



**HISTORIC DISTRICT COMMISSION
REGULAR MEETING AGENDA
December 8, 2009, at 4:00 p.m.**

*Judith Fouts, Commissioner
Monte Morrison, Commissioner
Mary Maercklein, Commissioner
Ellie O'Donnell, Commissioner*
Escanaba City Hall, Council Chambers, 410 Ludington Street, Escanaba, MI 49829

*Don Curran, Commissioner
Suzell Eisenberger, Commissioner
Betty Breclaw, Commissioner
Blaine DeGrave, Staff Liaison
James V. O'Toole, City Manager*

December 8, 2009, at 4:00 p.m.

CALL TO ORDER

ROLL CALL

APPROVAL/CORRECTION(S) TO MINUTES – November 4, 2009

APPROVAL/ADJUSTMENTS TO THE AGENDA

CONFLICT OF INTEREST DECLARATION

UNFINISHED BUSINESS

1. Election of Officers.

Explanation: At a regular meeting in December of each year, the Historic Commission must select from its membership a Chair, Vice-Chair, and Secretary.

PUBLIC HEARINGS

1. Certificate of Appropriateness and Notice to Proceed– 1615 Ludington Street.

Explanation: Mr. Matt Sviland, owner of 1615 Ludington Street, has requested the Historic Commission issue a Certificate of Appropriateness and Notice to Proceed for work he is proposing at 1615 Ludington Street (Lofts on Ludington). In accordance with Ordinance No. 1100, Section 12. Permit Applications, a permit must be obtained before any work affecting the exterior appearance of the historic resource is performed within an historic district. Additionally, Mr. Sviland is requesting a Notice to Proceed be issued in accordance with Section 14 Notice to Proceed.

NEW BUSINESS

1. Discussion - Historic District Commission By-laws and Application Submittal Information.

Explanation: The role of the Historic Commission includes some functions in addition to the Ordinance duties and responsibilities. A discussion will take place concerning conceptual Historic Commission by-laws which will, once enacted, facilitate the performance duties of the Commission. Additionally, the Historic Commission will discuss what will be included in an application submittal before a Certificate of Appropriateness and a Notice to Proceed.

2. Project Updates:

- a. Historic District Commission Training – Michigan Historic Preservation Network.
- b. Various Developments/Updates.

GENERAL PUBLIC COMMENT

COMMISSION/STAFF COMMENT AND ANNOUNCEMENTS

ADJOURNMENT

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling City Hall at (906) 786-9402.

Respectfully Submitted,

Blaine DeGrave, Staff Liaison
Historic District Commission