Clerk

BR brought to DP 9/29/14

CITY OF ESCANABA

**NOTICE OF PUBLIC HEARING FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) FUNDING FOR THE WATER MAIN INFRASTRUCTURE RELATED TO DEEP FREEZE**

The Escanaba City Council will conduct a Public Hearing at a Special City Council Meeting on Wednesday, October 8, 2014, at 8:00 a.m. in the Council Chambers, Room C102 of the Escanaba City Hall/Library Complex, 410 Ludington Street, Escanaba, Michigan, 49829, for the purpose of affording citizens an opportunity to examine and submit comments on a proposed application for a \$23,063.46 CDBG grant.

The City of Escanaba proposes to use the \$23,063.46 CDBG grant to reimburse the City of Escanaba for reimbursement for damages that occurred to public infrastructure as a direct result of the extreme weather conditions during the winter of 2013/14 known as the "Deep Freeze".

Further information, including a copy of the City of Escanaba CDBG Urgent Need Infrastructure Application, is available for review. To inspect the documents, please call Robert S. Richards at (906) 786-1194 for an appointment. Comments may be submitted in writing through October 8, 2014, or made in person at the Public Hearing.

Citizen views and comments on the proposed application are welcome.

James V. O'Toole
City Manager
City of Escanaba

NOTE: Must be published no later than 10/08/14

**CITY OF ESCANABA
NOTICE OF PUBLIC HEARING FOR MICHIGAN
COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) FUNDING FOR THE WATER MAIN
INFRASTRUCTURE RELATED TO DEEP FREEZE**

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The City of Escanaba proposes to use the \$23,063.46 CDBG grant to reimburse the City of Escanaba for reimbursement for damages that occurred to public infrastructure as a direct result of the extreme weather conditions during the winter of 2013/14 known as the "Deep Freeze".

Further information, including a copy of the City of Escanaba CDBG Urgent Need Infrastructure Application, is available for review. To inspect the documents, please call Robert S. Richards at (906) 786-1194 for an appointment. Comments may be submitted in writing through October 8, 2014, or made in person at the Public Hearing.

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James V. O'Toole
City Manager
City of Escanaba

THE DAILY PRESS, ESCANABA
10/1/14

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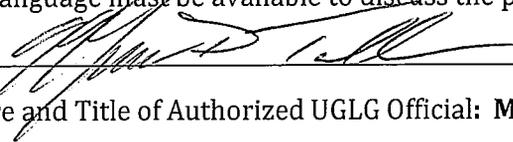
Public Hearing
Minutes / Description

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

ATTACHMENT 2 – UGLG PUBLIC PARTICIPATION DOCUMENTATION

1. The UGLG has furnished its citizens with information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken. This includes the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons.
2. The UGLG has published a public notice in such manner to afford affected citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities.
3. One or more public hearings have been held to obtain the views of citizens on the proposed application and community development and housing needs.
4. Citizens have been provided reasonable access to the proposed application and related information on community development and housing needs.
5. The UGLG will provide its citizens with reasonable notice of, and opportunity to comment on, any substantial change proposed to be made in the use of funds if funds are received.
6. The UGLG provided for and encouraged citizen participation, with particular emphasis on participation by persons of low and moderate income, residents of slum and blight areas and of areas in which Section 106 funds are proposed to be used, and in the case of grantees described in Section 106(a), provided for participation of residents in low and moderate income neighborhoods as defined by the local jurisdiction. Opportunities to participate must be made available by advertising in publications, which are distributed in the slum and blight areas and the low and moderate income neighborhoods.
7. The UGLG provided citizens with reasonable and timely access to local meetings, information, and records relating to the applicant's proposed use of funds, as required by regulations of the Secretary, and relating to the actual use of funds under this title.
8. The UGLG provided for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee.
9. The UGLG provided for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. Review of program performance shall apply to previously funded CDBG grants.
10. The UGLG has identified how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in their language must be available to discuss the project and respond to their questions at the hearings.



Signature and Title of Authorized UGLG Official: **Mayor**

October 8, 2014

Date

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

SECTION 5 – AUTHORIZING RESOLUTION
<p>The UGLG’s Authorizing Resolution must be adopted after completion of the public participation requirements. Attach an authorizing resolution containing the following elements:</p>
Attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1. Identification of the proposed project;
2. Identification of the funding request and the commitment of the UGLG’s matching funds;
3. Statement that the proposed project is consistent with the UGLG’s community development plan as described in the Part 2 Application;
4. Statement that proposed project is of such nature that: a. The serious threat to the health and/or safety of citizens exists as described in the application and is considered to be an emergency situation. b. Immediate action is necessary; any delay will intensify the situation; and this threat can be supported by an appropriate authority other than the applicant. c. The situation has not been brought on by poor maintenance or neglect. d. There are no other federal, state or local resources available to alleviate the threat;
5. Statement that no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by your CDBG Project Manager;
6. Statement that “any of the CDBG funding will be returned to the Michigan Economic Development Corporation, acting on behalf of the Michigan Strategic Fund, if project funds are reimbursed by insurance, or state or federal grant award or assistance;”
7. Local authorization to submit the Michigan CDBG Application; and
8. Identification, by name and title, of the person authorized to sign the Part 2 Application and all attachments;
9. Identification, by name and title, of the person authorized to sign the Grant Agreement and all amendments;
10. Identification, by name and title, of the person authorized to sign Grant Payment Requests.

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

SECTION 6 - CERTIFICATION AND STATEMENT OF ASSURANCES

Complete and execute the Certification (Attachment 3) and Statement of Assurances (Attachment 4).

Attached: Yes No

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

ATTACHMENT 3 – CERTIFICATION BY THE APPLICANT UGLG

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TITLE I, HOUSING AND COMMUNITY DEVELOPMENT

ACT OF 1974, AS AMENDED

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT

I, Marc D. Tall , of the City of Escanaba certify that the City of Escanaba :

1. Possesses legal authority to submit a grant application;
2. Has in a timely manner:
 - a. furnished its citizens information concerning the amount of funds available and being applied for, and the proposed community development and housing activities to be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income and the plans for minimizing displacement of persons as a result of proposed activities and for assisting persons actually displaced;
 - b. published a public notice (a copy of which is attached) in such manner to afford citizens an opportunity to examine and submit comments on the proposed application and community development and housing activities;
 - c. held one or more public hearings to obtain the views of citizens on the proposed application and community development and housing needs; and
 - d. made the proposed application available to the public.
3. Will conduct and administer the grant in conformity with Public Law 88-352 and Public Law 90-284, and will affirmatively further fair housing;
4. Has developed the proposed application so as to give maximum feasible priority to activities which will benefit low and moderate income families or aid to the prevention or elimination of slum or blight; or to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to health or welfare of the community where other financial resources are not available to meet such needs;
5. Has developed a community development plan that identifies community development and housing needs and specifies both short and long term community development objectives that have been developed in accordance with the primary objective and requirements of the Title I Housing and Community Development Act of 1974, as amended;
6. Will not attempt to recover any capital costs of public improvements assisted in whole or in part with Title I funds by assessing any amount against properties owned and occupied by

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (A) Title I funds are used to pay the proportion of such fee or assessment that related to capital costs of such public improvement that are financed from revenue sources other than Title I funds; or (B) for purposes of assessing any amounts against properties owned and occupied by persons of low and moderate income who are not persons of very low income, and (name of local unit) certifies that it lacks sufficient Title I funds to comply with the requirements of clause (A).

7. Will adopt a policy of prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdictions.
8. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
9. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
10. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
11. Will comply with other provisions of Title I of the Housing and Community Development Act of 1987, as amended, and with other applicable laws.

October 8, 2014



Signature and Title of Authorized UGLG Official: **Mayor**

Date

PART 2 APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

ATTACHMENT 4 – STATEMENT OF ASSURANCES

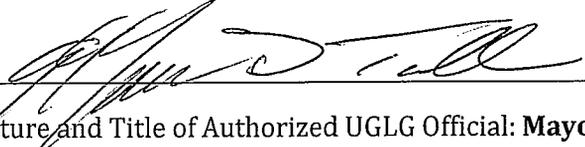
MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT

The UGLG hereby assures and certifies that it has complied or shall comply with Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301), and related statutes and implementing rules, regulations, and guidelines applicable to projects financed under the Michigan CDBG program. Specific assurances and certifications include but are not limited to the following:

1. Compliance with grant and financial management guidelines in 24 CFR Part 85, Administrative Requirements for Grants to State and Local Governments, and U.S. Office of Management and Budget Circular No. A-87, Cost Principles for State and Local Governments.
2. Compliance with Civil Rights and Equal Opportunity statutes as set forth in Title I of the Civil Rights Act of 1964 (Public Law 88-352), Title VIII of the Civil Rights Act of 1968 (Public Law 90-284), the Michigan Civil Rights Act 453 of 1976, the Michigan Fair Employment Practices Act (MCL 423, 301-423, 311), related statutes and implementing rules and regulations.
3. Compliance with Labor Standards statutes as set forth in the Davis-Bacon Fair Labor Standards Act (40 U.S.C. 276a-276a-5), related statutes and implementing rules and regulations.
4. Compliance with Lead Based Paint Poisoning Prevention Act (42 U.S.C. 4831).
5. Compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. 4630) and implementing regulations.
6. Compliance with OMB Circular No. A-133, Audits of States, Local Governments and Non-Profit Organizations and implementing rules and regulations.
7. Compliance with Section 504 of the Rehabilitation Act of 1973, as amended, and implementing rules and regulations 24 CFR Part 8.
10. Authorized state officials and representatives will have access to all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts; each contract or subcontract also shall provide for such success to relevant data and records pertaining to the development and implementation of the project.

The UGLG agrees to assume all of the responsibilities for environmental review, decision making and action as specified and required under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and Section 104 (f) of Title I of the Housing and Community Development Act and implementing regulations 24 CFR Part 58.



Signature and Title of Authorized UGLG Official: **Mayor**

October 8, 2014

Date

City of Escanaba
PO Box 948
Escanaba, MI 49829

October 1, 2014

Michigan Economic Development Corporation
Community Development Block Grant Program
300 North Washington Square
Lansing, Michigan 48913

Dear Charles Donaldson:

Re: EXEMPT ACTIVITIES DETERMINATION

The City of Escanaba is hereby requesting release of funds provided under the Escanaba Deep Freeze Urgent Need CDBG project.

