



**HISTORIC DISTRICT COMMISSION  
REGULAR MEETING MINUTES  
December 17, 2012 at 4:00 p.m.**

*Judith Fouts, Commissioner  
Monte Morrison, Commissioner*

*Ellie O'Donnell, Commissioner  
Council Liaison Ronald Beauchamp*

*Don Curran, Commissioner -  
Suzell Eisenberger, Commissioner  
Betty Breclaw, Commissioner  
Blaine DeGrave, Staff Liaison*

*James V. O'Toole, City Manager*

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829  
**December 17, 2012, at 4:00 p.m.**

**CALL TO ORDER**

Meeting called to order by President Curran

**ROLL CALL**

Commissioners Fouts, O'Donnell, Morrison, Breclaw and Chairman Curran. Also present, Staff Liaison Blaine DeGrave and Councilman Ron Beauchamp.

**ABSENT:** Commissioner Eisenberg

**APPROVAL/CORRECTION(S) TO MINUTES** September 17, 2012

**Motion to approve the minutes of September 17, 2012 with correction made to attendees by Commissioner Breclaw, 2nd by Commissioner O'Donnell. MOTION CARRIED.**

**APPROVAL/ADJUSTMENTS TO THE AGENDA**

Agenda approved as presented.

**CONFLICT OF INTEREST DECLARATION** - None

**UNFINISHED BUSINESS**

**1. Resignation of Mary Maercklein**

Discussion took place regarding recruitment of members for the commission. Commissioner O'Donnell will contact Karen Lindquist regarding becoming a commissioner.

**2. Update National Register of Historic Places Study**

Contact was made with Bill Rutter of BB&E- still working on Inventory, doing cross streets. Brief discussion regarding boundaries. An attachment was dispersed as backup. Mr. Ruetter is currently focusing on the detailed architectural descriptions of the buildings and will submit a Quarterly Progress Report on January 15, 2013.

Correspondence read to the commission regarding copies of the Lead Guide for Owners of Older and Historic Buildings.

Commission also advised of Historic District Workshops and Commissioner Training Workshops. There was brief discussion regarding holding a workshop here in Escanaba.

## **NEW BUSINESS**

### **1. Membership Training:**

Under the Historic Commission By-Laws Section (2) Membership, subparagraph D, each member shall have attended at least on training session per calendar year in historic preservation during the member's current term of office. Commission was advised of Historic District Workshops and Commissioner Training Workshops. There was brief discussion regarding holding a workshop here in Escanaba.

### **2. Annual Election of officers:**

At the regular meeting in December of each year, the Historic Commission shall select from its membership a Chair, Vice-Chair, and Secretary. All officers are eligible for re-election. The Chair, Vice-Chair, and Secretary shall take office January 1 following their selection and shall hold office for a term of one year or until successors are selected and assume office. All Officers will retain their present positions.

**Motion made that all Commissioners retain their positions by Commissioner Morrison, 2nd by Commissioner O'Donnell. Motion Carried.**

## **GENERAL PUBLIC COMMENT COMMISSION/STAFF COMMENT AND ANNOUNCEMENTS ADJOURNMENT**

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling City Hall at (906) 786-9402.

Respectfully Submitted,

Blaine DeGrave, Staff Liaison  
Historic District Commission