



**HISTORIC DISTRICT COMMISSION
REGULAR MEETING MINUTES
November 17, 2014 at 4:00 p.m.**

*Judith Fouts, Commissioner, Vice Chair
Monte Morrison, Commissioner
Karen Lindquist, Commissioner
Ellie O'Donnell, Commissioner*

*Don Curran, Commissioner Chairperson
Suzell Eisenberger, Commissioner
Blaine DeGrave, Staff Liaison
Elizabeth Keller, Commissioner*

Ron Beauchamp, Council Liaison

[Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829](#)

November 17, 2014 4:00 p.m.

CALL TO ORDER:

Meeting called to order to order by President Don Curran

ROLL CALL:

Commissioners Curran, Fouts, Lindquist, O'Donnell, Keller and Eisenberger, Secretary Judy Schroeder, Staff Liaison Blaine DeGrave, and Executive Director (DDA) Ed Legault. Absent Commissioner Morrison.

APPROVAL/CORRECTIONS TO MINUTES:

Minutes of August 18, 2014 approved as published.

APPROVAL/ADJUSTMENTS TO THE AGENDA:

Agenda stands as printed with one date correction.

CONFLICT OF INTEREST DECLARATION

None

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

1. Discussion of Historical Facade Design Guidelines

The Guidelines for the Historical Facade Designs closely parallel the Guidelines given by the Michigan Economic Development Corporation. Any specific change not part of the Guidelines would have to be approved by both MEDC and the Historic District Commission. There was some discussion regarding establishing Historic Districts.

NEW BUSINESS

1. Meeting Schedule

Meeting schedule adopted as published -- third Monday of each month.

2. Selection of Officers

Commissioner O'Donnell motioned to keep current slate of officers - President Don Curran, Vice President Judy Fouts and Secretary Suzell Eisenberger, 2nd by Commissioner Lindquist. Motion carried.

3. Review of By-Laws

Discussed Roberts Rules of Order. It is the intent of the commission to adhere very closely to Robert's Rules of Order for future meeting. By-Laws are still work in progress with minor corrections.

GENERAL COMMENT

COMMISSIONERS/STAFF COMMENT AND ANNOUNCEMENTS - None

PROJECT UPDATES:

- a. 2014 MEDC Downtown Facade Improvement Program - discussed above
- b. MEDC Redevelopment Ready Community Initiative - All paperwork requested by MEDC has been submitted and is being reviewed.
- c. DDA Parking Lot Project - A committee has been working on historically naming all the DDA controlled parking lots and providing all the lots with appropriate directional signage to raise awareness of additional parking in the downtown.

ADJOURNMENT - 4:30 P.M.

Respectfully Submitted,

Don Curran, Chairman
Historic District Commission

Next Meeting: December 22, 2014