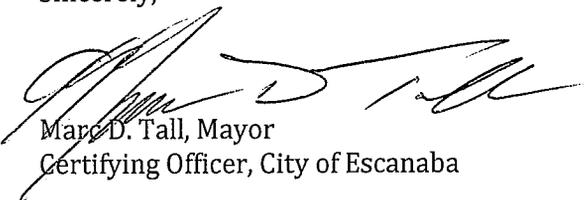
The Escanaba Deep Freeze Urgent Need Project will provide funds for reimbursement of expenses incurred by the City for the protection, repair and restoration activities necessary to arrest the effects from a state declared natural disaster which is an eligible activity. Such activities are exempt from environmental review requirements under 24 CFR 58.34(a).

In addition, the City of Escanaba has reviewed and documented that we are in compliance with the requirement of 24 CFR 58.6 as follows:

1. The project will not involve property acquisition or construction residing in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards. (A copy of the flood insurance policy must be attached if the project is located in this type of area.)
2. The project will not take place in an area designated as part of the Coastal Barrier Resources System.
3. The project will not involve the sale or acquisition of an existing property in a Runway Clear Zone or Clear Zone, as defined in 24 CFR Part 51. (A signed disclosure statement must be attached if the project is located in this type of area.)

Please call if you need any additional information.

Sincerely,


Marc D. Tall, Mayor
Certifying Officer, City of Escanaba

Determination of Level of Environmental Review

CERTIFYING OFFICER:

I, Marc D Tall, Mayor of the City of Escanaba, is designated the environmental certifying officer for the CDBG project described below. I certify that

PROJECT INFORMATION

Grantee (Unit of General Local Government): **City of Escanaba**

Grantee Address: **PO Box 948, Escanaba, MI 49829**

Grantee Contact Person (Name & Telephone No.): **James V. O'Toole, 906.786.9402**

Other Project Contact Person (Name & Telephone No.): **Mike Dewar, 906.786.0605**

Grant Number (if assigned): Not yet assigned.

Project Title: **Deep Freeze Urgent Need**

Project Description:

The project is the reimbursement of expenses incurred as a result of the "deep freeze" that affected both water and sewer lines. CDBG Reimbursement is of costs associated with inventory and outside purchase of materials. Local match for the project is expenses incurred by the city in dealing with the "deep freeze." Activities.

PROJECT DETERMINATION (completed by the Environmental Review Officer)

All project activities have been reviewed and the project meets the following environmental determination:

- Exempt
- Categorically Excluded Not Subject To §58.5
- Categorically Excluded Subject To §58.5
- Environmental Assessment
- Environmental Impact Statement

Marc D. Tall, Mayor
Certifying Officer (name)


Signature

10/01/2014
Date

FINDING OF EXEMPT ACTIVITY

24 CFR 58.34

Grantee: City of Escanaba

Grant No. _____

I hereby certify that the following activities comprising the Deep Freeze Urgent Need Project have been reviewed and determined to be an Exempt Activity per 24 CFR 58.34(a) as follows:

- (1) Environmental and other studies, resource identification and the development of plans and strategies;
- (2) Information and financial services;
- (3) Administrative and management activities;
- (4) Public services that will not have a physical impact or result in any physical change, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs;
- (5) Inspections and testing of properties for hazards or defects;
- (6) Purchase of insurance;
- (7) Purchase of tools;
- (8) Engineering or design costs;
- (9) Technical assistance and training;
- (10) Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair or restoration activities necessary only to control or arrest the effects from disasters, imminent threats or physical deterioration;
- (11) Payment of principal and interest on loans made or obligations guaranteed by HUD;
- (12) Any of the categorical exclusions listed in 58.35(a) provided that there are no circumstances which require compliance with any other Federal laws and authorities cited in 58.5. Such activities are documented as exempt by the Statutory Checklist.

Flood Insurance/Flood Disaster Protection Act

1. Does the project involve the acquisition, construction, or rehabilitation of structures, buildings, or mobile homes?

- No. Flood insurance is not required. The review of this factor is completed.
- Yes. Continue Review.

2. Is the structure or part of the structure located in a Federal Emergency Management Agency (FEMA) designated Special Flood Hazard Area?

- No. Cite Source Documentation:
Proceed with project.
- Yes. Cite Source Documentation:
Continue Review.

3. Is the community participating in the National Flood Insurance Program (or has less than one year passed since FEMA notification of Special Flood Hazards)?

- Yes. Flood insurance under the National Flood Insurance Program must be obtained and maintained for the economic life of the project, in the amount of the total project cost. A copy of the flood insurance policy declaration must be maintained in this Environmental Review Record.
- No. **Federal assistance may not be used in the Special Flood Hazard Area.**

Coastal Barriers Resources Act

1. Is the project located in a coastal barrier resource area?
 No. Cite Source Documentation:
 Yes. **Federal assistance may not be used in such an area.**

Airport Runway Clear Zones and Clear Zones Disclosures

1. Does the project involve the sale or acquisition of existing property within a Civil Airport's Runway Clear Zone, Approach Protection Zone or a Military Installation's Clear Zone?
 No. Cite Source Documentation:
 Yes. **Disclosure statement must be provided** and a copy of the signed disclosure statement must be maintained in this Environmental Review Record.

In accordance with 24 CFR 58.34(b), no further environmental approval form from HUD or the State is necessary for the drawdown of funds to implement this program.

Mark D. Tall, Mayor [Signature] 10/1/17
 Name and Title of Certifying Officer Signature of Certifying Officer Date

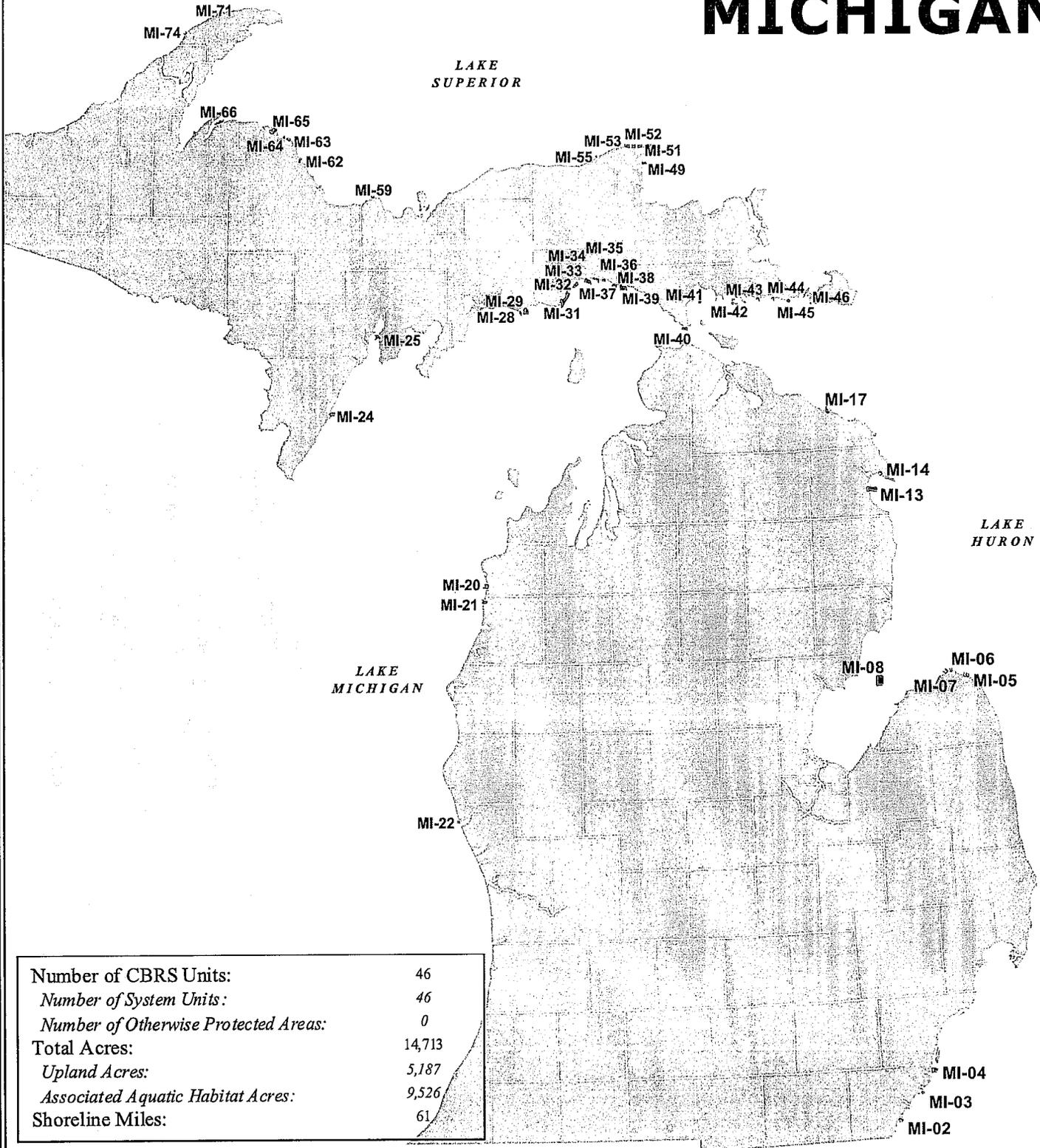
Peter Van Steen 906 786 9234
 Name of person preparing this form Phone #

For State Use Only	Reviewed	Date
Compliance Specialist		

The land area covered by the floodwaters of the base flood is the Special Flood Hazard Area (SFHA) on NFIP maps. The SFHA is the area where the National Flood Insurance Program's (NFIP's) floodplain management regulations must be enforced and the area where the mandatory purchase of flood insurance applies. The SFHA includes Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE, and V.

The project is not located in Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-30, VE, and V.

