



Recreation Advisory Board
MEETING AGENDA
October 13, 2015, at 6:00pm

Members:

Jonathan Harris, Chairman
Randy Kleiman, Vice Chairperson
Joe Kaplan, Board Member
Todd Maki, Board Member
Maggie Murphy-Pomeroy, Board Member

Kim Peterson, Recreation Director
Brooks Bougie, Recreation Assistant
James V. O'Toole, City Manager
Ralph Blasier, Council Liaison

Meeting Location: City Hall, Council Room, 410 Ludington Street, Escanaba, MI 49829
Recreation Advisory Board
Tuesday, October 13, 2015; 6:00pm

CALL TO ORDER
ANNOUNCEMENTS
ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES: Regular meeting minutes of September 8, 2015
APPROVAL/ADJUSTMENTS TO THE AGENDA
CONFLICT OF INTEREST DECLARATION
UNFINISHED BUSINESS

1. Tee Box for the Ludington Park Disc Golf.

An update will be given on the cost estimate for installation of nine tee-boxes within Ludington Park for the disc golf.

PUBLIC HEARINGS
None

NEW BUSINESS

1. Approval of Meeting Dates for 2016.

Approval is needed by the Board to accept the 2016 Meeting Date schedule.

2. West Side Recreational Trail.

A discussion will be held on the west side recreational trail as it relates to the cross-country skiing, snowshoeing, creation of a fat tire pathway, etc.

3. Non-Motorized Pathway Discussion.

An informal discussion will be held on the non-motorized pathway route options for the City of Escanaba.

4. Civic Center Activity Report/Upcoming Events.

September Activity Report.

MISCELLANEOUS
GENERAL PUBLIC COMMENT
ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling at (906) 786-9402.

Respectfully Submitted

Kim Peterson, Recreation Director

ESCANABA RECREATION ADVISORY BOARD
Meeting Minutes
Tuesday, September 8, 2015

The Escanaba Recreation Advisory Board met in regular session on Tuesday, September 8, 2015. Meeting was called to order at 6:00 p.m. in the Council Chambers of City Hall.

BOARD MEMBERS PRESENT: Chairperson Jonathan Harris, Vice Chairperson Randy Kleiman, Boardmembers Joe Kaplan and Maggie Murphy-Pomeroy

BOARD MEMBERS ABSENT: Todd Maki

OTHERS PRESENT: Kim Peterson, Recreation Director
Brooks Bougie, Recreation Office Assistant
Ralph Blasier, City Council Liaison

PUBLIC PRESENT: None

Approval/Correction of the June 9, 2015, Regular Meeting Minutes

The Recreation Advisory Board reviewed the regular meeting minutes from Tuesday, June 9, 2015.

Chairperson Harris motioned to approve the minutes as written, seconded by Boardmember Kaplan. Motion was approved unanimously.

Adjustments to the Agenda

Chairperson Harris wanted to have a discussion about the proposed bike path throughout the City of Escanaba.

Conflict of Interest Declarations

None.

UNFINISHED BUSINESS

None.

PUBLIC HEARING

None

NEW BUSINESS

Review and Approval of Civic Center Facilities and Various Park Fees.

Recreation Director Peterson recommended no fee increases for the upcoming year. The last rate increase was in August of 2011.

A motion was made by Vice Chairperson Kleiman, seconded by Chairperson Harris. Motion was approved unanimously.

Tee Box for Ludington Park Disc Golf.

Recreation Director Peterson advised the board that administration is looking into the use of bricks from the Ludington Street trees, to use in the construction of 4' x 6' tee boxes at the Ludington Park Disc Golf Course, which includes nine baskets, as a recommendation from Chairperson Harris. She stated that she spoke to Public Works Superintendent/City Engineer Bill Farrell and he stated the DDA has first rights to them. Recreation Director Peterson stated the DDA will be contacted to see if they have future plans for the use of the bricks; she also mentioned that Bill Farrell was unsure on how many bricks there actually were and if there would be enough to complete the project. Recreation Director Peterson stated the project is not budgeted and an estimated cost would be compiled, but believes it would need to be a budgeted item.

The possibility of utilizing volunteers was discussed. Chairperson Harris stated that he has volunteers to construct the project.

Recreation Director Peterson stated a site plan would need to be brought to the Recreation Advisory Board, review by the Planning Commission and City Council approval as the proposed project is on City property.

This discussion will be on the next Recreation Advisory Board meeting agenda.

Civic Center Activity Report/Upcoming Events.

Recreation Director Peterson stated that the August activity report shows a much lower number for senior center activities, than previous months. Recreation Assistant Bougie met with the Senior Center Coordinator to confirm the monthly numbers and came up with a number that was much lower than previous months. Moving forward administration will use the number provided from the monthly totals from the Senior Center.

Recreation Director Peterson touched on the fall brochure with all the Civic Center upcoming events such as the Civic Center Open House on September 16, 2015, from 3:00 – 6:00 p.m. The Civic Center will officially open on September 14, 2015, for the season.

