

**CITY OF ESCANABA**  
**LIBRARY BOARD OF TRUSTEES**  
**MINUTES**  
August 22, 2016

A meeting of the Escanaba Public Library Board of Trustees was held August 22, 2016 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

**PRESENT:** Elizabeth Keller, Priscilla Green, Patricia Baribeau, Neil Hivala, Kathy Mason, Carolyn Stacey, Library Director.

**ABSENT:** Janice Hallett

**PUBLIC COMMENT:** None

**APPROVAL/CORRECTIONS(S) TO MINUTES:** The minutes of June 27, 2016 were accepted on consensus

**APPROVAL/ADJUSTMENTS TO THE AGENDA:** The agenda was accepted as written.

**DIRECTOR'S REPORT**

**Financials:** Expenditures from the books and materials line were reviewed in detail.

**Administration:** Penal fine revenue has come in \$20,000 higher than budgeted (\$121,373) An online donation button and a "wish list" have been added to the library web page. The library has successfully applied for Universal Service Fund discounts for FY 2016-17, resulting in a discount of over 70% for Internet services. Bandwidth has been increased to 70Mbps, through collaboration with the library consortium. The City is replacing the phone system in all facilities this fall. The library will receive updated phones and service. Bids will go out to local vendors this fall for a new copier/fax/scanner for the library. The library's updated schedule of open hours has been added to the doors at the north entrance to the building, as well as the interior directory.

**Library Programs / Services**

The Friends of the Library staffed a booth at the Waterfront Art Fair in August. Friends distributed library information and book bags and sold items created at the altered book art classes as a promotion. The Children's Summer Reading program has concluded. Details will be reported at the meeting. Activities and promotions are being planned for September, designated "Library Card Sign-Up Month." Nineteen regional authors participated in the library's first author fair on August 18<sup>th</sup>. Evaluations were positive and it is likely the event will be repeated annually.

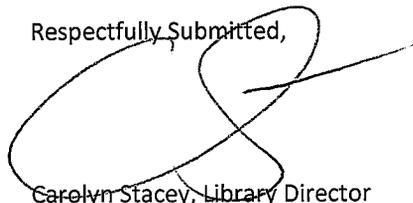
**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ANNOUNCEMENTS:** None

**ADJOURNMENT:** 5:24p.m. on consensus

Respectfully Submitted,



Carolyn Stacey, Library Director

Approved



Elizabeth Keller, Chair