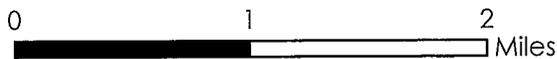
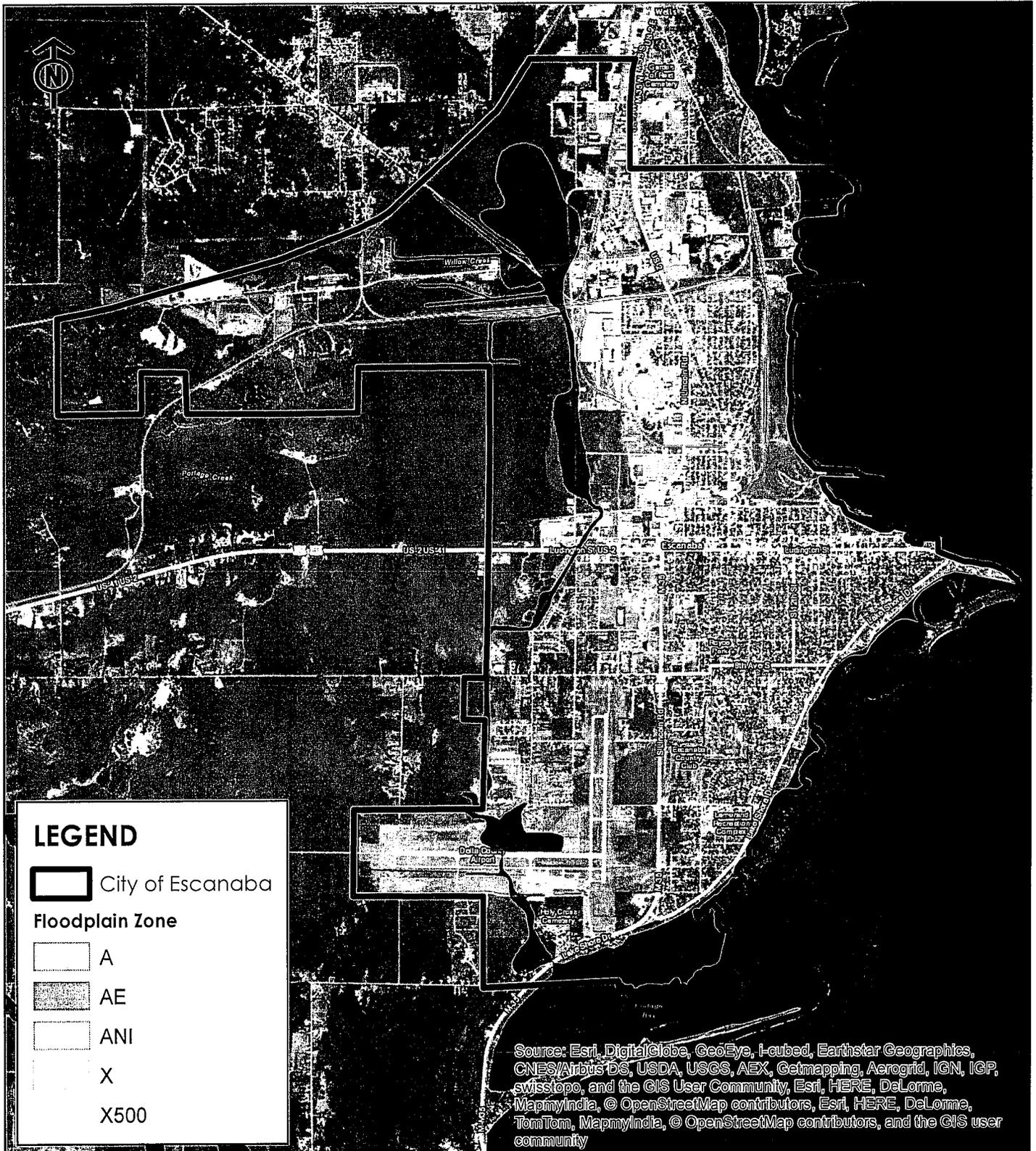
JOHN H. CHAFEE COASTAL BARRIER RESOURCES SYSTEM MICHIGAN



Number of CBRS Units:	46
Number of System Units:	46
Number of Otherwise Protected Areas:	0
Total Acres:	14,713
Upland Acres:	5,187
Associated Aquatic Habitat Acres:	9,526
Shoreline Miles:	61

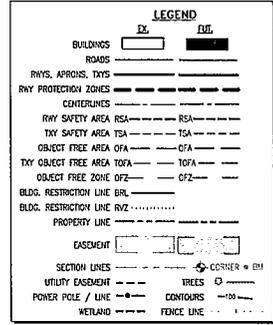
Boundaries of the John H. Chafee Coastal Barrier Resources System (CBRS) shown on this map were transferred from the official CBRS maps for this area and are depicted on this map (in red) for informational purposes only. The official CBRS maps are enacted by Congress via the Coastal Barrier Resources Act, as amended, and are maintained by the U.S. Fish and Wildlife Service. The official CBRS maps are available for download at http://www.fws.gov/habitatconservation/coastal_barrier.html.

City of Escanaba - Floodplain Map

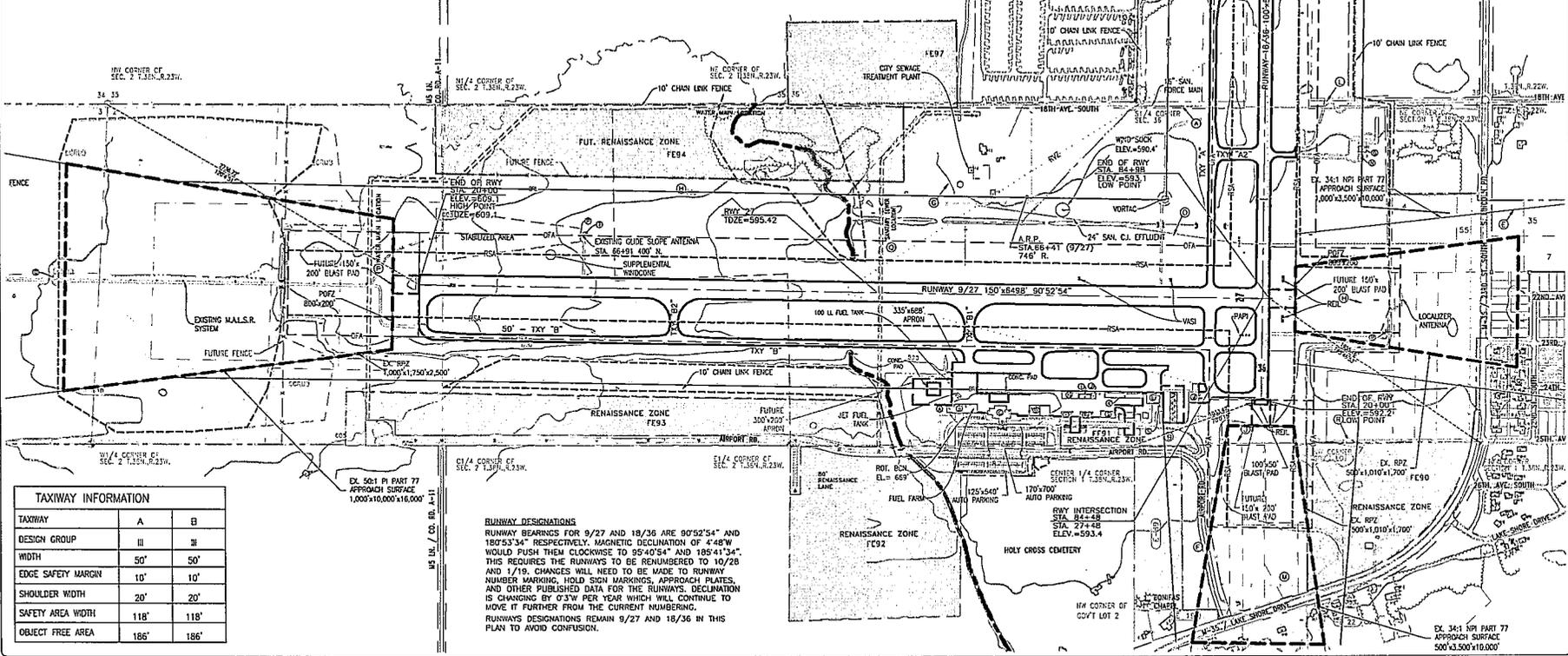
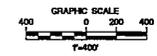


BUILDING OR STRUCTURE	ELEV.
A SAND STORAGE BUILDING	620'
B STORAGE BUILDING	619'
C TERMINAL	618'
D BOX HANGAR	620'
E BOX HANGAR	617'
F BOX HANGAR	618'
G BOX HANGAR	619'
H G.A. BLDG	612'
I T HANGAR	618'
J BOX HANGAR	619'
K T HANGAR	617'
L BOX HANGAR	629'
M BOX HANGAR	618'
N BOX HANGAR	619'
O BOX HANGAR	620'
P ILS BUILDING	608'
Q MIDDLE MARKER	619'
R LOCALIZER TRANS. BUILDING	603'
S CIVIL AIR PATROL BUILDING	609'
T AWOS	608'
U	-
V	-
W	-

RUNWAY INFORMATION		
RUNWAY	9/27	18/36
APPROACH CATEGORY / DESIGN GROUP	C III	C III
RUNWAY WIDTH	150'	100'
SHOULDER WIDTH	20'	20'
RUNWAY SAFETY AREA (RSA)	500'x1000'	500'x1000'
OBSTACLE FREE ZONE (OFZ)	400'x200'	400'x200'
PRECISION OBSTACLE FREE ZONE (POFZ)	800'x200'	NA
OBJECT FREE AREA (OFA)	600'x1000'	800'x1000'
Q TO 35' BUILDING RESTRICTION LINE	745'	495'
Q TO HOLD LINE	250'	250'
Q TO TAXIWAY Q	400'	400'



RUNWAY END COORDINATES NAD (83)				
9	27	18	36	
45°43'14.96"N	45°43'13.96"N	45°43'55.66"N	45°43'06.15"N	
87°06'42.97"W	87°05'11.39"W	87°05'11.17"W	87°05'12.27"W	



TAXIWAY INFORMATION		
TAXIWAY	A	B
DESIGN GROUP	III	III
WIDTH	50'	50'
EDGE SAFETY MARGIN	10'	10'
SHOULDER WIDTH	20'	20'
SAFETY AREA WIDTH	118'	118'
OBJECT FREE AREA	186'	186'

RUNWAY DESIGNATIONS
 RUNWAY BEARINGS FOR 9/27 AND 18/36 ARE 90°52'54" AND 180°53'34" RESPECTIVELY. MAGNETIC DECLINATION OF 4°48'W WOULD PUSH THEM CLOCKWISE TO 95°40'54" AND 185°41'34". THIS REQUIRES THE RUNWAYS TO BE RENUMBERED TO 10/28 AND 17/19. CHANGES WILL NEED TO BE MADE TO RUNWAY NUMBER MARKING, HOLD SIGN MARKINGS, APPROACH PLATES, AND OTHER PUBLISHED DATA FOR THE RUNWAYS. DECLINATION IS CHANGING BY 0.3"W PER YEAR WHICH WILL CONTINUE TO MOVE IT FURTHER FROM THE CURRENT NUMBERING. RUNWAYS DESIGNATIONS REMAIN 9/27 AND 18/36 IN THIS PLAN TO AVOID CONFUSION.

