

LIBRARY BOARD OF TRUSTEES  
**MEETING AGENDA**  
Meetings: 4<sup>th</sup> Monday of the month



Elizabeth Keller, Chair  
Neil Hivala, Vice-Chair  
Priscilla Green, Trustee  
Janice Hallett, Trustee  
Kathy Mason, Trustee  
Patricia Baribeau, Council Liaison  
Carolyn Stacey, Library Director

City Hall 400 Ludington, Rm. 101 - Escanaba, MI 49829

Library Board of Trustees  
**August 22, 2016**

CALL TO ORDER  
ROLL CALL  
PUBLIC COMMENT  
APPROVAL/CORRECTION(S) TO MINUTES  
APPROVAL/ADJUSTMENTS TO THE AGENDA

DIRECTOR'S REPORT

*The director updates the Board on monthly use measures, financials, administration projects, library services and activities.*

CORRESPONDENCE

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling at (906) 786-9402.

Respectfully Submitted,

Carolyn Stacey, Library Director

**CITY OF ESCANABA  
LIBRARY BOARD OF TRUSTEES  
MINUTES  
JUNE 27, 2016**

A meeting of the Escanaba Public Library Board of Trustees was held June 27, 2016 at 5:00 p.m. in Room C102 of the Escanaba City Hall/Library Complex, Escanaba, MI 49829.

**PRESENT:** Elizabeth Keller, Priscilla Green, Janice Hallett, Patricia Baribeau, Neil Hivala, Kathy Mason, Carolyn Stacey, Library Director.

**ABSENT:** None

**PUBLIC COMMENT:** None

**APPROVAL/CORRECTIONS(S) TO MINUTES:** No May meeting minutes due to lack of quorum.

**APPROVAL/ADJUSTMENTS TO THE AGENDA:** The agenda was accepted as written.

**DIRECTOR'S REPORT**

- The Library and the Friends of the Library have each received a \$2,000 gift from the estate of Norbert Murphy.
- An application for Michigan Council for the Arts & Cultural Affairs grant funds is being prepared to support the library's STEAM program for children in the fall.

**Library Programs / Services**

- The Friends annual Ice Cream Social and Book Sale was held inside the library on June 15<sup>th</sup>. Attendance is estimated at 75 – 100 people.
- The Great Lakes Talking Book Center will present an orientation to its free services on Thursday, June 30<sup>th</sup> at 1:00 p.m.
- The library is launching a re-designed web page that will be active July 1.
- The library is participating in the Michigan Activity Pass program this summer. Library cardholders can "check out" free or discounted tickets to parks, campgrounds, museums and historical sites throughout the state. More information can be found at: <http://www.plymouthrockets.com/map2016/>

**UNFINISHED BUSINESS:**

A) Saturday Hours and Summer Program Review

Comments from the public have been favorable for the new summer Saturday hours. Attendance has been increasing each week, with 152 recorded as the highest gate count for the month of June.

**NEW BUSINESS:**

A) Officer Elections

P. Green nominated Elizabeth Keller for Chair and Neil Hivala for Vice-Chair, J. Hallett seconded/motion unanimous.

**ANNOUNCEMENTS:** None

**ADJOURNMENT:** 5:50 p.m. on consensus

Respectfully Submitted,

Approved

Carolyn Stacey, Library Director

Elizabeth Keller, Chair

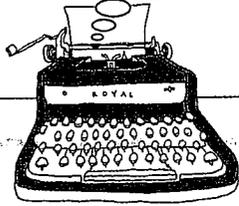
**CITY OF ESCANABA**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING JUNE 30, 2016

