



Recreation Advisory Board  
**MEETING AGENDA**  
June 12, 2018, at 6:00 p.m.

*Members:*

*Karen Moore, Chairperson  
Joe Kaplan, Vice Chairperson  
Patty Woerpel, Board Member  
Valarie Norman, Board Member  
Barb Chenier, Board Member*

*Kim Peterson, Recreation Director  
Brooks Bougie, Recreation Assistant  
Patrick Jordan, City Manager  
Ralph Blasier, Council Liaison*

Meeting Location: City Hall/Library Complex, Council Chambers, 410 Ludington Street, Escanaba, MI 49829  
Recreation Advisory Board  
**Tuesday, June 12, 2018; 6:00 p.m.**

CALL TO ORDER  
ANNOUNCEMENTS  
ROLL CALL  
APPROVAL/CORRECTION(S) TO MINUTES – April 10, 2018  
APPROVAL/ADJUSTMENTS TO THE AGENDA  
CONFLICT OF INTEREST DECLARATION  
PUBLIC HEARING – None

UNFINISHED BUSINESS – None

**1. Dog Park Discussion and Review of Cost Estimates.**

**Explanation:** Discussion will continue for the potential dog park located on Delta County Airport Property. Cost estimates will be reviewed, along with various options to include in a dog park.

NEW BUSINESS

**1. Centralized Ice Rink.**

**Explanation:** Discussion will take place on having a centralized ice rink located near the Civic Center building. Currently there are two ice rinks in the City at Royce and Webster.

**2. Project Updates:**

- a. Civic Center Usage Update/Program and Activity Update.
- b. Upcoming Events (Rock the Dock, Movie Nights in Ludington Park, Michigan/Wisconsin Tennis Open, Golf Ball Drop, 906 Day).
- c. Various.

MISCELLANEOUS

GENERAL PUBLIC COMMENT

ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling at (906) 786-9402.

Respectfully Submitted

Kim Peterson, Recreation Director

## ESCANABA RECREATION ADVISORY BOARD

### Meeting Minutes

Tuesday, April 10, 2018

The Escanaba Recreation Advisory Board met in regular session on Tuesday, April 10, 2018. Meeting was called to order at 6:00 p.m. in the Council Chambers of the Escanaba City Hall, Escanaba, MI 49829.

**BOARDMEMBERS PRESENT:** Chairperson Karen Moore, Vice Chairperson Joe Kaplan, Boardmembers Valarie Norman, Barb Chenier and Patty Woerpel

**OTHERS PRESENT:** Kim Peterson, Recreation Director; Brooks Bougie, Recreation Assistant; Craig Woerpel, W.D.B.C. Radio; Public and members of the public (sign-in sheet attached)

**BOARDMEMBERS ABSENT:** Ralph Blasier, City Council Liaison

### ANNOUNCEMENTS

None.

### APPROVAL/CORRECTION(S) TO MINUTES - REGULAR MEETING OF MARCH 13, 2018

A motion was made by Boardmember Valerie Norman, seconded by Boardmember Barb Chenier, to approve the meeting minutes of March 13, 2018. Motion was approved unanimously.

### APPROVAL/ADJUSTMENTS TO THE AGENDA

None.

### CONFLICT OF INTEREST DECLARATION

None.

### UNFINISHED BUSINESS

None.

### PUBLIC HEARINGS

#### Citizen Input on Designing a Potential Dog Park on Delta County Airport Property

Recreation Director Peterson stated a public hearing was being conducted on the potential creation of a dog park on a parcel of land 3.3 acres owned and/or operated by the Delta County Airport. This parcel was ideal since parking, picnic tables, natural tree line and some lighting were already in place. She received numerous

volunteers that stated they would help with the creation of a dog park and also received varying information on what should be included. She is trying to get a consensus with fence height, items to be included inside and area of space to work with.

A general discussion was held by everyone in attendance.

Dave Johnson from D & D Take Em Kennels had concerns over dogs fighting, people being trained in breaking up dog fights, toy aggression and possession, dogs jumping a fence height no matter of the height. He further had concerns about vaccinations and water source for drinking. Security cameras should be installed, along with a registration form to be completed so vaccinations can be verified. Mr. Johnson volunteered his time, along with Mary Blasier, to educate the public on breaking up dogs and appropriate training for such.

Airport Director Kelly Smith stated the airport is in favor of the dog park and no one has any concerns. She stated if a pavilion is erected, than property notification has to be done with FAA which could take up to 45 days before it is approved. However, she sees no problems and/or concerns. There would have to be one way in and one way out to help the traffic flow. The airport would continue to plow the area, however, it would not be a priority. She has sample sign language and layout from Minot, North Dakota that she will forward to the Recreation Department.

Anita Carlson stated she was involved with the creation of a dog park years ago and stressed the importance of having someone "police" the area. She suggested on a volunteer basis.

Items that were discussed:

- Fence height should be 6' with a "no climb" overhang for entire park
- Having two areas, one for small and one for large dogs
- Limiting dogs to one per person
- Limiting to youth/adults and no children allowed
- Having a hand pump, but having the water source be higher up and requiring owners to bring their own water bowl to prevent diseases
- Having a registration form with a small fee so vaccinations can be verified
- Having a key card to gain access
- Charging a small fee to have for upcoming maintenance
- Having bridges, slides (old tyke slide), recycled tires, etc. for activities
- No toys allowed in the park area
- Dogs being on a leash until they get access inside the fenced area
- Having proper signage to "enter at own risk"
- Dog dispenser and garbage receptacles
- No dogs in heat
- Open from sunset to sundown – daylight hours

Proper signage was discussed and needs to be worded so all rules and regulations are defined and understandable.