DATE	ISSUED FOR

DATE	ISSUED FOR

DATE	ISSUED FOR



ALP UPDATE
 ESCANABA, MICHIGAN



MICHIGAN SITE NO.	21-1
LOC ID	ESC

DRAWING
 3 OF 12

12939541



September 10, 2014

Marc D. Tall, Mayor
City of Escanaba
410 Ludington St.
Escanaba, MI 49829

Subject: Urgent Need Commitment Letter

Dear Mayor Tall:

On behalf of the Michigan Strategic Fund (MSF), I am pleased to inform you that the City of Escanaba will be recommended to move forward in the process for an Urgent Need Community Development Block Grant (CDBG). Based on the review of Community's Part 1 Application, the city may be eligible for CDBG funding not to exceed ~~\$11,940.72~~ **23,043.26** *

Attachment A-Budget, outlines the possible eligible expenses to be funded under CDBG Urgent Need, subject to the Community's ability to meet the following contingencies and the execution of a Grant Agreement:

Due by 5:00 P.M. on September 16, 2014:

Sign and return by no later than 5:00 P.M. on September 16, 2014 this letter electing to either proceed or *decline* to proceed with the Application process.

By electing to proceed with the application process, the Community is agreeing to the contingencies stated in this letter and understands that the amount of funding may be revised based on eligible activities and/or additional information received.

Done

In addition, the Community is certifying that the damages indicated in the Community's Part 1 Application were:

1. The direct result of the extreme weather conditions during the winter of 2013/2014, known as the "Deep Freeze"; and
2. Incurred during the time period of November 1, 2013 through June 1, 2014; and
3. Occurred to public infrastructure.

By electing **not** to proceed with the Application process, the Community has chosen not to pursue the proposed CDBG funding.

REVISED BY MEDC 9/19/14

Congratulations on the selection of your project for consideration of Urgent Need 2014 funding.

Sincerely,

DocuSigned by:
Christine Whitz
6ACFA4E710DB4C0...

Christine Whitz, Manager
Community Development Block Grant Program

Please select one of the following options, sign, and return as explained above no later than 5:00 P.M. on September 16, 2014:

The Community has agreed to proceed with the Application process, including the contingencies outlined above.

[Signature] _____ Date 9/16/14

[Signature] _____
Title

The Community has agreed **not** to proceed with the Application process and has chosen not to pursue the proposed Community Development Block Grant Program funding.

Authorized local official signature Date

Title

PROJECT BUDGET
MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Michigan Economic Development Corporation

Attachment A

1. Applicant: City of Escanaba		2. Project Title: Urgent Need Infrastructure Grant			
3. Project Cost Elements		4. Project Funding Sources (identify all other funding sources).			
Activities	CDBG	Local			TOTAL
PHASE 1: Reimbursement					
Construction Labor & Thawing		\$235,628.57			\$235,628.57
Materials	\$11,940.72				\$11,940.72
PHASE 2:					
Engineering		\$2,552.73			\$2,552.73
Infrastructure Construction		\$32,500.00			\$32,500.00
TOTAL	\$11,940.72	\$270,681.30			\$282,622.02
<i>REVISED 9/19</i>	<i>\$123,063.26</i>				

CDBG Urgent Need - 2014

COMMUNITY	CDBG ELIGIBLE (estimate)	APPLICATION GRANT REQUEST	APPLICATION LOCAL MATCH
Charter Township of Kinross	\$2,583.00	\$103,300.00	\$18,230.00
City of Bessemer	\$615,743.00	\$615,743.03	\$108,660.54
City of Charlevoix	\$114,299.00	\$114,299.00	\$114,300.00
City of Crystal Falls	\$15,035.00	\$100,693.00	\$17,769.00
City of Escanaba	\$23,063.46	\$240,229.00	\$42,393.00
City of Gladstone	\$298,825.00	\$298,825.00	\$182,487.00
City of Iron River	\$75,568.62	\$91,959.00	\$39,411.00
City of Ironwood	\$531,299.00	\$562,000.00	\$188,000.00
City of Ishpeming	\$999,900.00	\$1,007,073.00	\$1,007,073.00
City of Marquette	\$481,267.00	\$1,205,609.00	\$212,754.00
City of Munising	\$170,935.00	\$170,935.00	\$86,716.29
City of Negaunee	\$427,170.75	\$455,829.00	\$148,610.00
City of Petoskey	\$96,254.94	\$96,254.94	\$24,063.74
City of Sault Ste. Marie	\$968,403.00	\$968,403.00	\$441,600.00
City of St. Ignace	\$995,455.00	\$1,030,541.00	\$233,015.77
City of Wakefield	\$56,744.45	\$89,117.20	\$13,367.58
County of Cheboygan	\$20,419.00	\$77,193.00	\$20,000.00
County of Marquette	\$3,412.96	\$19,880.11	\$13,253.40
Township of Adams	\$67,735.00	\$67,735.00	\$67,740.00
Township of Bear Creek	\$105,000.00	\$105,000.00	\$29,000.00
Township of Bessemer	\$494,376.00	\$506,240.00	\$89,337.00
Township of Calumet	\$161,500.00	\$161,500.00	\$86,100.00
Township of Ely	\$26,833.42	\$36,466.07	\$6,435.19
Township of Forsyth	\$14,452.50	\$53,700.00	\$35,900.00
Township of Ishpeming	\$61,635.77	\$214,220.00	\$37,804.00
Township of Maple Ridge	\$5,952.00	\$35,446.00	\$7,203.00
Township of Powell	\$11,804.00	\$22,400.00	\$5,600.00
Township of Republic	\$34,323.00	\$68,600.00	\$29,400.00
Township of St. James	\$94,700.00	\$135,961.00	\$33,990.00
Village of Calumet	\$139,400.00	\$139,400.00	\$26,600.00
Village of Laurium	\$258,300.00	\$258,300.00	\$86,100.00
Village of Newberry	\$146,954.00	\$146,954.00	\$50,000.00
TOTALS	\$7,519,343.87	\$9,199,805.35	\$3,502,913.51

9/24/14 (cc)

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

File

STATE OF MICHIGAN

Urgent Need Infrastructure Grant

Community Development Block Grant (CDBG)
Part I Application

Part I

Michigan Strategic Fund
c/o Michigan Economic Development Corporation
Community Development Block Grant
300 North Washington Sq., Lansing, MI 48913
CDBG@michigan.org | www.michiganbusiness.org/

July 22, 2014

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

Urgent Need Grants are available for public infrastructure repair projects on existing systems damaged from the extreme weather conditions during the winter of 2013/2014. Urgent Need Grant submittals will be expected to meet the following guidelines:

To qualify for the Urgent Need National Objective, the US Department of Housing and Urban Resources (HUD) requires:

- The existing conditions must pose a serious and immediate threat to the health or welfare of the community;
- The existing conditions are of recent origin or recently became urgent (generally within the past 18 months);
- The grantee is unable to finance the activity on its own; and
- Other sources of funding are not available.

Project Eligibility/Submittal Requirements:

- The community is part of a locally or state declared State of Emergency (prior to June 1, 2014);
- The project is located in a Non-Entitlement Community;
- The project is for repairs to existing infrastructure systems (water, sewer, and/or road work related to water/sewer) for damage that occurred from November 1, 2013 to June 1, 2014 (no expansion projects);
- CDBG funds can be used for reimbursement of eligible infrastructure repairs that occurred from November 1, 2013 to June 30, 2014; and
- The community has the required minimum of 15% local match for the project.

Maintenance expenses are generally ineligible for CDBG grants. Examples of maintenance and repair activities for which CDBG funds may not be used include the filling of potholes in streets, the mowing of grass in city or county parks, the repairing of cracks in sidewalks and the replacement of street light bulbs.

Urgent Need Funding Priorities:

Applicants will be scored on the following priorities.

- The community with the highest percentage of local matching funds above the required 15% minimum (up to 20 points);
- Project located in a community with a traditional downtown (up to 20 points);
- Community / regional impact of project (up to 20 points);
- The community with the lowest grant cost per person (up to 20 points). The cost per person is calculated by taking the total grant request and dividing that figure by the 2010 Census population as reported by the US Census.

Proposals will be competitively ranked and considered for funding. Selection will be dependent on funding and meeting a minimum point threshold. Not all appropriated grant funds for the Urgent Need Grant competitive round may be expended.

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

PART I APPLICATION

If any questions are not addressed, or attachments are not included, the Application may not be scored. Please use this checklist to ensure all components of the Part I Application are included.

- Part I Application
- Attachment 1 (Unit of General Local Government "UGLG" Identification Form)
- Attachment 2 (Budget, question 15 under UGLG and Overall Project Budget)*
- Detailed Map (Question 6 under UGLG and Project Specifics)
- Preliminary independent cost estimates (UGLG & Overall Project Budget)*
- Documentation of the availability and commitment for all matching funds (Project Information & Description)

**Budget and Preliminary independent cost estimates must equal each other.*

URGENT NEED GRANT SUBMISSION & DATES

Return one completed Part I Application, either electronically or hard copy.

To submit your application by email, please send to the following email: cdbg@michigan.org.

