



**HISTORIC DISTRICT COMMISSION  
REGULAR MEETING MINUTES  
January 20, 2014 at 4:00 p.m.**

*Judith Fouts, Commissioner  
Monte Morrison, Commissioner  
Karen Lindquist, Commissioner  
Ellie O'Donnell, Commissioner*

*Don Curran, Commissioner  
Suzell Eisenberger, Commissioner  
Blaine DeGrave, Staff Liaison  
(one Vacancy)*

*Ron Beauchamp, Council Liaison*

Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

**January 20, 2014 4:00 p.m.**

**CALL TO ORDER:**

Meeting called to order to order by President Don Curran

**ROLL CALL:**

Commissioners Curran, Fouts, Lindquist, and Eisenberger, Secretary Judy Schroeder, Staff Liaison Blaine DeGrave, Councilman Ron Beauchamp, and Executive Director (DDA) Ed Legault.

**APPROVAL/CORRECTIONS TO MINUTES:**

*Motion to approve by Commissioner Eisenberger, 2nd by Commissioner Lindquist, motion carried.*

**APPROVAL/ADJUSTMENTS TO THE AGENDA:**

Agenda stands as printed.

**CONFLICT OF INTEREST DECLARATION**

None

**PUBLIC HEARINGS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. Election of Officers**

As required by the by-laws, the Commission in accordance with paragraph 4, Subsection A, at the regular commission meeting in December each year, shall elect from its membership a Chairperson, Vice Chair and Secretary. The election was not held in December as directed due to lack of quorum at the December meeting.

Nominations were opened and closed for each position. Chairperson Curran for Chairman; Vice Chair Fouts for Vice Chair and Suzell Eisenberger for Secretary.

***Motion made to appoint Commissioner Curran as Chairperson, Commissioner Fouts as Vice Chair and Commissioner Eisenberger as Secretary by Commissioner Lindquist, 2nd by Commissioner Eisenberger, motion carried.***

**2. Adoption of Meeting Schedule**

Each year boards and commissions are required to adopt the current year's meeting schedule.

***Motion to adopt the 2014 Regular Public Meetings of the Historic District Commission by Commissioner Lindquist, 2nd by Commissioner Eisenberger.***

**3. Design Guidelines**

The Historic District Commission is required to create Design Guidelines which detail historic district standard requirements, the application, process and classes of work. This continues to be work in progress. The Commission agreed to start developing the design guidelines by working on a section of the guidelines at each regularly scheduled Historic District Commission meeting.

**4. Commission Vacancy and Recruitment**

The Commission will have vacancies in the near future. The commissioners were asked to recruit volunteers.

**5. 2014 Facade Program**

An update regarding the 2014 DDA/City Facade Program was given. The DDA has hired a firm to submit preliminary drawings of the ten properties in this year's facade program. Upon completion an application for funding will be made through MEDC. It was suggested that commission should review the documents as well.

**GENERAL COMMENT** -- Comments from Councilman Beauchamp regarding training for the Commission and questions regarding the 2014 Facade Program.

**COMMISSIONERS/STAFF COMMENT AND ANNOUNCEMENTS** - None

**ADJOURNMENT** - 4:40 P.M.

Respectfully Submitted,



Don Curran, Chairman

Historic District Commission

Next Meeting: February 17, 2014 (may have to be postponed due to Presidents Day)



**NOTICE OF REGULAR PUBLIC MEETINGS  
HISTORIC DISTRICT COMMISSION**

**PLEASE TAKE NOTICE** that the regular meetings of the Historic District Commission are scheduled for 4:00 p.m. in Room C101, the Council Chambers of the City Hall, 410 Ludington Street, in the City of Escanaba, MI, on the following dates as listed below:

**HISTORIC DISTRICT COMMISSION MEETINGS – 2014  
Room C101, City Hall, 4:00 p.m.**

January 20, 2014  
February 17, 2014  
March 17, 2014  
April 21, 2014  
May 19, 2014 (C102)  
June 16, 2014  
July 21, 2014  
August 18, 2014  
September 15, 2014  
October 20, 2014  
November 17, 2014  
December 15, 2014

Public notice will be given regarding any changes in the above meeting dates. Minutes of the Historic District Commission Meetings are available at the City Clerk's Office, City Hall, 410 Ludington Street. Phone (906) 786-1194.

Commission Contact Person:  
Blaine DeGrave  
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