Recreation Director Peterson will check with the insurance company and City Attorney on requirements pertaining to liability. Information will be reviewed at the next regular monthly meeting. Cost estimates will also be obtained and a potential corporate sponsor will be approached for funding.

**NEW BUSINESS**

**Project Updates:**

**Civic Center Usage Update/Program and Activity Update**

Recreation Director Peterson provided an update for the month of February and March for Civic Center activities.

**Dog Park**

Recreation Director Peterson stated that the Dog park project was discussed during the Public Hearing.

**Various**

Recreation Director Peterson stated that the Recreation Department is currently planning two movie nights in the park for this summer on June 30<sup>th</sup> and July 21<sup>st</sup>.

The tennis court grant through the DNR Recreation Passport was submitted and City Council was in favor of supporting the \$25,000 matching funds for such grant. The \$25,000 is 25% match of a \$100,000 grant. This project consisted of completely redoing the Ludington Park tennis courts from the ground up.

There is a potential bench project that is being looked at with placement around the Water Department. Working on trying to find someone to create the benches or utilizing the ISD wood shop class to do so. Recreation Director Peterson believes that these benches could be created and sold to various businesses, organizations or in the memory of someone by placing a name on such.

**MISCELLANEOUS**

None.

**GENERAL PUBLIC COMMENT**

None.

**ADJOURNMENT**

**A motion was made by Boardmember Valerie Norman, seconded by Boardmember Joe Kaplan, to adjourn the meeting at 7:09 p.m. Motion was approved unanimously.**

Respectfully submitted,

Kim Peterson, Recreation Director

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Karen Moore, Chairperson

\_\_\_\_\_  
Date

5 Year Rec Plan

<p><b>Ludington Park Pavilion- electrical upgrade:</b> The Ludington Park Pavilion periodically blows fuses throughout the summer months when utilized. An electrical upgrade of the Ludington Park Pavilion needs to take place.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$10,000</p>
<p><b>Civic Center:</b> The west side of the Civic Center is in need of window replacement (\$25,000). The current kitchen is State of Michigan certified, however, upgrades need to be made to replace appliances (\$36,000).</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$61,000</p>
<p><b>Ludington Park- restroom remodel:</b> The Ludington Park restroom is in need of remodeling, which may include demolition of the current restroom facility.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$200,000</p>
<p><b>Centralized Ice Rink:</b> There has been discussion on having a centralized ice rink located near the Civic Center building. Currently there are two ice rinks in the City at Royce and Webster. A centralized location will better suit the staffing and building capabilities.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$30,000</p>
<p><b>L-Dock Reconstruction:</b> The marina will need to repair or demolish the existing L-dock structure as the first phase of dock replacement. If repairing the existing L-dock, sheet pile, file, and resurfacing would have to take place. Demolition of the L-dock would leave the new bridge as an attachment for a new pier two.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>TBD</p>
<p><b>Aronson Island Restroom Area:</b> There currently is a port-a-john located at the Aronson Island Boat Launch. It is proposed to fill the two holding tanks with sand and cover with a concrete slab for placement of the port-a-john. Landscaping would be also be done.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$5,000</p>
<p><b>Pier 3 Restroom Facility:</b> The marina is looking to build a 19' by 34' permanent structure restroom south of pier 3. This restroom would be useful to slip holders on the south end of the harbor as well as for fishing tournaments.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$80,000</p>
<p><b>Restroom Upgrade- Municipal Dock:</b> The Municipal Dock restrooms are in need of major renovations. This project will completely upgrade and redo the men's and women's restrooms.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>\$65,000</p>
<p><b>Additional Pavilion in Ludington Park:</b> Construction of a pavilion near the gazebo/marina area to bring activity into the park near the gazebo/marina area. The covered pavilion will be rented out for use and include water and electricity. Landscaping and picnic tables will also be on site.</p>	<p>Private Donation/ Grants/Trust Fund/ General Fund</p>	<p>TBD</p>



**CIVIC CENTER  
MONTHLY ACTIVITY REPORT  
MAY 2018**

<b><u>MEETING ROOM USAGE</u></b>	<b><u>8:00 TO 4:00</u></b>	<b><u>4:00 TO CLOSE</u></b>
Club	230	26
Room 114	0	0
Main Room	431	82
Room 121	459	3
Pistol and Archery Range	3	0
Senior Activities Room	21	0
<b>Subtotals</b>	<b>1144</b>	<b>111</b>
<b>SUB TOTAL</b>		<b>1255</b>

**GYMNASIUM AND GAMEROOM  
-Adult Activity Usage-**

Women's Volleyball	42
Men's Basketball	48
Adult Open Game Room	114
Adult Open Gym/Sr. Walking	1
Senior Citizen's Center	876
Aerobics	264
Pickleball	273

**Youth Activities**

4 <sup>th</sup> -12 <sup>th</sup> Grades	72
7 <sup>th</sup> -12 <sup>th</sup> Grades	21

*Closed for  
reason on 5/5/18*

<b>SUB TOTAL</b>	<b>1711</b>
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<b>MONTHLY TOTAL</b>	<b>2966</b>
<b># OF DAYS</b>	<b>24</b>
<b>DAILY USAGE AVERAGE</b>	<b>123</b>