To submit your application by mail, please send to the following address:

Attn: Urgent Need 2014
Michigan Strategic Fund
c/o Michigan Economic Development Corporation
Community Development Block Grant
300 N. Washington Square
Lansing, MI 48913

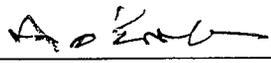
- July 22, 2014:
 - Urgent Need Grant Announcement
- August 5, 2014:
 - Conference Call: Please email your contact information, prior to August 5, 2014 to CDBG@michigan.org if you would like to participate.
- August 18, 2014 at 5:00 p.m.:
 - Electronic or hard copy submissions are due. Communities will receive an email notification indicating the application has been received.
- September 2014:
 - Offer letters will go out to applicants being awarded that received the highest scores.

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

MICHIGAN STRATEGIC FUND

Attachment 1

UNIT OF GENERAL LOCAL GOVERNMENT (UGLG) IDENTIFICATION SUMMARY			
IDENTIFICATION OF UGLG		FUNDING SOURCES/TOTALS (IF MULTIPLE PROPERTIES, INCLUDE ALL)	
Unit of General Local Government (UGLG)	City of Escanaba	CDBG/State	\$ 240,229*
Street/PO Box	P. O. Box 948	CDBG/RLF	\$
City	Escanaba	Other State	\$
County	Delta	Federal	\$
State/Zip	Michigan 49829	Local Unit*	\$ 42,393
Chief Elected Official Name	Marc D. Tall	Other	\$
Chief Elected Official Title	Mayor	Total	\$ 282,622
Chief Elected Official Email	mtall@escanaba.org		
UGLG Project Contact (PC) Name	James V. O'Toole	<i>*minimum 15% local government cash match</i>	
UGLG PC Title	City Manager	UGLG's SAM/Cage Code# (SAM#)	
UGLG PC Address	410 Ludington St.	UGLG's DUNS Number (DUNS#)	
UGLG PC Telephone Number	(906) 786-9402	08-618-3043	
UGLG PC Fax Number	(906) 786-4755	UGLG's Federal Identification Number	
UGLG PC E-Mail Address	jotoole@escanaba.org	38-6004679	
STATE GOVERNMENT REPRESENTATION			
Senator Name	Tom Casperson	Senate District	38th
Representative Name	Ed McBroom	House District	108th
AUTHORIZED UGLG OFFICIAL			
Signature: 		Date: 08/18/14	
Name and Title: James V. O'Toole, City Manager		Phone: (906) 786-9402	

*See attached

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

UGLG INFORMATION AND CAPACITY

1. If known, identify consultants, include names and contact information, who will be responsible for administering the proposed project:

Contact information provided: Yes N/A, consultant not yet known
 N/A, consultant not anticipated

Name: [REDACTED]

Business Address: [REDACTED]

Phone #: [REDACTED]

E-mail: [REDACTED]

UGLG CONFLICT OF INTEREST

2. Will local officials and staff be a party to any contract involving the procurement of goods and services assisted with CDBG funds?

Yes No

If yes, describe: [REDACTED]

3. Will any person who is an employee, agent, consultant, officer, elected or appointed official of the UGLG obtain a financial interest or benefit from a CDBG assisted activity or have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter?

Yes No

If yes, describe: [REDACTED]

4. Please indicate below whether or not the UGLG associated with this Part I Application has a contractual relationship with one of more of the following entities:

Michigan Economic Development Corporation

Yes No

Michigan Association of Realtors

Yes No

Michigan Department of Licensing & Regulatory Affairs

Yes No

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

Michigan Department of Treasury

Yes No

Michigan Regional Council of Carpenters

Yes No

PNC Financial Services Group

Yes No

Greenstone Financial

Yes No

Springfield Commercial Roofing

Yes No

Grand Angels

Yes No

If yes to any of the above, please describe the nature of relationship.

UGIG AND COMPLIANCE REQUIREMENTS

5. Will the project result in the demolition or conversion of residential dwelling units, both occupied and vacant?

Yes No

Will the project result in special fees (i.e. tap in/hookup fees, special assessments)?

Yes No

If yes to any of the above, please provide a brief explanation.

UGIG AND OVERALL PROJECT BUDGET

6. Complete Attachment 2 (Project Budget). Include all funding sources and identify all project activities since November 1, 2013. There must be separate line items for engineering, administration, water/sewer improvements, and road improvements.

Attached: Yes No

Does the proposed project involve administrative costs using CDBG funds?

Yes No

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MICHIGAN STRATEGIC FUND

If yes, are there multiple cost estimates or a certification attached?

Yes No

Refer to Application Guide for guidance on administrative costs.

PLEASE NOTE:

Costs for preparing cost estimates may be incurred at the UGLG's own risk without written authorization, but may not be included in the project budget as match. Costs for preparing the Part I Application (preliminary costs) may be incurred at the UGLG's own risk, but may not be included in the project budget as match.

7. List the type and dollar amount of any local, state, or federal incentives associated with this project including grants and/or loans. Tax incentives should NOT be included on the project budget.

None

8. Identify the sources of the matching funds necessary to complete the project. Provide documentation of the availability and commitment for all matching funds, both local and other matching funds. If match includes match activities that have already occurred, provide a certification of that amount.

Local funds

PLEASE NOTE: For **PUBLIC** and **OTHER** funds, documentation must be a signed letter from each source. The letter should specifically state the amount of funds, the source of funds (i.e. general, water, sewer, etc.) and the anticipated start date of availability of funds. Attached: Yes No

The majority of funds have already been expended; Additionally, funds were expended in July and August and an estimate of future expenditures is attached.

9. Identify any program income from previously awarded CDBG grants (i.e. Local CDBG Revolving Loan funds) to be included in the proposed project.

N/A

10. Attach independent cost estimates or multiple estimates with material detail for all activities.

Attached: Yes No

Please see attached in-house estimate.

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

MICHIGAN STRATEGIC FUND

ATTACHMENT 2

PROJECT BUDGET

UGLG: [REDACTED]			Project Title: [REDACTED]			
Project Cost Elements	Project Funding Sources (Identify all other sources)					
Activities	CDBG	Private	UGLG	[REDACTED]	[REDACTED]	Total
Architecture and/or Engineering	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
Construction and Contingency	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
Administration	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
[REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]
Total	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]	\$ [REDACTED]

SEE ATTACHED

CITY OF ESCANABA

Urgent Need Infrastructure Grant Budget

8/18/14

	Actual Expenditures 1/1/14 - 6/30/14	Estimated Expenditures 6/30/14 - 8/18/14	Projected Future Expenditures	TOTAL PROJECT BUDGET
Engineering Services (In-House)	\$2,552.73	\$0.00	\$0.00	\$2,552.73
Storm Sewer Thawing Costs	14,079.04	0.00	0.00	14,079.04
Wastewater Line Thawing Costs	12,960.36	0.00	0.00	12,960.36
Water Service Thawing Costs	159,598.89	0.00	0.00	159,598.89
Water Main / Service Line Replacement	<u>40,931.00</u>	<u>20,000.00</u>	<u>32,500.00</u>	<u>93,431.00</u>
	<u>\$230,122.02</u>	<u>\$20,000.00</u>	<u>\$32,500.00</u>	\$282,622.02
	Detail Attached		Detail Attached	
				Less City's minimum 15% Contribution <u>(42,393.00)</u>
				AMOUNT OF GRANT REQUEST <u>\$240,229</u>

CITY OF ESCANABA

Summary of Emergency Response Costs

Actual Costs from January 1, 2014 through June 30, 2014

	January	February	March	April	May	June	FY 13/14 TOTALS
Engineering Services							
101-449-702-075							
Labor	\$0.00	\$0.00	\$1,414.95	\$340.56	\$113.52	\$0.00	\$1,869.03
Fringe Benefits	0.00	0.00	439.30	179.65	64.75	0.00	683.70
Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,854.25</u>	<u>\$520.21</u>	<u>\$178.27</u>	<u>\$0.00</u>	<u>\$2,552.73</u>
Storm Sewer Line Thawing Costs							
202-466-931-075 & 203-466-931-075							
Labor	\$0.00	\$0.00	\$3,007.56	\$2,555.83	\$0.00	\$0.00	\$5,563.39
Fringe Benefits	0.00	0.00	1,669.05	1,256.60	0.00	0.00	2,925.65
Equipment Rental	0.00	0.00	3,059.00	2,531.00	0.00	0.00	5,590.00
Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,735.61</u>	<u>\$6,343.43</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$14,079.04</u>
Wastewater Line Thawing Costs							
555-620-931-075							
Labor	\$0.00	\$3,367.42	\$2,335.13	\$199.75	\$171.22	\$0.00	\$6,073.52
Fringe Benefits	0.00	1,220.42	857.66	70.86	55.90	0.00	2,204.84
Equipment Rental	0.00	2,709.00	1,198.00	325.00	0.00	0.00	4,232.00
Other	0.00	0.00	450.00	0.00	0.00	0.00	450.00
	<u>\$0.00</u>	<u>\$7,296.84</u>	<u>\$4,840.79</u>	<u>\$595.61</u>	<u>\$227.12</u>	<u>\$0.00</u>	<u>\$12,960.36</u>
Water Service Thawing Costs							
333-630-931-600							
Labor	\$8,038.59	\$68,796.50	\$20,528.86	\$2,842.50	\$1,394.35	\$2,930.41	\$104,531.21
Fringe Benefits	2,626.68	18,992.66	6,604.41	1,128.69	447.16	851.52	30,651.12
Equipment Rental	2,075.00	11,961.50	3,447.25	104.00	60.00	0.00	17,647.75
Thawing Unit	0.00	243.13	2,657.14	0.00	0.00	0.00	2,900.27
Other (Including Meals)	22.00	1,595.00	1,468.88	767.66	15.00	0.00	3,868.54
	<u>\$12,762.27</u>	<u>\$101,588.79</u>	<u>\$34,706.54</u>	<u>\$4,842.85</u>	<u>\$1,916.51</u>	<u>\$3,781.93</u>	<u>\$159,598.89</u>
Water Main & Service Line Break Costs							
333-620-931-883 & 333-620-931-884							
Labor	\$0.00	\$0.00	\$3,419.93	\$7,126.08	\$4,899.78	\$3,995.41	\$19,441.20
Fringe Benefits	0.00	0.00	1,143.06	2,388.97	1,894.04	1,551.76	6,977.83
Equipment Rental	0.00	0.00	362.00	2,503.00	1,344.00	1,052.00	5,261.00
Other	0.00	0.00	1,220.55	2,308.22	2,473.36	3,248.84	9,250.97
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,145.54</u>	<u>\$14,326.27</u>	<u>\$10,611.18</u>	<u>\$9,848.01</u>	<u>\$40,931.00</u>
TOTALS							
Labor	\$8,038.59	\$72,163.92	\$30,706.43	\$13,064.72	\$6,578.87	\$6,925.82	\$137,478.35
Fringe Benefits	2,626.68	20,213.08	10,713.48	5,024.77	2,461.85	2,403.28	43,443.14
Equipment Rental	2,075.00	14,670.50	8,066.25	5,463.00	1,404.00	1,052.00	32,730.75
Thawing Unit	0.00	243.13	2,657.14	0.00	0.00	0.00	2,900.27
Other	22.00	1,595.00	3,139.43	3,075.88	2,488.36	3,248.84	13,569.51
	<u>\$12,762.27</u>	<u>\$108,885.63</u>	<u>\$55,282.73</u>	<u>\$26,628.37</u>	<u>\$12,933.08</u>	<u>\$13,629.94</u>	<u>\$230,122.02</u>

