

**CITY OF ESCANABA
LIBRARY BOARD OF TRUSTEES**

DRAFT

MINUTES

June 23, 2014

A meeting of the Escanaba Public Library Board of Trustees was held June 23rd at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

PRESENT: Philip Lynch, Priscilla Green, Janice Hallett, Neil Hivala, Elizabeth Keller, Pat Baribeau, Carolyn Stacey, Library Director.

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL/CORRECTIONS(S) TO MINUTES: Minutes of the June 24, 2013 meeting were accepted on consensus.

APPROVAL/ADJUSTMENTS TO THE AGENDA:

Chair Lynch requested an item added to New Business to review patron comments received via correspondence. The agenda was approved as adjusted on motion of P. Green/second by J. Hallett/Unanimous.

DIRECTOR'S REPORT

1. Monthly Statistics
2. Financials
3. Administration The library will receive a rotating collection of artwork from the Bonifas. Art was selected by the City Manager and the Library Director from the recent Membership Show. The Library received a \$1,000 grant from the Hannahville Indian Community for the purchase of e-books. Funds will be attributed to the fiscal year beginning July 1, 2014.
4. Library Programs & Services

To date, 375 children have registered for the Summer Reading Program
23 people attended Matt Bell's author talk; Friends Ice Cream Social attendance is estimated at 85. The library will again participate in "Park & Read," a program that provides a free day pass to any State Park, in cooperation with the DNR. A press conference to highlight the program is scheduled for June 24th. Interactive videoconferencing equipment will be installed on June 30th. Staff will begin working on a schedule of program opportunities.
Upcoming events for adults include Musician/Songwriter Kitty Donohoe on June 26th, Storyteller Pete Griffin on July 17, Michael Secrest Author Talk (via videoconference) on August 5th, Author Event with Suzi Banks Baum on August 18th. All events are at 6:30 p.m. and will take place inside the library.

UNFINISHED BUSINESS:

1. Library Funding and Delta County

Board reviewed and discussed the information provided by the County Treasurer's Office on the distribution of penal fines, as well as data on tickets issued in Delta County. An analysis by the Superiorland Library Cooperative Director was presented by the library director. It was noted that tickets issued have declined and that the library receives 30% of the overall collection now, whereas it was as high as 44% in prior years. No action was taken. The City and County have not yet discussed the reports.

NEW BUSINESS:

1. Library Patron Correspondence

Chair Lynch read two letters received by a library patron objecting to the Memorial Day holiday closing, as well as his continued dissatisfaction with the library's Internet policies. The Chair will send a letter to the patron thanking him for his input and informing him of the board's approval of extending Internet limits that occurred at the April 23 2014 meeting.

2. Officer Elections

P. Green made motion to nominate Phil Lynch as Chair and Elizabeth Keller as Vice Chair and to adjust the letterhead to reflect officers correctly. N. Hivala seconded. Phil Lynch was unanimously elected Chair and Elizabeth Keller elected Vice-Chair.

ANNOUNCEMENTS: P. Green made a motion to cancel the July meeting, unless the director finds it necessary to convene the board. J. Hallett seconded/motion passed unanimously.

ADJOURNMENT: 5:32 p.m. on consensus

Respectfully Submitted,

Approved

Carolyn Stacey, Library Director

Philip Lynch, Chair