



## CATHERINE BONIFAS CIVIC CENTER

### **Laptop Library Internet Access & Acceptable Use Policy**

#### **General Usage**

- User must be a Civic Center registered youth, annual member, or have a daily use pass.
- All users must read the Acceptable Use policy and sign the agreement below.
- Use is limited to 60 minutes per day per user. Adults may use the laptops M-F from 8:00am-2:00pm. Youth may use the laps M-F from 2:30-6:30pm.
- The registered youth, annual member, or daily pass holder must be the primary user online.
- Minors (under the age of 18 years) must have the signed permission of parent or guardian to use the Internet. Parent or guardian must be present to sign permission.
- Minors without parental permission may not sit at the laptop workstations.
- Workstation is limited to 2 persons per station. Exceptions may be made for families or special circumstances, to be determined by staff.
- Color printing is available at \$.25 per sheet.
- The MichNet Acceptable Use Policy also applies to users of the Laptop Library. A copy of this policy is available on-line at [http://www.merit.edu/policies/acceptable\\_use.php](http://www.merit.edu/policies/acceptable_use.php)

#### **Disclaimer**

The Catherine Bonifas Civic Center assumes no responsibility for damages or financial obligations a patron may incur, either directly or indirectly, as a result of Internet access. It makes no guarantee as to quality or content of information accessed via the Internet. Such information may not be accurate, current, or complete. The fact that the Civic Center provides access to online information does not imply sponsorship or endorsement by the Civic Center. Privacy cannot be guaranteed when us a Civic Center laptop. Users are cautioned that the Internet is not a secure medium and that privacy of electronic communication cannot be guaranteed.

#### **Misuse and Abuse of Laptop Library Equipment and/or Internet Access**

Internet users may not:

- Make any use of the Internet which violates Federal, State, or local laws. Examples of illegal activities include, but are not limited to, fraud and displaying or disseminating child pornography.
- Make any attempt to alter or damage laptop software or hardware.
- Invade the privacy of others or send harassing or threatening messages.
- Make unauthorized copies or use of copyrighted or licensed software or data.
- Use laptop workstations in a way that unnecessarily interferes with others.

Violations of the Acceptable Use Policy may result in suspension of Internet privileges by the Recreation Director. Appeals may be made in writing to the Recreation Advisory Board.

## **Filters and Viewing of Inappropriate Materials**

In compliance with state and federal regulation, filtering software is used on all laptop workstations to protect against access to depictions of graphic violence and explicit sexual content. The Civic Center staff reserves the right to ask individuals to discontinue display of information and/or images that would be considered offensive by others in the community.

Neither the Civic Center nor the filtering software provider can guarantee the software will prevent access to websites users may consider personally offensive, controversial, or inappropriate.

## **Assistance**

Staff may be available to assist users with basic login procedures and to introduce users to general Internet searching; however, patrons are expected to use Internet workstations without Civic Center staff assistance.

## **Wireless Internet Policy**

The wireless access is provided as a service **free of charge** on an "as is" basis with no guarantee and no warranty. The Catherine Bonifas Civic Center, Charter Communications, and DS Tech are not liable for any security breaches or viruses that may occur as the result of using the public network.

The Civic Center is not set up for e-commerce and does not guarantee security for data transferred through the Civic Center, Charter Communication/DS Tech's Internet connection. The Civic Center cannot guarantee immediate connectivity to the Internet, nor can it guarantee a high speed or stable connection to the Internet. The Civic Center, Charter Communications, and DS Tech are not responsible for any failure to provide Internet connection or for dropped or slow Internet connections. The Civic Center, Charter Communications, and DS Tech are not responsible for any monetary or other losses that may occur during the public's use of the Civic Center's internet connection.

## **Terms and Conditions of Use:**

- The Acceptable Internet Use Policy of the Catherine Bonifas Civic Center applies to any use of the wireless network.
- Information passing through the Civic Center's wireless network is not secured and could be monitored, captured, or altered by others.
- It is the patron's sole responsibility to protect his/her information from all risks associated with using the Internet, including any damage, loss, or theft that may occur as a result of use of the Civic Center wireless access.
- Civic Center staff is not able to provide technical assistance and assumes no responsibility for personal laptop configurations, security, or changes to data files result from connection to the Civic Center's network.
- The Civic Center assumes no responsibility for the safety of equipment; users must keep their equipment with them at all times and may only use electrical outlets in public places.
- In using this free Internet access, the patron agrees and hereby releases, indemnifies, and holds harmless the City of Escanaba, Catherine Bonifas Civic Center, Charter Communication, DS Tech and all its employees from any damage that may result from use of this wireless network.
- While using this wireless network, the patron acknowledges that he/she is subject to, and agrees to abide by all laws, and all rules and regulations of the City of Escanaba, State of Michigan, and federal government that are applicable to Internet use.