

CITY OF ESCANABA
LIBRARY BOARD OF TRUSTEES
DRAFT MINUTES
March 24, 2014

A meeting of the Escanaba Public Library Board of Trustees was held March 24, 2014 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

PRESENT: Philip Lynch, Janice Hallett, Elizabeth Keller, Neil Hivala, Patricia Baribeau, Carolyn Stacey, Library Director.

ABSENT: Priscilla Green

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

APPROVAL/CORRECTIONS(S) TO MINUTES: Minutes of the February 24, 2014 meeting were accepted on consensus.

APPROVAL/ADJUSTMENTS TO THE AGENDA:

The agenda was approved as submitted by consensus.

CORRESPONDENCE: A letter was received from Mike Olson indicating his displeasure with the Internet policy.

DIRECTOR'S REPORT

- 1) Monthly Statistics
- 2) Financials
- 3) Administration
- 4) The director will present the Strategic Plan to the City Council in a work session scheduled for 3/24/14.
- 5) Library Programs & Services
51 people attended the family presentation by author Pam Flowers on 3/15/14.
The display case for the month of March featured items from the Delta County RICC in recognition of "Disability Awareness Month." The following programs have been scheduled for Spring/Summer:
 - Jazz Appreciation Event – April 15th, 6:30 p.m.
 - Delta County Historical Society Lecture, April 16th, 7:00 p.m
 - Great Michigan Read featuring Annie's Ghosts – April 24th, 6:30 p.m.
 - Michigan Notable Author, Matt Bell – May 22nd, 6:30 p.m.
 - Singer/Storyteller Kitty Donohoe – June 26th, 6:30 p.m.
 - Storyteller Pete Griffin – July 17th, 6:30 p.m.

UNFINISHED BUSINESS:

- 1) Policy Review
The library's Unattended Child Policy and Safe Use & Conduct Policy were presented for final review and discussion. E. Keller moved approval of the Unattended Child Policy and the Safe Use & Conduct Policy, P. Lynch seconded, motion unanimous.
- 2) Internet Policy
In follow-up to last month's discussion, administration investigated options for extending user sessions and discovered that the software has capabilities that may provide a viable solution. This option will be reviewed with library staff. P. Lynch moved that library administration adjust the Internet policy to accommodate the change, pending staff review. J. Hallett seconded. Motion unanimous.

NEW BUSINESS:

3) Fiscal Year 2014-15 Budget

Library administration provided a review of budgetary conditions going into Fiscal Year 2014-15. Council will receive the City budget from the City Manager on March 28th. The budget hearing for the library is scheduled for April 9th at 8:30 a.m. in the City Council Chambers.

ANNOUNCEMENTS: The next meeting of the Library Board of Trustees will be April 28, 2014 at 5:00 p.m..

ADJOURNMENT: 5:34 p.m. on consensus

Respectfully Submitted,

Approved

Carolyn Stacey, Library Director

Philip Lynch, Chair