



SPECIAL EVENT APPLICATION

The Special Event Application is used for festivals, parades, races, walkathons, and temporary road closures. The Special Events Application must be completed in order to receive approvals to operate an event on City Property. The management of special events on municipal properties requires the coordinated efforts of municipal staff to ensure safe event operation and adherence to applicable by-laws, policies, and procedures.

Applications must be received 45 days in advance of the event to ensure all appropriate approvals are acquired. This application does not guarantee space, road closure approvals, requests for funding, etc.

Applications can be obtained at www.escanaba.org or at City Hall, 410 Ludington Street in the City Manager's Office (786-9402) or the City Clerk's Office (786-1194). Hours of operation are Monday through Friday from 7:30am to 4:00pm.

Updated 8/23/17