CITY OF ESCANABA

Urgent Need Infrastructure Grant

Projected Future Expenditures

Based on Known Needs as of 8/18/14

<u>Address</u>	<u>Type of work needed</u>	<u>Notes</u>	<u>Estimated cost</u>
512 N 19th St	Lawn Restoration		\$100
26th Ave & 22nd st	Paving		750
2519 S 22nd St	New Service		1,300
16th Ave N & 19th St	Lawn Restoration		300
1st Ave N & 7th St	Paving		750
12th Ave N & 18th St	Lawn Restoration		100
412 S 10th St	Paving		750
2332 Ludington Street	Lawn & Paving		750
1125 Lake Shore Drive	New Service		1,350
1910 24th Ave S	Lawn Restoration		100
427 S 17th St	New Service		1,350
1416 N 16th St	Lawn Restoration		50
1227 N 22nd St	Lawn Restoration		50
921 5th Ave S	Lawn & Paving		750
1101 S 14th St	Lawn & Paving		750
608 N 19th St	New Service		1,350
309 S 14th	New Service		1,350
323 S 19th St	Lawn & Paving		1,800
12th Ave N & 18th St	Not to be used for cost estimates on this list		
7th Ave S & 20th St	Lawn Restoration		100
5th Ave S & Lincoln Road	Lawn Restoration		100
1002 8th Ave S	Lawn Restoration		100
623 S 12th St	lawn and sw		800
20th Ave N & 19th St	Paving		500
1900 Block - 20th Ave N	New Service	remove 6"	1,200
2200 Block N 19th St	New Service	remove 6"	800
Hydrant Relocation		remove 6"	1,200
921 2nd ave N	Leak Detection Issue		3,000
2nd Ave N & 10th St	Leak Detection Issue		3,000
302 S 16th St	Leak Detection Issue		3,000
1532 8th Ave S	Leak Detection Issue		3,000
Fairgrounds main	Leak Detection Issue		<u>2,000</u>
			<u>\$32,500</u>

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

PROJECT INFORMATION AND DESCRIPTION

11. Describe the project location, including the street address and property ownership (NOTE: all property must be publicly owned) where all project activities will occur. Provide a detailed map showing all project activities. Attached: Yes No
Attached description City-wide - See attached map.
Description:

12. Describe the specific work activities to be funded with CDBG grant funds. Include the following:

a. The type of infrastructure (i.e. road, water, sewer, etc.).

Water, wastewater, storm sewer - See attached.

b. The size and quantities of the infrastructure (e.g. 2000 linear feet of 8" water main or 100 linear feet of roadway, etc.)

Varied

13. What is the total square footage of the public space being improved?

N/A

14. Describe all temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants needed in order to complete the project. Include the address, names of anticipated displaced parties, type of displacement (residential or business) and whether the parties are owners and/or tenants.

No displacement occurred.

15. Environmental review.

N/A

a. Will the proposed project impact wetlands?

Yes No

b. Will the proposed project be located in a 100-year floodplain?

Yes No

c. Will the proposed project impact historic properties (facilities 50 years or older)?

Yes No

d. What is the anticipated completion date?

June 30, 2015

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

16. List and describe the status of any local, state and federal permits required for implementation of the proposed project.



N/A

17. In the below space, provide a project timeline that includes the anticipated start and completion dates for the following activities at this property location (attachments are not acceptable).

Activities	Start date	End date
Engineering and/or design		
Bidding, if applicable		
CDBG funded construction		
Locally funded construction		
See attached narrative.		

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

NATIONAL OBJECTIVE

1. When was your community declared a State of Emergency? Date: April 2, 2014
2. By whom was your community declared a State of Emergency? Governor Rick Snyder
3. Is the community requesting FEMA or other funds from the State or Federal Government for Emergency Assistance or Disaster Relief? Yes No

Please Describe: FEMA funds were denied.

PLEASE NOTE: If the community is reimbursed from FEMA or other State or Federal funds, the State of Michigan, CDBG Program would be paid back grant funds for this project.

4. If "No" to the above question, what would the community do if they don't receive the Urgent Need Grant Funding for this project?
5. Explain why the infrastructure repairs are necessary and how the project will impact and benefit the entire UGLG. Repairs are necessary for customer livability.

URGENT NEED INFRASTRUCTURE GRANT PART I APPLICATION

MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
MICHIGAN STRATEGIC FUND

URGENT NEED- CERTIFICATION

Name of Applicant:

In applying for an Urgent Need grant from the Community Development Block Grant program, the City/County is certifying that the situation is of such a nature that:

1. The serious threat to the health and/or safety of citizens exists as described in the application and is considered to be an emergency situation.
2. Immediate action is necessary; any delay will intensify the situation; and this threat can be supported by an appropriate authority other than the applicant.
3. The situation has not been brought on by poor maintenance or neglect.
4. There are no other federal, state or local resources available to alleviate the threat.

The applicant further assures and certifies that the applicant agrees to abide by all applicable state and federal rules and regulations. The applicant also certifies that the project activities are designed to meet community development needs.

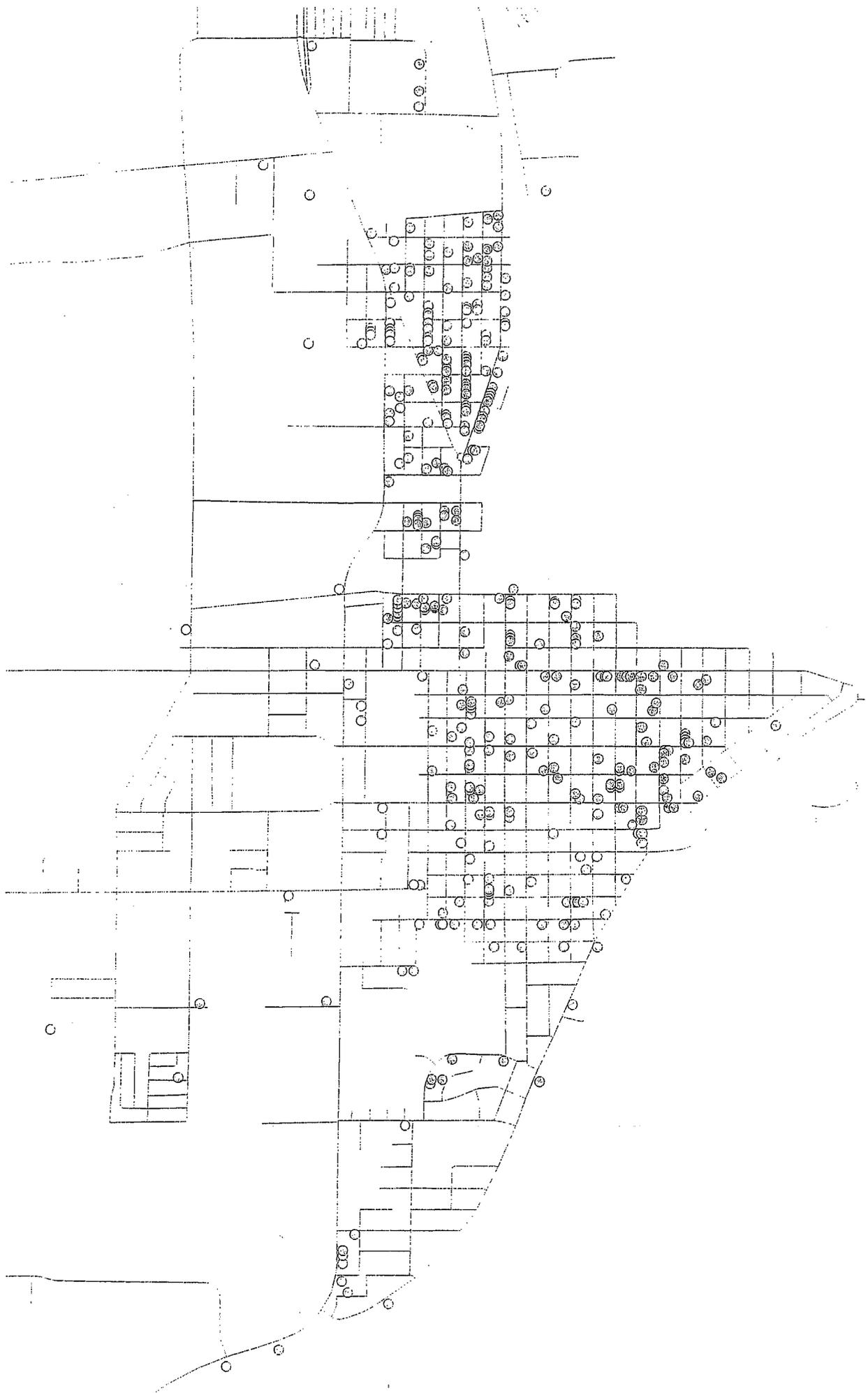


Signature, Chief Elected Official

Marc D. Tall
Name (typed or printed)

Mayor
Title

08/18/14
Date



STATE OF MICHIGAN

Urgent Need Infrastructure Grant

City of Escanaba, Michigan

As a direct result of the winter of 2013-14, the City of Escanaba expended over 4,800 man hours and over \$230,000 in unbudgeted funds as a response to unprecedented damages resulting from the unusual cold that we experienced. The response effort required the coordination of numerous City departments, with the majority of the effort coming from our three utility departments (Water, Wastewater and Electric) and Public Works. While the majority of costs have already been incurred, the City continues to address underground infrastructure issues resulting from these extreme conditions. The financial impact on the City has been significant. The following narrative highlights the types and amounts of costs that were incurred, in an effort to obtain some financial relief under the State of Michigan's Urgent Need Infrastructure Grant.