Work is being done with different groups trying to get the kitchen at the Civic Center up and running to provide a food program for the kids after school.

Proposed Bike Path Throughout the City of Escanaba.

Chairperson Harris mentioned that he recently attended a public hearing at the City of Gladstone about their bike path project. He stated they acquired \$1.8 million in grant money for the project which the City of Gladstone put up \$9,000. Construction will begin in 2017, with the route going from Gladstone McDonalds to the Terrace Bay Inn. Chairperson Harris stated that the train tracks in northtown are the City's biggest obstacle with how to get over those.

Recreation Director Peterson stated she has been in contact with Karen Moore and she wanted to set up a meeting with Rory Mattson to look for extra funding; however Mr. Mattson stated there were no funds available for this project. Recreation Director Peterson stated she resubmitted a 2% Hannahville Grant to have CUPPAD do a Delta County Non-Motorized Pathway Master Plan for the bike path connections County wide. She is hoping to receive word within the next month. Recreation Director Peterson stated in reviewing various other funding sources for grant money, the project must be in the City's Five-Year Capital Improvement Plan with grant deadlines being in April.

The discussion of the City of Escanaba bike path will be placed on the next meeting agenda with various people being invited to participate in said discussion.

ANNOUNCEMENTS

Recreation Director Peterson welcomed Brooks Bougie as the new Recreation Assistant taking over for Cheryl Syers as of August 24, 2015.

MISCELLANEOUS

Recreation Director Peterson stated City Council approved the Special Event Application for Uptoberfest to be held at the Municipal Dock on October 10th from 2:00 – 7:00 p.m.

ADJOURNMENT

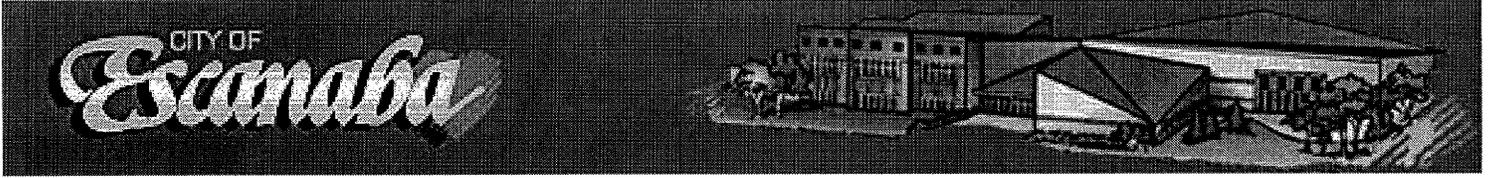
A motion was made by Vice Chairperson Kleiman, seconded by Boardmember Kaplan to adjourn the meeting with the time being 6:28 p.m. motion was approved unanimously.

Respectfully submitted,

Kim Peterson
Recreation Director

Jonathan Harris, Chairperson

Date



**NOTICE OF REGULAR PUBLIC MEETINGS
RECREATION ADVISORY BOARD**

PLEASE TAKE NOTICE that the regular meetings of the Recreation Advisory Board are scheduled for 6:00 p.m. in Room C101, the Council Chambers of the City Hall, 410 Ludington Street, in the City of Escanaba, MI, on the following dates as listed below:

**RECREATION ADVISORY BOARD MEETINGS – 2016
Room C101, City Hall, 6:00 p.m.**

January 12, 2016
February 9, 2016
March 1, 2016
April 12, 2016
May 10, 2016
June 14, 2016
July 12, 2016
August 9, 2016
September 13, 2016
October 11, 2016
November 1, 2016
December 13, 2016

Public notice will be given regarding any changes in the above meeting dates. Minutes of the Recreation Advisory Board Meetings are available at the City Clerk's Office, City Hall, 410 Ludington Street. Phone (906) 786-1194.

Board Contact Person:
Tom Penegor
225 North 21st Street
Escanaba, MI
(906) 786-4141

**CIVIC CENTER
MONTHLY ACTIVITY REPORT
SEPTEMBER 2015**

<u>MEETING ROOM USAGE</u>	<u>8:00 TO 4:00</u>	<u>4:00 TO CLOSE</u>
Club	160	16
Room 114	0	0
Main Room	6	82
Room 121	226	67
Pistol and Archery Range	38	0
Senior Activities Room	0	0
Subtotals	430	165
SUB TOTAL		595

**GYMNASIUM AND GAMEROOM
-Adult Activity Usage-**

Women's Volleyball	78
Men's Basketball	95
Adult Open Game Room	126
Adult Open Gym/Walk and Exercise	41
Senior Citizen's Center	449
Home School	127
Aerobics	145
Pickleball	96
Sr Walking	6
Youth Activities	
Pathways	29
Basketball Assessments/6 th Grade Girls	43
4 th -12 th (starting 9/14)	479
7 th -12 th	95
Summit Volleyball	91

SUB TOTAL	1,900
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MONTHLY TOTAL	2,495
# OF DAYS	25
DAILY USAGE AVERAGE	100