**FUND 268 - LIBRARY FUND**

	----- PREVIOUS YEAR -----			----- CURRENT YEAR -----		
	AMENDED BUDGET	YTD ACTUAL	MONTH ACTUAL	AMENDED BUDGET	YTD ACTUAL	MONTH ACTUAL
<u>REVENUE</u>						
268-000-437-002 RENAISSANCE ZONE REIMBURSEME	.00	649.05	.00	.00	786.80	.00
268-000-528-000 FEDERAL REVENUE GRANT	.00	100.00	100.00	.00	( 100.00)	.00
268-000-566-100 ST OF MICHIGAN LIBRARY FUNDING	15,866.00	15,209.68	15,209.68	15,500.00	16,890.72	8,501.36
268-000-569-200 STATE OF MICHIGAN - GRANT	.00	1,015.00	.00	.00	.00	.00
268-000-569-212 SUPERIORLAND	.00	.00	( 185.00)	.00	.00	.00
268-000-569-221 LIB OF MI FOUNDATION BOOK TOUR	.00	100.00	.00	.00	100.00	.00
268-000-656-000 ORDINANCE/PENAL FINES-CO ALLO	100,000.00	98,193.88	.00	100,000.00	99,429.93	.00
268-000-658-000 FINES AND FEES	23,000.00	17,103.58	1,495.80	18,000.00	17,402.71	1,450.39
268-000-665-000 INTEREST EARNINGS	1,500.00	2,537.60	174.91	1,750.00	2,695.01	.00
268-000-675-000 CONTRIB FROM PRIVATE SOURCES	.00	160.00	60.00	.00	22.58	.00
268-000-675-001 CONTRIBUTIONS-FRIENDS	.00	8,217.95	.00	.00	6,544.32	.00
268-000-675-002 CONTRIBUTIONS- COMMUNITY FUND	.00	.00	.00	.00	3,551.16	.00
268-000-694-000 MISCELLANEOUS	.00	.00	.00	.00	295.00	.00
268-000-698-000 GAIN ON SALE OF INVESTMENTS	.00	154.15	154.15	.00	3,097.19	3,097.19
268-000-699-101 CONTRIBUTION FR GENERAL FUND	371,000.00	371,000.00	.00	400,000.00	400,000.00	.00
<b>TOTAL REVENUE</b>	<b>511,366.00</b>	<b>514,440.89</b>	<b>17,009.54</b>	<b>535,250.00</b>	<b>550,715.42</b>	<b>13,048.94</b>
<b>TOTAL FUND REVENUE</b>	<b>511,366.00</b>	<b>514,440.89</b>	<b>17,009.54</b>	<b>535,250.00</b>	<b>550,715.42</b>	<b>13,048.94</b>
<u>EXPENDITURES</u>						
<u>DEPARTMENT 000</u>						
268-000-702-000 SALARIES AND WAGES	270,103.00	231,910.31	20,223.37	274,671.00	238,733.06	20,362.42
268-000-703-000 SICK, HOLIDAY, VACATION	.00	32,804.46	2,210.52	.00	32,755.15	2,428.37
268-000-712-000 OVERHEAD ON SALARIES & WAGES	67,721.00	64,023.41	5,592.02	75,047.00	75,097.14	6,248.81
268-000-713-000 LIFE & HOSPITAL INSURANCE	70,483.00	69,406.48	5,095.91	73,345.00	67,196.13	5,448.18
268-000-726-000 SUPPLIES-MISCELLANEOUS	600.00	473.14	3.18	600.00	481.95	.00
268-000-727-000 OFFICE SUPPLIES	6,500.00	3,994.66	633.80	6,500.00	6,196.77	774.46
268-000-801-000 PROFESSIONAL SERVICES	29,597.00	28,783.83	7,676.44	29,615.00	30,893.88	8,552.76
268-000-850-000 TELEPHONES	3,720.00	2,701.02	113.24	2,800.00	2,654.67	121.96
268-000-860-000 TRAVEL EXPENSES, AUTO ALLOW.	500.00	108.91	9.99	500.00	413.20	100.00
268-000-910-000 INSURANCE AND BONDS	225.00	174.76	.00	225.00	192.92	.00
268-000-932-000 REPAIRS/MAINT TO EQUIPMENT	1,344.00	1,469.00	.00	1,344.00	1,368.62	24.62
268-000-942-000 RENTAL OF BUILDING OR OFFICES	51,996.00	51,996.00	4,333.00	51,996.00	51,996.00	4,333.00
268-000-943-000 RENTAL OF EQUIPMENT	1,000.00	816.65	142.28	1,000.00	1,058.21	328.73
268-000-958-000 MEMBERSHIP AND DUES	225.00	198.00	.00	233.00	205.00	.00
268-000-960-000 EDUCATION AND TRAINING	260.00	.00	.00	200.00	40.00	.00
268-000-977-000 CAPITAL OUTLAY-EQUIPMENT	1,000.00	4,433.71	.00	1,000.00	1,945.24	.00
268-000-979-000 BOOKS, MAGAZINES, PERIODICALS	26,000.00	31,762.64	8,122.84	40,000.00	36,240.65	10,297.01
<b>TOTAL DEPARTMENT 000</b>	<b>531,274.00</b>	<b>525,058.98</b>	<b>54,156.59</b>	<b>559,076.00</b>	<b>547,468.59</b>	<b>59,020.32</b>

# LOCAL AUTHOR FAIR

It was a dark and stormy night . . .



## Book lovers, you're invited!

### Featured Authors

**THURSDAY,  
AUGUST 18**

**5:00 P.M. - 7:30 P.M.**

Come out to meet and chat with local authors and browse an amazing selection of locally written books available for purchase and signing while you enjoy complimentary refreshments.



**ESCANABA**  
PUBLIC LIBRARY



Supported by the Friends of the Escanaba Public Library

For more information 906-789-7333 / [www.escanabalibrary.org](http://www.escanabalibrary.org)  
400 Ludington St. in Downtown Escanaba, MI 49829

**Elinor Benedict**

Late News From the Wilderness (2009)

**Nancy Bryant Keeton**

Homers Mill (2014)

**Richard Smith**

Black Bear Hunting (2014)

**Don Grothe**

Chunky Chester Chadwick

**Sue Robishaw**

Growing Berries for Food and Fun (2016)

**Steve Schmeck**

Make Your Own Treadle Lathe (2014)

**Paulette Noble**

A Virtual Reality, Part 3: Intentions Abound (2015)

**Phil Lynch**

Live Like Louis!: Life Lesson from T. Satchmo (2012)

**Gary R. Shiplett**

Before you Pray: Assumption About Prayer (2015)

**Kenneth Bloom**

The Lioness of Exeter (2016)

**Tyler Tichelaar**

Iron Pioneers: The Marquette Trilogy Book One (2006)

**Corey M. LaBissoniere**

Land of Enchantas (2013)

**James R. Nelson**

The Pilot (2015)

**Elizabeth Lynch & John Beck**

That was Called Passion (2016)

**Deborah Frontiera**

Living on Sisu: The 1913 Union Copper Strike Tragedy (2009)

**Rick Escamilla**

The World According to Luke, Book III: Days of Future Past (2016)

**Jennifer Pease**

My Love for Disney: A Personal Account (2016)