Based upon the grant's eligibility requirements, we understand that some of the costs which follow may not be reimbursable under the criteria for this grant. We also understand that there could be grey areas in the criteria and that the merits of each request will be judged from application to application. Finally, it is our understanding that costs that do not meet the grant's criteria will not disallow the complete grant application, but will only disallow reimbursement for those specific items.

Therefore, the City has included all costs in our application because (1) it establishes the overall financial impact that the City incurred due to the winter conditions and (2) we would ask that any costs which do not qualify for reimbursement be included as City matching funds for purposes of scoring our overall application.

Costs Incurred through 6/30/14

Attached to the application is a summary of costs incurred by the City, through June 30, 2014. The summary breaks the costs down by purpose and by type. In an effort to minimize unnecessary paperwork, no documentation has been submitted with these costs, but the City will provide the standard back-up (timesheets, invoices, project G/L's, etc.) for those expenditures which are determined to be eligible for reimbursement. The following information provides a brief explanation for each expenditure category.

Engineering Services (101-449-702-075)

The City incurred costs in the amount of \$2,553 in our Engineering Department, resulting from the need to assist our Water and Wastewater Departments in locating and assessing various components of their underground infrastructure. As such, these costs represent the only "administrative" expenses that the City is seeking reimbursement for; the remaining costs all result from direct response activities. The

costs were incurred in the months of March through May, when the bulk of our winter response activities occurred. The costs are represented by only labor and fringe benefit charges. We do not anticipate any further charges moving forward.

Storm Sewer Line Thawing Costs (203 & 203-466-931-075)

The City incurred costs of \$14,079 for the thawing and clean-out of our storm sewer lines. With the bulk of the costs occurring in March and April, these activities were critical in helping to ensure that these blockages did not result in breakage to the lines when the standing water was subjected to intense cold and then a number of freeze / thaw cycles. Additionally, ensuring that the lines were free flowing was also essential to helping minimize road damage that always occurs during the freeze / thaw cycle; blocked storm sewer lines would have resulted in significantly more standing water on our roadways, which is the major cause of damage to the roadways in the spring. The costs include labor, fringe benefits and equipment rental charges. We do not anticipate any further charges moving forward.

Sanitary (Wastewater) Sewer Line Thawing Costs (555-620-931-075)

The City incurred costs of \$12,960 for the thawing and clean-out of our sanitary sewer lines. While the majority of the costs occurred in February, March and April also saw substantial activity. These types of freeze-ups are extremely rare, with the response activities being critical in helping to ensure that the lines did not break as the lines filled up. Additionally, our response activity was critical in helping to minimize sewage back-ups into houses and businesses, which represents a significant health hazard, in addition to a financial burden. Allowing sanitary lines to become blocked was simply not an option. The costs include labor, fringe benefits, equipment rental and one reimbursement of \$450 to a customer. We do not anticipate any further charges moving forward.

Water Service Line Thawing Costs (333-630-931-600)

This activity represents the single largest component of the City's winter response activities, resulting in costs of \$159,599. Beginning in early January, the City began experiencing an ever increasing number of frozen water services. While frozen water services have occasionally occurred in the past, the magnitude of this winter's impact was unprecedented. Unlike some municipalities, the City responds to frozen lines with our own staffing. Because our thawing response includes the use of electricity, the staffing for our water thaws involves a minimum of two electricians and usually, an additional employee. Because much of the work was done outside of normal working hours, the City incurred a significant premium for overtime, Sunday and Holiday work, resulting in labor and fringe benefit costs of over \$135,000.

Responses to frozen lines were conducted on a first come, first serve basis. Despite running three thawing crews during our peak demand, the waiting time reached several days during the height of the problem. In addition to creating a major inconvenience for our customers, it also presented some health and safety concerns. Additionally, resolving frozen lines was desirable in order to help ensure

that the City's mains did not freeze-up, due to lack of flow demand, which could represent a breakage concern for our main lines.

In an effort to minimize additional freeze-ups, the City established a broad "let-run" policy within our service area. As a result, the City was required to increase water production to cover the "non-standard" usage, resulting in higher operational costs. In order to hold our "let-run" customers harmless, we credited billings for these customers, which meant that we had no avenue for capturing the higher operational costs. Although these costs were significant, they have not been included in our reimbursement request.

We do not anticipate any further charges moving forward.

Water Main and Service Line Break Costs (333-620-931-883 & 884)

These activities represent our costs for repairing / replacing infrastructure that was damaged as a direct result of the winter conditions. Through June 30, 2014, the City expended \$40,931 in correcting these issues. This is the one category that we anticipate where additional costs will be incurred; estimates of those costs are provided within the application.

As a result of the damaged infrastructure, along with our let-run policy, the City has been required to process significantly more water than we would normally process; none of this extra production - and the higher expenses - has been offset by revenue. As a result, our overall financial results have been negatively impacted. Although the City is not making a request for reimbursement on these additional operational costs, recovery of the expenses listed above would provide a step in recovering from the impact that has been felt as a result of the past winter.

Because of the natural disaster, which was beyond the control of the City and our residents, the City incurred costs which were beyond the normal scope and control of our water utility. Should the City of Escanaba not get reimbursed through this program, it is likely rate increases will be necessary in an already distressed community as defined by the State of Michigan.

**STATE DISASTER CONTINGENCY FUND GRANT
RESOLUTION**

BE IT RESOLVED BY City Council of the City of Escanaba,

WHEREAS, City of Escanaba, Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, City of Escanaba, sustained severe losses of major proportions brought on by the severe winter of 2013/14: As a direct result of the winter of 2013/14, the City of Escanaba expended over 4,800 man hours and over \$260,000 in unbudgeted funds as a response to unprecedented damages resulting from the unusual cold that was experienced. The response effort required the coordination of numerous City departments, with the majority of the effort coming from our three utility departments (Water, Wastewater and Electrical) and Public Works.

WHEREAS, City of Escanaba to the best of our knowledge certifies that the Delta County Emergency Operations Plan was implemented at the onset of the disaster within the City of Escanaba and Delta County and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on the City of Escanaba totaling \$260,000.

NOW THEREFORE BE IT RESOLVED THAT Escanaba City Council requests the Governor authorize a grant to the City of Escanaba from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

FURTHERMORE, Escanaba City Manager is authorized to execute for and in behalf of the City of Escanaba the application for financial assistance and to provide to the State any information required for that purpose.

Upon a call of the roll, the vote was as follows:

Ayes:

Nays:

RESOLUTION DECLARED ADOPTED

I the undersigned, being duly qualified and acting City Clerk of the City of Escanaba, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Escanaba City Council of the City of Escanaba, County of Delta, Michigan, at a regular City Council Meeting held on Wednesday, October 8, 2014, and that said meeting was conducted and public notice was given pursuant to and in full compliance with the Open Meetings Act, Act 267, Public Acts of Michigan, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Robert S. Richards, CMC, City Clerk

**STATE DISASTER CONTINGENCY FUND GRANT
RESOLUTION**

BE IT RESOLVED BY _____ (1) OF _____ (2),

WHEREAS, _____ (2), Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, _____ (2), sustained severe losses of major proportions brought on by the _____ (3) resulting in the following conditions: _____

_____ (4)

WHEREAS, _____ (1) certifies that the _____ (5) Emergency Operations Plan was implemented at the onset of the disaster at _____ (6) and all applicable disaster relief forces identified therein were exhausted. _____

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on _____ (2) totaling _____ (7).

NOW, THEREFORE BE IT RESOLVED THAT _____ (1) requests the Governor authorize a grant to the _____ (2) from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

FURTHERMORE, _____ (8) is authorized to execute for and in behalf of _____ (2) the application for financial assistance and to provide to the State any information required for that purpose.

Action taken and incorporated in the minutes of a meeting of

_____ (name of governing body)

on _____ (date)

Attest; _____ (name of clerk)

- NOTES:
- (1) Insert name of governing body (City Council, County Board of Commissioners, Township Board, etc.)
 - (2) Insert name of political subdivision (City of _____, _____ County, Township of _____ . etc.)
 - (3) Insert the type of disaster (tornado, flood, explosion, etc.)
 - (4) Insert a brief description of the effects of the disaster on the community.
 - (5) County governments and municipalities under 10,000 population insert the term "county"; municipalities over 10,000 population insert the term 'municipal' if they maintain a separate plan; or the term "county/municipal" if they are included in the county plan.
 - (6) Insert the time and date the plan was implemented.
 - (7) Insert the total dollar value of eligible disaster expenditures and costs (from Section 3 of the application).
 - (8) Insert the name of the applicant's agent who is authorized to act for and on behalf of the political subdivision.



Escanaba Public Safety

Director Kenneth A. Vanderlinden

1900 Third Avenue North, Escanaba, MI 49829
Telephone: (906) 786-6810 Fax (906) 786-6030

TO: James V. O'Toole, Escanaba City Manager

FROM: Director K.A. Vanderlinden *KV*

DATE: September 23, 2014

SUBJECT: UPSET Lease

Michigan State Police Detective Lieutenant Tim Sholander, the Commander for UPSET, is seeking approval of a lease with the City of Escanaba for office space at the City Hall. The space will be used for day to day operational needs consisting of follow-up phone calls and computer work.

I would fully support this collaboration. Thank you.

