

**CITY OF ESCANABA
LIBRARY BOARD OF TRUSTEES
MINUTES**

December 19, 2016

A meeting of the Escanaba Public Library Board of Trustees was held December 19, 2016 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

PRESENT: Elizabeth Keller, Priscilla Green, Janice Hallett, Neil Hivala, Kathy Mason, Carolyn Stacey, Library Director.

ABSENT: Patricia Baribeau

PUBLIC COMMENT: None

APPROVAL/CORRECTIONS(S) TO MINUTES: The minutes of November 28, 2016 were accepted on consensus.

APPROVAL/ADJUSTMENTS TO THE AGENDA: The agenda was accepted as written.

DIRECTOR'S REPORT

Financials:

A comparison report was been provided for the library budget, current through October, 2016. A report showing running fund balance was also been provided. K. Mason indicated the reports had different timeframes. This will be addressed in the next month's report. The library director has created an internal blog for improved communication on library events and activities for staff. Wiring upgrades are expected to be complete by December 19th.

Library Programs / Services:

- The Superiorland Library Cooperative is funding a startup collection of streaming videos, now available through the Great Lakes Digital Libraries. Movies check out for 48 hours and require a library account.

- The donated collection of nautical charts is expected to be ready for public use in early winter.

Volunteers Marilyn Kinsey-Brown and Judy Fouts have organized the collection. Harbor Master Larry Gravatt is building a case and display unit for the charts.

Upcoming Programs:

Hot Reads Cold Nights Reading Promotion / Contest – January 9 – February 18

Altered Book Art: E-reader Covers – January 10, 6:00 p.m.

Winter Camping Basics – February 7, 6:00 p.m.

Legal and Financial Issues of Alzheimer's / Dementia Care – Feb 15, 22nd – 1:00 p.m

Delta County Historical Society Winter Outreach Lecture – Feb 15th – 7:00 p.m.

Ongoing Programs:

Library Babies

Toddler Storytime

Saturday Storyhour

EHS Student Book Club

Wednesday Night Readers

UNFINISHED BUSINESS: None

NEW BUSINESS:

Year in Review: Trustees received a listing of major programs and activities of 2016 in preparation for the strategic plan review in January. Grants received, new initiatives, staff activities community outreach and facility and equipment upgrades were reviewed.

ANNOUNCEMENTS: Next board meeting is scheduled for January 23, 2017.

ADJOURNMENT: 5:45 p.m. on consensus

Respectfully Submitted,

Approved

Carolyn Stacey, Library Director

Elizabeth Keller, Chair