LEASE AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2014, by and between THE CITY OF ESCANABA, a Michigan municipal corporation, hereinafter "LESSOR", and UPPER PENINSULA SUBSTANCE ENFORCEMENT TEAM, of P.O. Box 364, Gwinn, Michigan 49841, hereinafter "LESSEE".

Recitals

- A. Lessor is the owner of the City Hall building, located at 410 Ludington Street, Escanaba, Michigan.
- B. Lessee desires to lease and Lessor is willing to lease to Lessee office space located on the 2nd floor level of the City Hall building known as Rooms C-215 and C-216, in accordance with the terms and conditions contained herein.

NOW THEREFORE, in consideration of the mutual promises of the parties and other good and valuable consideration, the receipt of which is hereby acknowledged, it is agreed as follows:

1. Leased Premises

- 1. Lessee agrees to develop architectural and engineering plans for any and all renovations/remodeling required to meet the specific needs of Lessee for Lessee's intended uses. Lessee shall be responsible for constructing all renovations at Lessee's cost, and Lessee shall obtain Lessor's written approval of all such plans and specifications prior to beginning any construction activity.
- 2. Lessee shall have access to the Premises during all hours that City Hall is open to the public, and shall have access to the Premises during non-public hours only from the rear entrance to the building.
- 3. Lessee shall not install any signage within the Premises or outside or within the City Hall building.

2. Term of Lease

- 2.1 The term of this Agreement shall be for a period of three (3) years beginning _____ and ending _____, and may be renewed by written mutual consent of the parties for three (3) year terms upon terms and conditions as agreed upon by the parties.
- 2.2 Either party may terminate this lease for any reason or for no reason upon giving the other party sixty (60) days written notice.

3. Rent

- 3.1 The monthly rental amount shall be One (\$1.00) Dollar due in advance on the first day of each month.
- 3.2 Lessee shall be responsible for its own telephone and internet service as needed and desired by Lessee.
- 3.3 The rental amount is subject to annual reviews by Lessor and may be increased upon written consent of the parties.

4. Use of Leasehold Premises

- 4.1 Lessee shall use the Premises only for Law Enforcement operations, and not for any purpose that would:
- a) be deemed hazardous to the public or adjoining premises including, but not necessarily limited to, fire, and environmental type hazards;
 - b) constitute a violation of any public law or requirement;
 - c) cause damage or injury to the City Hall building or any part of it (ordinary wear and tear excepted);
 - d) interfere with normal operations of the City Hall building's heating, air conditioning, ventilating, plumbing, or other mechanical or electrical systems;
 - e) constitute a public or private nuisance;
 - f) interfere with other City Hall building uses;
 - g) alter the appearance of the City Hall building's exterior or any portion of the interior other than in the Premises, except as provided herein, without prior written approval of the Lessor;
 - h) place merchandise, materials, supplies, signs, or other thing of any kind on the sidewalks or other common areas without written approval;
 - i) permit refuse to accumulate in or around Premises; and,
 - j) obstruct entry ways.
- 4.2 Lessee is solely responsible for obtaining all necessary licenses and permits and otherwise complying with all laws as needed to comply with Lessee's intended use of the Premises.

5. Use of Common Areas by Lessee

5.1 Lessee and its invitees shall have the right in common with Lessor, its invitees, and others to use the hallways, public restrooms, entrance ways, public parking, sidewalks, and surrounding area, subject, however, to rules and regulations of Lessor regulating the use of same, rules providing for safety and maintenance, and changes in the layout of common areas.

6. Maintenance and Repair

6.1 Lessee shall be responsible for all ordinary janitorial and cleaning of the Premises.

6.2 Lessee shall be solely responsible for the maintenance and repair of all equipment located on the Premises.

6.3 Lessor reserves the right to make any repairs or alterations that it deems necessary and desirable to the common areas. Lessee will be notified of any repairs or alterations to the Premises at least seven (7) days in advance except in emergency situations.

7. Insurance and Indemnity

7.1 Lessee shall not permit any activity on the Premises which would invalidate or be in conflict with Lessor's fire, boiler, sprinkler, water damage, and extended coverage insurance policies covering the City Hall building and contents therein.

7.2 Lessee shall not permit any activity on the Premises which would cause Lessor's rate for the insurance described herein to be increased.

7.3 Lessee at its sole expense shall be responsible for insuring its own tangible personal property, equipment, and fixtures from loss from fire and other casualty and shall at all times provide Lessor with a certificate evidencing such coverage.

7.4 Lessee at its sole expense shall maintain liability insurance protecting and insuring Lessee and Lessor from all claims for injury or damage to persons or property arising out of the use of the Premises or the common areas of the City Hall building by Lessee, its employees, agents, invitees, and licensees. The amount of the insurance shall be not less than One Million and 00/100 Dollars (\$1,000,000.00) per occurrence for accident, bodily injury, or death; not less than Five Hundred Thousand and 00/100 Dollars (\$500,000.00) for property damage. Lessee shall at all times provide Lessor with a copy of said policies with proof of payment of premium thereon. The insurance policies shall bear endorsements to the effect that the insurer agrees to notify Lessor not less than thirty (30) days in advance of any modification or cancellation thereof. Lessor shall be named as an additional insured on all insurance policies required by this lease.

7.5 Lessee will indemnify and hold Lessor harmless from and against all loss, cost, expense and liability whatsoever (including Lessor's cost of defending against the foregoing, such cost to include attorneys' fees) resulting or occurring by reason of Lessee's construction on, use of or occupancy of the Premises.

8. Damage by Fire or Other Causes

8.1 If the Premises is partially damaged by fire or other peril without the fault or neglect of Lessee or of its servants, employees, agents, visitors, invitees or licensees, the damage shall be repaired by Lessor and at Lessor's expense. If the Premises or the City Hall building is substantially damaged (herein defined as fifty (50%) percent or more of the cost of replacement), Lessor may elect either to repair or rebuild the Premises or the City Hall building, as the case may be, or to terminate this lease upon giving notice of such election in writing to Lessee within ninety (90) days after the event causing the damage. If Lessor elects to rebuild, Lessee in a timely manner shall repair or replace its fixtures, furniture, equipment and improvements to at least the condition of same prior to the damage.

9. Assignment/Subletting

9.1 Lessee may assign or sublet the Premises upon written approval by Lessor's city manager or his designee.

9.2 In no event shall a sublease be allowed that would jeopardize the tax-exempt status of the City.

9.3 Lessor may freely assign its rights and obligations under this Lease Agreement to any third party pursuant to a Purchase and Sale Agreement, Land Contract or similar instrument.

10. Use of Premises by Lessor

10.1 Lessor reserves for itself and its contractors and agents the right to enter the Premises at reasonable times for the purpose of inspecting, maintaining, installation, operation and repair services.

10.2 Lessor may close the building which is the subject of this Lease Agreement, in whole or in part, at any time during the leasehold period. In such event, the parties understand and agree that the Lessor is not responsible to reimburse the Lessee for any construction costs paid by Lessee to improve the leasehold space.

11. Covenant of Quiet Enjoyment

11.1 Lessor warrants and represents that it has full authority to execute this lease for the above term. Lessor covenants that upon Lessee paying the rents and

performing its covenants and duties prescribed herein, Lessee may, except as otherwise described herein, have the exclusive and reasonable right to have, hold and enjoy the leasehold.

12. Lessor's Right to Perform Lessee's Obligation

12.1 If Lessee defaults in the observance or performance of any term or covenant of this lease, Lessor may, without thereby waiving the default, remedy the default at Lessee's expense. If, in connection therewith, Lessor makes any expenditure or incurs any obligation for the payment of money or in instituting, prosecuting, or defending any action or proceeding commenced before or during the term of this lease, or after the expiration or termination of this lease including, but not necessarily limited to, legal expenses and attorneys' fees, Lessee shall pay to Lessor on demand the sums paid or obligations incurred together with legal fees and costs.

13. Default by Lessee

13.1 If the Lessee fails to pay rent when due; if the Lessee fails to perform any other obligations under this agreement within thirty (30) days after receiving written notice of the default from the Lessor; if the Lessee makes any assignment for the benefit of creditors or a receiver is appointed for the Lessee or its property; or if any proceedings are instituted by or against the Lessee for bankruptcy (including reorganization) or under any insolvency laws, the Lessor may terminate this lease, reenter the Premises, and seek to relet the Premises on whatever terms the Lessor thinks advisable. Notwithstanding reentry by the Lessor, the Lessee shall continue to be liable to the Lessor for rent owed under this lease and for any rent deficiency that results from reletting the premises during the term of this lease. Notwithstanding any reletting without termination, the Lessor may at any time elect to terminate this lease for any default by the Lessee by giving the Lessee written notice of the termination.

13.2 In addition to the Lessor's other rights and remedies as stated in this lease, and without waiving any of those rights, if the Lessor deems necessary any repairs that the Lessee is required to make or if the Lessee defaults in the performance of any of its obligations under this lease, the Lessor may make repairs or cure defaults and shall not be responsible to the Lessee for any loss or damage that is caused by that action. The Lessee shall immediately pay to the Lessor, on demand, the Lessor's costs for curing any defaults, as additional rent under this lease.

13.3 The rights and remedies of Lessor shall be cumulative as more particularly provided at law or in equity pursuant to the laws of the State of Michigan.

15.7 All notices to be given under this lease shall be in writing and mailed, postage prepaid, or by certified or registered mail, return receipt requested, or delivered personally or by courier delivery, or sent by telecopy (immediately followed by one of the preceding methods) to Lessor's address and Lessee's address as above stated or any other place that Lessor or Lessee may designate in a written notice given to the other parties. Notices shall be deemed served on the earlier of receipt of three (3) working days after the date of mailing.

The parties have set their hands on the day and year first above written.

LESSOR:

CITY OF ESCANABA,
a Michigan municipal corporation

By: **Marc Tall**
Its: **Mayor**

By: **Robert Richards**
Its: **Clerk**

LESSEE:

**UPPER PENINSULA SUBSTANCE
ENFORCEMENT TEAM**

L. M. Angelo
By: **L. MICHAEL ANGELO, CHIEF**
Its: **UPSET BOARD CHAIR.**

[Signature]
By: **Tim Sholander, D/Lt**
Its: **TEAM COMMANDER UPSET**